

Ashford Board of Education
Regular Meeting Minutes – June 5, 2014
7:30 p.m.

Note: Per C.G.S. §10-218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call To Order

Board chair J. Rupert called the meeting to order at 7:32 pm. Present were J. Rupert, K. Warren, D. Wesson, J. Lippert and K. Rourke. Also present were Superintendent J. Longo, business office staff member L. San Diego, D. Morgan (8:05 pm) and recording secretary J. Barsaleau. Unable to attend were board members B. Supina and L. Donegan. There were several persons in attendance in the audience: D. Atkinson, S. Fletcher, J. Bowley, G. Leedie, M. Hardisty, A. Porri, R. Fletcher, C. Baker-Bowen, C. Silver-Smith, J. Lindsay, M. Casey, C. Knowlton, N. Page, S. Eastwood, C. Funk, C. Pfalzgraf, M. Simpson, D. Backhaus, J. Belair, M. Phelps, N. Rice, T. Rice, C. Rupert and S. Morytko.

CL&P Incentive Program

Frank Truglia addressed the board concerning an offer by "Energize CT" in association with CL&P Small Business Energy Advantage program, to provide retrofit and replacement of various lights and lighting fixtures for the school that will result in an estimated savings of 28,010 kilowatt hours per year. The project reduces greenhouse gas emissions and would serve to correct some safety issues related to lighting in the building. The project value is \$29,087.41 including materials, labor and one year of unlimited service calls. Chair J. Rupert stated that planning and zoning would need to be consulted and a permit obtained for this work. Mr. Truglia explained that upon approval of the plan, a project manager would be assigned to the project and be the person to contact necessary town departments. The project would be financed at 0% over 48 months and in response to the question of member D. Wesson, the district through the assigned project manager may make fixture choices. (Proposal attached).

Motion made by K. Warren to approve the CL&P "Energize CT" proposal as presented. Motion seconded by D. Wesson and carried unanimously.

Persons to be Heard

AEA co-president J. Lindsay asked if she might speak to item 9d "Administrative Regulation: Promotion and Retention" later in the meeting. The chair responded that she could, but would encourage the AEA to submit any questions or concerns about the draft regulation prior to the next regular BOE meeting. C. Silver-Smith stated she would be looking for information this evening concerning the outcome of open enrollment for insurance. She went on to state that concerning the "Superintendent of Schools Contract" item on the agenda, that she would ask that the board not renew the contract of the Superintendent. She spoke for some time highlighting specific issues, including but not limited to: Minimum Budget Requirement, reconciliations with the treasurer, she felt there was an attempt to "hold the town hostage", the superintendent did not properly execute safety contracts with vendors, he misunderstood the grant and treated it like a "personal checkbook", he is "aggressive", did not provide year to date actuals during the budget process, she does not find him to be "a credible resource" and he has "alienated people". R. Fletcher agreed with Ms. Silver-Smith. He stated that while he could not speak to Dr. Longo's educational leadership skills, Dr. Longo had stated during the interview process while being considered for this position, that he had considerable experiences in finance. He further stated that the bid process for cameras and safety projects was "illegal", that the board of selectman had to step in and create a special resolution in order to keep the projects on track and so the vendors would be paid. Treasurer C. Bowen agreed with Mr. Fletcher. BOF member G. Zaicek commented that in her short time on the board of finance that her board is discussing BOE matters "constantly" and miscommunications are also "constant". C. Pfalzgraf stated that over the years much work has been done in the past in improving BOE credibility and he would "hate to see credibility lost." M. Simpson agreed with Ms. Silver-Smith and Mr. Fletcher and stated that he was "thoroughly disgusted" by the safety work and how it was handled. J. Bowley stated that she has held numerous offices in politics and remarked that she is seeing different names of people she does not know concerning reconciliation and wanted that explained. S. Eastwood echoed the statement made by Mr. Pfalzgraf and wants to see things "move forward". N. Rice stated "we would do very well to have a new person in this position. N. Page stated a need for "new leadership."

Communications

The board chair announced receipt of the following communications:

A thank you letter was received from Charlotte Kelleher, a 2014 Bicknell Scholarship recipient.

A letter from Deb Bubela, physical therapy consultant, thanking the board for the creation of the Physical Education Enhancement Program (PEEP) at Ashford School.

A communication from town clerk Sherri Mutch inviting participation in submitting news and information to the Ashford Citizen.

Approval of Minutes: 05/15/2014

Motion to approve the minutes of 05/15/2014 made by K. Warren. Motion seconded by K. Rourke and carried with one abstention (J. Lippert).

Committee Reports

No reports.

Administrative Reports

a. Superintendent

Dr. Longo reviewed his report (attached) which includes detailed curricular and financial information as requested by the board in order to adequately consider position restorations as discussed at the last board meeting. A one-page report was distributed showing the outcome of open enrollment. Many staff members changed or waived participation in the plan, this coupled with retirements and hiring of new staff members resulted in an insurance savings of \$115,654.47 from the original amount budgeted. With regard to comments made earlier in the meeting, Dr. Longo acknowledged that he does miscommunicate at times, and he can be aggressive. In this report, Dr. Longo suggested that the board consider the restoration of a library media center paraprofessional that has been covered by existing staff members this year, and adding a full-time custodial position – the previous half time position was not included in this year's budget. Dr. Longo and Mr. Hopkins have had discussions about the need for a middle school counselor. Currently, middle school staff and the school psychologist have been helping the middle school students with transition to high school and student success planning. This must also be a consideration as we implement the Common Core standards.

Member K. Rourke stated that she was not comfortable with reallocating any funds to any new positions, but would support restoration of reduced positions.

1. School Security and All Hazards Meeting Update

Dr. Longo reported that the all hazards safety group had their first meeting June 4th. There is much to be done, and he will be meeting with independently with Selectman Zambo, Chief Fletcher and Mike Gardner. The group will meet over the summer to assign specific tasks. This plan will not be available to the public.

2. Review of Mobile Cafeteria Table Bids

Six bids were received for 19 cafeteria tables. Dr. Longo and Mr. Hopkins will review each bids specifications to be sure they comply with the desired product. The bid will not be awarded until this has occurred.

3. Year End Budget Meeting

Dr. Longo requested that the board set a meeting date for the purpose of a year-end budget review and to identify possible areas of transfer. The board will meet June 12th at 7 PM for this purpose.

D. Morgan reported that she is in process of closing accounts.

Old Business

a. Revisit FY 15 Certified Staff Reductions

1. Comprehensive Report: Curricular and Fiscal Planning of Restoration

b. Library Coverage Follow Up

All items under old business were addressed simultaneously as they were covered in the report of the Superintendent.

Motion by D. Wesson to restore to full time the art, music, health/PE, PE with a health pilot, two reading positions in the FY 15 budget, and to delay the appointment of a .2 data coach until it is revisited at a later date. Motion seconded by K. Warren and carried unanimously.

Brief discussion followed to clarify the definition and duties of the data coach. Dr. Longo stated he would meet with the union to discuss this as a stipend position. Also mentioned was that if the custodial position is discussed in the future that the hours include Saturday coverage. Dr. Longo will gather more information and bring back more information. The library paraprofessional discussion will be added to the June 19th agenda.

New Business

K. Rourke motioned to add item 9h, executive session to the agenda for the purpose of discussing a personnel matter related to the Superintendent. Motion seconded by K. Warren and carried unanimously.

a. 2015 Healthy Foods Certification

As required by the CSDE, the board must annually address this item before July 1st and file a Healthy Food Certification Statement.

Motion made by K. Warren to adopt the following Healthy Foods Certification Statement.

The Ashford Board of Education, pursuant to section 10-215F of the Connecticut General Statutes, hereby certify that all food items offered for sale to students in the school under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education will meet said standards during the period of July 1, 2014 through June 30, 2015. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

Motion seconded by J. Lippert and carried unanimously.

b. Authorization to Participate in National School Lunch Program

Annually, the board is required to authorize participation to ensure that Ashford is eligible to receive free and reduced lunch reimbursements during the school year.

Motion made by D. Wesson to authorize participation in the National School lunch program for the 2014-2015 school year. Motion seconded by K. Rourke and carried unanimously.

c. First Reading: School Safety and Security Policy

The policy was provided by legal counsel and was read aloud by J. Rupert. The policy will be added for final approval at the July meeting of the board.

d. Administrative Regulations Concerning Promotion and Retention

The draft of this regulation was read aloud by J. Rupert. There was brief discussion. The chair reiterated that comments might be made in writing. K. Rourke asked for clarification on the training of teachers with regard to the section of the regulation concerning teacher portal use of PowerSchool.

e. Discussion of Board of Education Committees

K. Warren shared her thoughts on the committee structure, particularly with the finance committee of the board. Her preference would be for the whole board to meet, rather than subcommittees who then report to the board. She feels there is not enough information for the entire board with this method. The board will revisit this at the June 19th meeting.

f. Staff Resignations

Letters of resignation have been received from Michael Young, grade 6 teacher, Jan Jacobsen, kindergarten paraprofessional and Dianna Belliveau, grade 5 teacher.

Motion made by K. Warren to accept, with regret, the resignations of Michael Young, Jan Jacobsen and Dianna Belliveau. Motion seconded by D. Wesson. All will be greatly missed.

g. Staff Appointments

Dr. Longo reviewed the process that was involved in selection of the candidates for teacher appointment. He has discussed each candidate with Mr. Hopkins and recommends the appointment of the following classroom teacher candidates: Paul Hills, Kellie Marshall and Kathryn Schneider. Also recommended was the appointment of Scott Hollister to the position of PE/Health teacher, and JoAnna Silverstein to the position of music teacher.

Motion by K. Rourke to accept the recommendation and appoint each of named candidates to the staff of Ashford School. Motion seconded by J. Lippert and carried unanimously.

K. Warren asked that there be a 5 minute recess (10:02 pm)

The board exited the library to move to the conference room for the executive session.

h. Personnel Matter – Superintendent (Executive Session)

Motion made by K. Rourke to enter into executive session (10:12 pm) for the purpose of discussion of a personnel matter concerning the Superintendent and to invite J. Barsaleau, D. Morgan and L. San Diego to attend the beginning of the session, and to invite Dr. Longo in separately. Present in the session were J. Rupert, K. Warren, J. Lippert, K. Rourke, D. Wesson, J. Barsaleau, L. San Diego and D. Morgan. J. Barsaleau, L. San Diego and D. Morgan left the session at 10:30 pm. Dr. Longo entered the session at 11:35 pm.

The board exited the executive session at 12:25 am and returned to the regular meeting in the library at 12:27 am. No action was taken on item 9h. The item will be added to the special meeting agenda of June 12th.

Next Meeting Date/Agenda Items

The next regular meeting date is June 19th. Agenda items to include discussion of board committees and cafeteria report. A special meeting will be held June 12th.

Superintendent of Schools Contract

Motion by J. Lippert to table this item and add it to the special meeting agenda on June 12th. Motion seconded by D. Wesson and carried unanimously.

Adjournment

Motion to adjourn the meeting at (12:33 am) made by D. Wesson, seconded by J. Lippert and carried unanimously.

Recorded by:



Jennifer Barsaleau
Recording Secretary

Ashford Board of Education
Special Meeting Minutes – June 12, 2014

7:00 p.m.

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Prior to the commencement of the meeting, the board and the superintendent took a few moments to recognize retiring Ashford teachers Amy Porri, Marti Hardisty and Jan Belair. These teachers were asked to come forward from the audience and were presented with a crystal vase with a personal inscription noting their service and dedication to the children of Ashford.

Call To Order

Board chair J. Rupert called the meeting to order at 7:06 pm. Present were L. Donegan, K. Rourke, J. Rupert, K. Warren, D. Wesson and J. Lippert (7:30 pm). Also present were Superintendent J. Longo, Principal T. Hopkins, business office staff member D. Morgan and recording secretary J. Barsaleau. Unable to attend was board member B. Supina. There were several persons in attendance in the audience: D. Atkinson, N. Freeman, G. Leedie, M. Connolly, J. Lindsay, K. Zulick, J. Recchia, M. Courtois, N. Page, A. Porri, J. Belair and M. Hardisty.

FY 14 End of Year Budget

a. Line Item Review

b. Identification of Object Transfers

A copy of “Actual & Budgeted Expenses & Encumbrance” report dated was distributed to the members and a draft of objects identified for transfer. D. Morgan reviewed these documents with the board members. Items from both documents were discussed and included fuel, magnet school tuition, outplaced tuition, special education transportation, outsourced services. There are presently lines/objects that are over or under budget at this time. All expenses that are known as of this date are included in these documents. The board directed Dr. Longo and staff to review the special education transportation line encumbrance and provide an update at the next board meeting on June 19th. The board will revisit the object transfers in July after the close of the final quarter ending in June. Final closing of the books cannot occur until the FY 14 audit process has been completed. Discussion of year-end purchasing activity followed in relation to previous feedback from the town concerning this practice during the course of the board’s budget deliberation process. It was stated that the budget process will begin earlier, the board will hold more discussions taking into consideration trending and actual expenditures before making recommendations for reductions.

Discussion of Extension of the Superintendent of Schools Contract (Executive Session)

Motion made by K. Warren to enter into executive session (7:50 pm) to discuss extension of the Superintendent of Schools Contract, and to allow Dr. Longo to join the session when asked to enter. Motion seconded by D. Wesson and carried unanimously.

The members exited to the conference room. Dr. Longo and Mr. Hopkins left the library, Mrs. Barsaleau and Mrs. Morgan left the meeting.

Present in the session were J. Rupert, K. Warren, L. Donegan, J. Lippert, K. Rourke, and D. Wesson. The board exited executive session at 9:52 pm.

Action Superintendent of Schools Contract Extension

The board returned to the library and reconvened the meeting at 9:57 pm.

Board Chair J. Rupert moved to the next item on the Special Meeting agenda. Before opening up the floor for any motions, Mr. Rupert pointed out that a contract with the Superintendent, Dr. Longo, was signed on 6/6/13 by both the BOE Chair at the time, D. Wesson, and the Superintendent, Dr. Longo, without the benefit of a specific BOE motion to approve the contract. He also went on to state that, upon the advice of the Board attorney, the Board would need to ratify that action taken on 6/6/13.

J. Lippert motioned to ratify the Superintendent’s contract signed on June 6, 2013, which extended his contract through the 2015-2016 school year. D. Wesson seconded the motion. There was no discussion. The motion carried with the following votes: No: K. Warren, J. Rupert. Yes: K. Rourke, D. Wesson, L. Donegan and J. Lippert.

J. Rupert then stated that he had received a letter from Dr. Longo asking that the BOE extend his contract through 2016-17 to make it a three-year contract. J. Lippert motioned as follows: Given that Dr. Longo's contract requires us to vote whether to extend his contract so as to create a renewed term of either two or three years; and, given that his current contract has previously been extended to two years; I hereby move that we vote not to extend his contract further at this time. The motion was seconded by L. Donegan. During the discussion phase of the motion J. Lippert pointed out that Dr. Longo has received favorable evaluations from the BOE overall, and that the Board recognizes the many positive changes that have been brought about under his leadership. K. Rourke also made a statement that the BOE recognizes that there are also issues that need to be addressed by Dr. Longo and that the BOE will be evaluating these issues over the next year. The motion carried unanimously.

Adjournment

The meeting adjourned at 10:04 pm.

Recorded by:


Jennifer Barsaleau
Recording Secretary

Kimberley Rourke
Vice-Chair

Ashford
Superintendent's Report
J. Longo

July 17, 2014

Goal Setting

Troy and I have met, and created administrative goals based upon the Superintendent's goals for the 2014-2015 year. It is my suggestion that the BOE consider these when creating its goals. My goals statement is attached. The BOE may wish to formally adopt its goals for 2014-2015 at the August meeting.

Curriculum

We are currently organizing groups of staff that will be meeting this summer to upgrade curriculum. Ashford School is continuing the transition to a Common Core State Standards (CCCS) based curriculum as designated by the Connecticut State Department of Education. We are well on our way making this transition, and have purchased books and related curriculum support materials. (Mr. Hopkins will be providing more detail regarding these committees.) Our math programs have been ordered, and most have arrived. We are scheduling professional development for the staff to familiarize them with the intricacies of the following programs: Envisions Math – K-5 and College Prep Math – 6-8

A math professional day is scheduled for 8/26 for K-5, and a summer session is scheduled 7/21-7/24 for College Prep math training. Other schools have been invited to attend our middle school training session.

We will be meeting with all of the Arts and Science staff to refine our STEAM programs for 2014-2015 this summer.

Special Education

Attached is a letter from the Connecticut State Department of Education indicating that our school has met the requirements of the IDEA performance review. It should be noted that when I became superintendent in 2008 Ashford had only achieved this twice in the previous ten years. We have achieved it every year since 2008-2009 due to the restructuring of the department that I undertook as one of my first orders of business.

It should also be noted that I have implemented a Crisis Prevention program (CPI) that trains staff in managing and de-escalation of students in volatile disciplinary or behavioral situations in the school or on the bus. We now have three staff members certified to be trainers in the building and have been on a progressive schedule to insure that all staff, certified and non-certified, are trained in these strategies.

STEAM

As part of our movement toward a STEAM instructional model, we have contacted EASTCONN. They are providing a consultant, Katie Post, to assist us with our STEAM professional development day on 8/27, which is one of the opening PD days scheduled for 2014-2015. (One of our administrative goals is dedicated to the transition to a STEAM model.)

Staffing

Upon BOE approval of tonight's recommended candidate, we will be fully staffed for the coming year. (You will see the detail for the recommendation for the final open teaching position in your agenda.)

- Grade 6 - Kaitlyn Mielniczuk

We are very enthusiastic about this year's class of new staff. They are a well-informed and energetic group that will certainly contribute to our school's climate and instructional program. They are all coming in for a full day of orientation and will attend Ashford Professional Development in August.

Security

I met on July 9th with Mr. Zambo to discuss putting our capital funded security projects out to bid. We have a second meeting of the committee to oversee the development of the Ashford School All Hazards and Security Plan scheduled for Wednesday, July 16th. Our plan (the state provided template) is currently being modified to meet Ashford's specific needs. It is coming along very well. I am meeting with Chief Fletcher on July 17th to review the concerns that he stated in his letter to the Board of Finance and the Board of Education.

Budget Recommendation

As stated during our last meeting, based upon community input provided during the 2014-2015 budget development process, I recommend that we restore the part-time custodial position eliminated during the budget process, to a full time position; and that we restore the library paraprofessional position eliminated in the 2013-2014-budget year. The following represents the wages for the beginning step for each position:

- Library Paraprofessional position will cost \$21,373 plus benefits
- The Full-time Custodial position will cost \$32,240 plus benefits

A detailed report of the associated expenses is attached for review.

I suggest that we hold any thoughts of adding a certified staff member until after we have a clear understanding of the additional expenses expected in special education this year. It is my hope that with the funds in our carry-over account, and funds recovered through staff changes, and the funds we anticipate receiving from the state for "Excess Costs", we will have ample funds to cover the cost of any additions to our special education caseload. We will have a better understanding of this matter by February.

Facility

This summer we will be doing some minor work in the nurse's office to make it a more efficient workspace.

We are also beginning the creation of our computer lab/robotics room. We anticipate that the work will be completed by early August. We are going to delay installation of air conditioning in this room until April when we have figures for the end of the budget year.

Web Site

We have contracted with CCAT (Connecticut Center for Advanced Technology) for a complete revamp of our website. The contractor has provided a working draft of a new site and we are in communication with them concerning layout and content. The entire project should be completed by the start of the school year.

Ashford Citizen

I submitted an article to the newly redesigned Ashford Citizen for July.

Ashford School
2014-2015
Mission, Theory of Action, Motto and Goals

Mission Statement

To present a school district that supports all students in achieving their highest educational and personal potential as productive citizens of the diverse, multicultural, and global, 21st century community in which they live.

Superintendent's Goals

- To lead Ashford School's curriculum toward a "STEAM" (Science, Technology, Engineering, Arts, Mathematics) model, that utilizes interdisciplinary units that support the individual content areas, as well as the connections among different content areas that are at the foundation of deeper learning.
- To promote and develop a “personalized learning instructional vision” that utilizes varied sources of data to support both individualized and differentiated instruction in all classrooms.
- To conduct a needs assessment of curriculum and instruction at Ashford School, utilizing an administration/faculty committee to make recommendations for development of the 2015-2016 budget.
 - Assess the status of curriculum, staffing, and instructional practices
 - Make recommendations for the future of Ashford school based upon this needs assessment (including a proposed calendar for implementation)
- Provide leadership that promotes and improves communication between Ashford School and its community.

Ashford School Statement of Action and Goals

Theory of Action:

If we collaborate in creating a positive learning community that is respectful of and responsive to student differences, celebrates effort and growth, and provides a challenging curriculum that promotes creativity through student directed, interdisciplinary, technology-accelerated learning, then all students will grow personally, building a solid foundation of skills and enthusiasm for future learning.

Motto: We Optimize Learning For (WOLF) All

Goals:

- Promote critical thinking, creativity, collaboration, and communication skills through the implementation of interdisciplinary curriculum, following the concept of STEAM (Science, Technology, Engineering, Art, Mathematics), which apply to the real world now and in the future.

- Personalize learning for each student through the examination of performance data and the design of specific differentiated instruction that targets skills and results in personal success.
- Communicate and display student achievements and school spirit while clearly articulating learning expectations, and the school's role in preparing students for success in the 21st century to the larger community.

School Improvement Plan 2014-2015

How the school goals will be accomplished

Promote critical thinking, creativity, collaboration, and communication skills through the implementation of interdisciplinary curriculum, following the concept of STEAM (Science, Technology, Engineering, Art, Mathematics), which apply to the real world now and in the future.

- K-4 teachers met with content specialists to organize STEAM ideas and plans for 2014/2015.
- Outside professionals present STEAM training to the staff on August 27, 2014.
- Implement a schedule with extended instructional time.
- Implement a schedule with additional enrichment time for student choice in grades 5-8.
- Create a STEAM committee with a representative from each curriculum instruction committee that will meet before October 14, 2014.
 - Language Arts
 - Math
 - Social Studies
 - Science
 - Climate and Wellness
- Communicate plans and implementation of STEAM initiatives
- To recommend PD
- STEAM committee will support teachers as they create or modify an existing unit into an interdisciplinary STEAM unit.
- Teachers will create and implement two interdisciplinary units for the 2014/2015 school year.
- The PD day on October 14, 2014 will be used for STEAM planning for units and enrichments.
-

Personalize learning for each student through the examination of performance data and the design of specific differentiated instruction that targets skills and results in personal success.

- Examine student achievement data and identify areas of concern at each grade level.
- Distribute content specialists to assist areas of need and extension learning, incorporating multi grade groupings for the extension learning.
- Throughout the year, grade level collaborative team meetings will analyze areas of concern and design targeted interventions, enrichments and lessons to meet the needs of all students.
- Multi grade collaborative team meetings meet throughout the year as needed.
- Throughout the year, provide personal growth opportunities across the curriculum (i.e. Student Success Plan, HOS, Flight, Wings, Swings, SOAR, Morning Meetings, PBIS).
- Provide optional opportunities for student growth (i.e. sports, clubs, enrichments).

Communicate and display student achievements and school spirit while clearly articulating learning expectations, and the school's role in preparing students for success in the 21st century to the larger community.

- Create and distribute Welcome Brochures for each grade level to communicate curriculum to families.
- Create a live binder for families to access for home academic support and enrichment.
- Host curriculum nights to showcase students' work and articulate learning expectations.
- Participate in community events (i.e. 300th year anniversary events).
- Create and support school traditions (i.e. students vs. staff competitions and games, pep rallies, student recognition assemblies, primary pride).
- Create email groups for increased communication with families.

Improve communication procedures within the district among all departments and staff.

- Communicate procedure changes (create a forms book with procedure instructions)
- Budget process
- Field trip and bus request process including duty coverage for attending staff
- Classroom visitors and guest speakers
- Large event visitors
- Website management/changes and updates (who is responsible for what?)
- Event set-up requests
- Building use forms
- School master event calendar in the office maintained and updated regularly
- "Fly-bys" followed up with e-mails
- Weekly 10-minute grade level check-in with admin. In person or via e-mail
- All forms updated and online
- Coverage process for meetings and duties
- Communication and recognition of teacher contributions, achievements and efforts.
- Anyone can submit a teacher to the climate committee, with any positive reason, to be recognized with a HUGE gold star at the next faculty meeting.

Pupil Personnel Director's Report to the Board of Education June 19, 2014

The Extended School Year Program 2014:

The Extended School Year (ESY) program for the 2014-2015 school year is about to begin. This year the district will provide academic and related services to identified students that require them, between July 1, 2014 and July 24, 2014. This half day program will focus on maintenance of skills that have already been acquired through the student's Individual Educational Plan. While not all special education identified students require this program, those that do, require it because of issues with regression and recoupment. Students who are chosen by special education and related service staff have been found to demonstrate skill regression after periods of non-service (long weekends, vacations) and struggle to recoup lost skills within a reasonable amount of time.

This year twenty-five students will participate in the district's summer program. Students will be placed in one of three classes based on current grade placement, to work on project based-lessons that review and reinforce previously learned academic, language and/or motor skills. We are fortunate again this year to have our three (ESY) special education teachers and related service team returning. Our returning paraprofessionals, will provide students who require it, one-to-one support. Ms. Debra Courtright, will again provide coordination and program oversight this year. Ms. Courtright will interface with administrators as needed during the program's duration. Ms. Sibley-Jett, school nurse, will again provide health coverage this year and, as in the past, her office will become the main ESY contact office for parents if they need to pick up their child early or reach out to staff during the day. Ms. Celotti, bus coordinator, has been tirelessly creating transportation schedules for our in-district summer program and for students who need to attend out-of-district programs.

Parents were notified of their child's need to attend this program at annual planning and placement team meetings or as part of amendments. A letter was sent home to each parent clarifying dates and time of the ESY program as well as when they would receive transportation notification. This year, with Dr. Longo's insistence, parents were also provided with a color-coded calendar specific to the ESY program with dates, times and emergency numbers they could use to call if needed.

Respectfully submitted,



Donna A. Hartigan
Director of Pupil Personnel Services

cc: ESY Calendar

EXTENDED SCHOOL YEAR PROGRAM (ESY) 7/1-7/24/14

2014 Summer ESY Program

7/1-7/24/14

MONDAY - THURSDAY

8:30AM-12:00PM

ASHFORD SCHOOL DISTRICT.

July 2014

Important phone numbers:

Summer School Office

860-429-6419 x357

Joan Celotti, Transportation Coordinator

860-943-1062

Martha Sibley-Jett, School Nurse

860-429-6419 X357

Ashford District Office

860-429-1927 x365

In Case of Emergency:

Debra Courtright, Summer ESY Coordinator

860-305-9921

Donna Hartigan, Director

860-428-6389

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

To: Ashford Board of Education

From: Cheryl LaFlamme-Miller, CPA

Date: June 16, 2014

RE: Cafeteria reports May 2014

Attached please find the Cafeteria reports for the period ending May 2014.

As the end of May, the Cafeteria is showing a profit of \$8,117.06 with an available cash balance of \$27,317.41.

After paying all outstanding bills, the Cafeteria was showing available cash balance of \$10,753.81 (June 16, 2014). In addition, the Cafeteria is still showing pending state reimbursements of \$14,439.21 (April and May).

At the current time, it does not appear that any board of education subsidies will be necessary this year.

1:41 PM
06/16/14
Accrual Basis

Ashford School Cafeteria Fund
Profit & Loss
July 2013 through May 2014

	Jul '13 - May 14
Ordinary Income/Expense	
Income	
Daily Sales	64,571.71
Intergovernment Revenue	69,298.43
On-line Prepays	14,586.50
SCHBREAK	3,000.00
Total Income	151,456.64
Expense	
Bank Service Charges	50.94
Continuing Education	790.00
Delivery Charges	665.00
Employee Pension	1,022.84
Food Purchases	38,825.93
Ice Cream Purchases	1,655.55
Insurance Expense	10,008.20
Milk Purchases	11,382.02
Paper Supplies	5,555.57
Payroll Expense	65,914.31
Repairs	75.00
Supplies	1,645.97
Taxes	
Employer FICA	5,348.25
Total Taxes	5,348.25
Tech support	400.00
Total Expense	143,339.58
Net Ordinary Income	8,117.06
Net Income	8,117.06

1:41 PM
06/16/14
Accrual Basis

Ashford School Cafeteria Fund
Balance Sheet
As of May 31, 2014

	May 31, 14
ASSETS	
Current Assets	
Checking/Savings	
First Niagara Checking	27,137.41
Total Checking/Savings	27,137.41
Other Current Assets	
Intergovernmental Receivables	14,439.21
Total Other Current Assets	14,439.21
Total Current Assets	41,576.62
TOTAL ASSETS	41,576.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	9,279.25
Total Accounts Payable	9,279.25
Other Current Liabilities	
Due to Other Funds	9,075.18
Unearned/deferred Revenue	1,967.01
Total Other Current Liabilities	11,042.19
Total Current Liabilities	20,321.44
Total Liabilities	20,321.44
Equity	
Committed Fund Balance	
Education	13,138.12
Total Committed Fund Balance	13,138.12
Net Income	8,117.06
Total Equity	21,255.18
TOTAL LIABILITIES & EQUITY	41,576.62

1:42 PM

06/16/14

Accrual Basis

Ashford School Cafeteria Fund
Balance Sheet
As of June 16, 2014

	Jun 16, 14
ASSETS	
Current Assets	
Checking/Savings	
First Niagara Checking	10,753.81
Total Checking/Savings	10,753.81
Other Current Assets	
Intergovernmental Receivables	14,439.21
Total Other Current Assets	14,439.21
Total Current Assets	25,193.02
TOTAL ASSETS	25,193.02
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Unearned/deferred Revenue	1,967.01
Total Other Current Liabilities	1,967.01
Total Current Liabilities	1,967.01
Total Liabilities	1,967.01
Equity	
Committed Fund Balance	
Education	13,138.12
Total Committed Fund Balance	13,138.12
Net Income	10,087.89
Total Equity	23,226.01
TOTAL LIABILITIES & EQUITY	25,193.02

ASHFORD BOARD OF EDUCATION – FY 14 TRANSFERS BY OBJECT

Object Code	Under	(Over)	Acct. XFR In	Acct. XFR Out	To/From Object	Ending Balance
111 Certified Staff	\$ 28,901.46			\$ 27,825.06	322 – Maintenance	\$ 1,076.40
112 Non-Certified Staff		\$ (11,114.79)	11,114.79		390 – Purchased Serv.	0
200 Insurance		(19,047.42)	19,047.42		412 – Fuel (Diesel/Gas)	0
205 Other Insurance	6,443.21					6,443.21
312 Instructional Improvement	23,297.07					
319 Professional Svcs.	46,107.35			19,964.11	411 – Fuel (Plant)	3,332.96
321 Utilities	13,586.42			46,107.35	540 – Equipment	0
322 Maintenance				12,047.14	410- Supplies	1,539.28
323 Equipment Maint.	3,595.00	(27,825.06)	27,825.06		111 – Certified Staff	0
324 Liability Insurance						3,595.00
331 Special Ed. Trans	50,148.34	(576.40)	576.40		420 – Textbooks	0
340 Communication	3,513.10			50,148.34	540 - Equipment	0
370 Outside Services	15,369.50					3,513.10
390 Purchased Services	12,931.95			15,369.50	540 - Equipment	0
410 Supplies		(12,047.14)	12,047.14	11,114.79	112 – Non Cert. Staff	1,817.16
					321 – Utilities	0

ASHFORD BOARD OF EDUCATION – FY 14 TRANSFERS BY OBJECT

Object Code	Under	(Over)	Acct. XFR In	Acct. XFR Out	To/From Object	Ending Balance
411 Fuel (Plant)		(19,964.11)	19,964.11		312- Instructional Improvement	0
412 Fuel (Diesel/Gas)	26,457.48			19,047.42	200 - Insurance	7,410.06
420 Textbooks	1,366.65			576.40	324 - Liability Ins.	790.25
430 Library Books	542.19			328.13	540 - Equipment	214.06
540 Equipment		(117,108.14)	46,107.35 50,148.34 15,369.50 5,154.82 328.13 ----- 117,018.14		319 - Professional Svcs. 331 - Special Ed. Trans. 370 - Outside Svcs. 640 - Dues & Fees 430- Library Books	0 0 0 0 0
640 Dues & Fees	5,154.82			5,154.82	540 - Equipment	0
700 Audit Adjustments	2.00					2.00
TOTAL	\$237,416.54 \$29,733.48	\$(207,683.06)				\$ 29,733.48

July 10, 2014

Mr. James Rupert
Board of Education Chair
Ashford Board of Education
440 Westford Road
Ashford, Connecticut 06278

Dear Mr. Rupert and Board of Education Members,

Thank you for inviting the Ashford Education Association to speak about the possible board policy regarding promotion and retention. Attached, please find a version that reflects the collective bargaining agreement between the Board of Education and the Ashford Education Association.

According to the current and recent Staff Handbook(s), and the results of recent negotiations, teachers are encouraged to offer after school extra help time on a case-by-case basis. Teacher time outside the regularly scheduled workday is a negotiated practice that was not part of the outcome of the recent negotiations and is not reflected in the new contract. As such, we would like to see the removal of the word "must" and the inclusion of the attached revisions with the understanding that teachers have in the past made, and will continue to make, their availability known to students and families.

The Board might also consider eliminating the section regarding office hours and proposing changes in the next round of contract negotiations. Teachers at Ashford School are absolutely willing to stay with children if needed. Due to personal commitments, meeting schedules, coaching obligations, advisory roles and other duties, it may not be possible for them to choose a particular, recurring day to stay with students. It is reasonable that teachers make known their availability, and we agree that teachers should make this known to students and families on an individual basis. Teachers are encouraged to post availability in their classrooms, and to continue open communication with students and families about extra help opportunities.

We have had the opportunity to talk with Dr. Longo about the use of Power School for communicating with families. Dr. Longo suggested that one or more teachers in grades 4-8 meet as a committee with Mr. Hopkins, Mrs. Ford and/or himself to discuss the specifics for using Power School to increase communication between students, families and teachers. We look forward to working with Administration in this area.

Thank you for your attention to these matters.

Sincerely,

The Ashford Education Association

OFFICE HOURS

1. All teachers are encouraged to offer after school office hours that allow students to come for extra help, make up work, or receive advanced instruction.
2. Each teacher will indicate his/her availability to provide extra help to students in any parent communication that indicates a need for remediation or make-up work.
3. Teachers will work with all colleagues who service the same grade to make themselves available to provide extra help to students who need it.

Library Paraprofessional *PROPOSED*

Annual Salary -	\$ 21,373 (based on Step 1 wages for FY14-15 in MEUI contract)
Health/Dental Insurance -	\$ 8,740 (based on Single Coverage) \$ 18,329 (based on EE+1 Coverage) \$ 21,717 (based on Fam Coverage)
Other Benefits -	\$ 2,408 (if participating in Health/Dental) \$ 3,408 (if not participating in Health/Dental and taking Single Waiver) \$ 3,908 (if not participating in Health/Dental and taking EE+1 Waiver) \$ 4,408 (if not participating in Health/Dental and taking Fam Waiver)

Full-Time Custodian *PROPOSED*

Annual Salary -	\$ 32,240 (based on Step 1 wages for FY14-15 in MEUI contract)
Health/Dental Insurance -	\$ 8,740 (based on Single Coverage) \$ 18,329 (based on EE+1 Coverage) \$ 21,717 (based on Fam Coverage)
Other Benefits -	\$ 5,683 (if participating in Health/Dental) \$ 6,683 (if not participating in Health/Dental and taking Single Waiver) \$ 7,183 (if not participating in Health/Dental and taking EE+1 Waiver) \$ 7,683 (if not participating in Health/Dental and taking Fam Waiver)



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Superintendent of Schools
(860) 429-1927
iplongo@ashfordct.org

Troy C. Hopkins
Principal
(860) 429-6419
thopkins@ashfordct.org

Donna A. Hartigan, Director
Pupil Personnel Services
(860) 429-1927 x358
dhartigan@ashfordct.org

Draft

Posting – MEUI Members

7/21/2014

Full-Time CUSTODIAL POSITION

One full-time (up to 40 hours per week) custodian is needed beginning immediately. The schedule for this position includes a full day (8am-4pm) on Saturdays during the school year, and a Monday-Friday schedule during the summer months. Work will include, but is not limited to, heavy lifting, indoor/ outdoor maintenance and floor care. Requires physical stamina in addition to frequent bending and lifting. This position includes all of the responsibilities that are currently associated with the existing full-time custodial positions. Wages and benefits according to current MEUI contract, Hours may change during the year.

40 hours per week

3 pm – 11 pm Monday through Thursday

And

8am – 4pm Saturdays, September –June

And

Monday through Friday 7 am -3pm July and August

Apply in writing to Dr. James Longo by August 6, 2014

Respect, Responsibility, Pride

KARE
Grant

GENERAL INFORMATION

LEGAL AUTHORITY

Sections 10-76t through 76w (inclusive) of the C.G.S., directs the CSDE to distribute funds to local and regional boards of education for the establishment of school-based primary mental health programs for the detection and prevention of emotional, behavioral and learning problems in public school children primarily in kindergarten through Grade 3.

In determining if a board of education shall be granted funds, the Commissioner shall consider, but not be limited to, the following factors:

- availability in the school and community of professional, paraprofessional and other program staff with background and experience in early intervention;
- availability of space to accommodate the program in an elementary school building;
- demonstration of strong support by administrative personnel, teaching staff, pupil personnel staff and local community mental health centers; and
- reasonable evidence of future stability of the program (i.e., readiness for new districts and ongoing support for continuing districts).

ELIGIBLE APPLICANTS

Local or regional boards of education may apply for these grants. A PMHP supported under the terms of this announcement must be school based and focus on the provision of services to children primarily in kindergarten through Grade 3.

Applicants should take special note of the following criteria:

1. New applicants must operate the standard PMHP model (hereafter called "Primary Project"), as outlined on pages 4 - 5.
2. If a school district has previously received state funding at any time to offer Primary Project (hereafter called "Continuing Districts") the district may reapply if, and only if, the district offers Primary Project minimally at the previously funded level, and:
 - a. expands Primary Project to offer one or more additional schools; or
 - b. implements or continues a Complementary Mental Health Component (CMHC) at the same school as outlined on pages 6 - 7. Continuing districts are encouraged to implement complementary mental health components to enhance the impact of Primary Project.
3. The services provided by school-based mental health professionals must be provided as in-kind contribution by the school district and not included in the proposed budget (i.e., Appendix C).
4. Twenty percent of available funds will be reserved for new applicants.

TOWN OF ASHFORD
5 Town Hall Road
Ashford, CT 06278

Specifications for 2014-2015 – 71 Passenger School Bus

Specifications: Chassis 2015; 274 inch wheelbase appropriate for 71 passenger

- International or equivalent
- Tire: 10R22.5 STR HWY Front Goodyear G159
- Tire: 10R22.5 Rear Goodyear G124 (traction)
- Frame: 10.125x3.06x312 (55,000 psi)
- Front rear and tow hooks
- 10x3 park brake
- Daytime running lights
- Springs front 10,000 lb.
- Axle front 10,000 lb.
- Springs RR Multi leaf 19,000lb-21,000 lb.
- Brake system – NO Air Brakes
- Block heater – 1000 W
- 200 AMP ALT minimum
- 2 batteries totaling 1300 Cca
- Cummins 220 hp inline 6 cylinder (2010 compliant) no extra additive to meet 2010
- Throttle control electronic
- Circuit breakers – manual reset
- Transmission Allison 2000 series with 5 year warranty
- Single exhaust system
- 65 gallon fuel tank
- Cast wheels 22.5 x 7.50 front and rear
- 12 inch bumper

Body Specifications:

- Electric front door opener (switch left of driver)
- 36" wide entrance door
- 78" headroom, perforated acoustical headliner
- Electrodeposited prime paint
- Retainer rear emergency door
- 50 BTU step well heater
- 80 BTU heater left rear
- 90 BTU heater left front
- Insulated complete
- Backing safety horn @ 112dbh
- Center defogger fan
- High intensity lights (LED) light package, all lights except 8 way
- Heated side view mirrors

- Digital recording system (Seon Trooper B&W front camera GPS antenna, with speed sensor)
- Vandal locks front and rear
- 8-light Weldon warning system
- Crossing gate
- Stop sign
- Seat belt ready seats
- C.E. White child seats first row (driver and passenger side), or equivalent with seat belts
- 12 DOT-TF School bus seats, 39 in, right
- 11 DOT-TF School bus seats, 39 in, left
- 1 DOT-TF School Bus seat, left rear, 26 in
- All seats w/o welding
- 2 roof vent hatch, Slimline
- 5 in window stops
- 3 PB shaded windshield (roped-in style)
- 2 Pushout Emergency Windows each side as required for seating capacity
- Front mud flaps
- Rear mud flaps
- National high back drivers seat with fabric insert and 3 point seat belt
- Lower emergency glass door
- Body construction FMVSS/221
- Warning lights hoods
- Paint hood black
- AM/FM Stereo/CD/PA with 4 speakers
- White roof
- Child Check mate

Option:

- 5 year bumper to bumper warranty 100,000 miles and towing up to \$500 (Contract #P4183C)
- Cummins Extended Warranty 150,000 miles

Rev: 06/11/2014



440 Westford Rd.
Ashford, CT 06278
(860) 429-6419
(860) 429-3651 fax
www.ashfordct.org

June 26, 2014

Mr. Michael Zambo, First Selectman
Town of Ashford
5 Town Hall Rd.
Ashford, CT 06278

Dear Mr. Zambo;

The Ashford Board of Education will be addressing school bus transportation at its meeting scheduled for July 17, 2014.

The board will be asked to vote on the approval the attached vehicle specifications for a 71-passenger school bus.

The board will also be asked to vote to remove from service the following buses as of June 30, 2014:

Bus #7	2001 International School Bus	VIN: 1HVBRABP01A934308
Bus #15	1998 Bluebird School Bus	VIN: 1HVBBAPB4TH374095

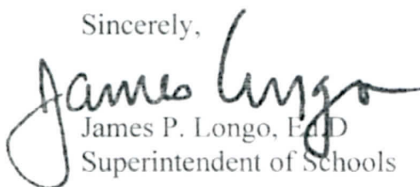
Please contact me if you have any questions.

James P. Longo, Ed.D
**Superintendent of
Schools**
(860) 429-1927
jplongo@ashfordct.org

Troy C. Hopkins
Principal
(860) 429-6419
thopkins@ashfordct.org

Cynthia A. Ford
Assistant Principal
(860)-429-6419
cford@ashfordct.org

Sincerely,


James P. Longo, Ed.D
Superintendent of Schools

Donna A. Hartigan, Director
Pupil Personnel Services
(860) 429-1927 x358
dhartigan@ashfordct.org

Working
draft
7/11/14

Edwin O Smith begins August 27, 2014 with a full day of school. The times indicated on the schedules are estimated; weather, delays at stops, etc. will cause a variation in time. During the first few weeks please allow for route adjustments and time variations. Your patience and understanding is appreciated. Please allow for a 10 minute before and after the scheduled time as stated in the handbook.

HIGH SCHOOL AM and PM Routes

Bus A AM/PM—6:10 Westford Rd. (from Ashford School to Boston Hollow Rd.) 6:18 Axe Factory Rd; 6:25 Corner of Hnath Rd; 6:26 Corner of Supina Rd.; 6:27 Waterfall Rd; 6:30 Ference Rd. (include's Armitage Crt./Amidon Dr.); 6:34 Lakeview Dr.; Beach/Westford Dr./Ashford Dr. Circle Dr.; 6:41 Ference Rd.; 6:46 Westford Hill Rd.
7:05am, E. O. Smith High School

Bus B AM/PM—6:15am Perry Hill Rd.; 6:18am Laurel Lane; 6:22am Krapf Rd.; Corner Seles Rd.; 6:24am Cushman Rd; 6:26am Varga Rd.; 6:35am Bebbington Rd. (from Bicknell Rd to Chaplin Line); 6:40am Bicknell Rd.; 6:42am AM & PM Mansfield Rd.; 6:45am Corner of Karosi Rd.; 6:46am Corner of Giant Oak Ln; 6:47am Howard Rd.
7:05am E. O. Smith High School

Bus C AM/PM—Start Date August 27, 2014 - Windham Tech High School – 6:05am Moon Rd; 6:08am North Rd.; 6:10am Floeting Rd.; 6:13am North Rd.; 6:15am Ashford Center/Grant Rd.; 6:20am Corner of Fitts Rd.; 6:22am Pumpkin Hill Rd./Corner of Kennerson Rd.; 6:25 Corner of Bebbington Lane; 6:28 Bicknell Rd. 6:30am Ashford Park Meet Bus 11 to transfer students.
7:05 AM Drop at Windham Tech

Bus 11 AM & PM (Mid Bus) Windham Tech Shuttle: 6:05am Ference Rd.; 6:07am Old Town Rd.; 6:12am Lustig Rd.; 6:18am Laurel Lane; 6:22am Ashford Center Rd.; 6:30 Meet Bus C @ Pompey Rd. for 2:30 shuttle (Ashford Center Rd.) Transfer students.

Bus F AM/PM – 6:10am James Rd.; Horsehill Rd.; 6:13 Campert Lane; 6:14 Moon Rd.; 6:17am North Rd. (includes Sunset, Westview, Oakview, etc) 6:20am Floeting Rd.; 6:23am North Rd.; 6:25am Fitts Rd.; 6:32am Bebbington Rd. (from Pumpkin Hill Rd. to Kennerson Rd.); 6:35am Pumpkin Hill Rd to Colts Pond Rd.; 6:40am Pumpkin Hill Rd. to Ashford Center Rd.; 6:45am Ashford Center Rd.
7:05 am E. O. Smith High School

Bus G AM/PM 6:12 am, Armitage Rd; 6:18am Turnpike Rd; 6:22am Kidderbrook Rd; 6:25am Chatey Rd.; 6:28 Zaicek Rd; 6:32am Howey/Amidon/Seckar Rd; 6:35am Crn of Ziacek Rd. 6:38 Knott Hwy.; 6:40am Ashford Park/Southworth/Chetelet/Kent Court/Broad Oak Rd.
7:05am E. O. Smith High School

Working
draft
7/11/14

28th

Ashford Elementary School Opens August 27th 2014 with a full day. Times posted reflect the approximate times, such things as waiting for students, weather delays, mechanical difficulties will impact pickup times. Please allow two weeks for route adjustments and schedule changes. As stated in the school handbook, please allow a 10 minute variation for pickup and drop off times.

ELEMENTARY AM and PM ROUTES 8:20am – 3:10 pm

Approximate Times for Arrival at Ashford School

Bus A – 7:35am Hnath Rd.; 7:38 Ference Rd.; 7:41am Old Town Rd (includes Corners of Deerfield, Squirrel Dr. Oak); 7:47am Lakeview Dr.; (includes Cr. of Circle/Westford Dr/Ashford Dr/Union Dr); 7:54am Lakeview/Beach, 8:00am Left on Ference Rd.; 8:06am Ashford Motel Rd.; 8:11am Leadmine Rd.; 8:14 Waterfall Rd.

8:20am Ashford School

Bus B – 7:35am Turnpike Rd.; 7:38am Armitage Rd.; 7:43am Turnpike Rd.; 7:46am Kidderbrook Rd.; 7:52 Chatey Rd.; 7:57 Zaicek Rd.; 8:03 Seckar Rd.; & Amidon Rd. 8:06 Zaicek Rd, 8:08 Chatey Rd. (Turn around at Ference Rd.); 8:10 Westford Hill Rd.

8:20am Ashford School

Bus C – 7:35am Portland Rd.; 7:38am Bicknell Rd.; 7:43am Bebbington Rd.; (from Chaplin Line to Slade Rd.); 7:45 Stop Corner of Slade Rd.; 7:46am Slade Rd.; 7:48am Ashford Center Rd.; (Evens #'s to Baptist Camp); 7:54 Ashford Center Rd (Odd #'s includes Birch Hills) 8:00am Westford Rd.; 8:06am Sand Hill Rd.; 8:11 Nagy Rd.

8:20am Ashford School

Bus F – 7:35am Pumpkin Hill Rd.; (includes Corner of Colts Pond Rd) 7:40am Fitts Rd.; 7:45am North Rd.; 7:49am Floeting Rd/Hillcrest, 7:55am North Rd.; (includes Corner of Oakview/Westview/Sunset/Birchwood/Lakeside Dr); 8:08am Crn Campert; 8:09 Moon Rd.; 8:13 Horsehill Rd.; 8:16 James Rd.; Reversed at PM drop.

8:20am Ashford School

Bus G – 7:35am Squaw Hollow Rd.; (Odd #'s Willington line to Knott Highway) 7:38am Howard Rd.; 7:42am Karosi Rd.; Giant Oak Rd.; 7:45am Knowlton Hill Rd.; 7:50am Wormword Hill Rd.; 7:55am Squaw Hollow Rd. (Odd #'s); 7:58am Pompey Rd.; (Ashford Park) Southworth Rd., (includes Chelelet, Kent Crt., Broad Oak, Pembrook Dr.;

8:20am Ashford School

Bus K – 7:30 Perry Hill Rd.; 7:32 Laurel Ln.; 7:37 Perry Hill Rd.; 7:41 Krapf Rd.; 7:47 Graham Rd.; 7:51am Ziacek Rd. (to Perry Hill Rd); 7:58am Upton Rd.; 8:00 Knott Hwy. (includes Lunging Tiger). 8:05am Cushman Rd.; 8:08am Varga Rd.;

8:20 Ashford School

Bus 11 AM Mid Bus 7:35 Axe Factory Rd.; Eastford Rd, 7:38am.; 7:42am Boston Hollow Rd. 7:50am Kidderbrook Rd.; 7:56am Ziacek Rd.; 8:05am Oakes Rd.

8:10am Drop * 8:15am Return to Squaw Hollow Rd. (stop Even #'s); 8:16 Howard Rd.

8:25 Ashford School

For
Distribution
to BOE 7/17/14

Ashford School -- Ashford, CT

Population Selection

School:	Ashford School	Race:	Any
Grade:	All	City, State, Zip:	Any
Teacher:	All Teachers	Language:	Any
Gender:	Both	Activity:	None
Classification:	All	Special Ed:	Any
Status:	Active	Date Selection Mode:	None
Track:	Any		
Ethnicity:	Any		

Report Criteria

Start: 04/01/2014
End: 04/30/2014
Sort By: School
Printed By: Martha Sibley-Jett
Database Year: Current Year (2014)

Health Services Summary by School sorted by School(Ascending)

Ashford School	A	B	
Injury Event: 64	Med. Admins: 189	Screenings: 0	
Illness Event: 266	Treatments: 106	Management: 0	
Other Health: 86	Admin Visits: 288		
Unduplicated Students: 178			
Total Visits: 398			

$$A + B = 686$$

Ashford School -- Ashford, CT

Population Selection

School:	Ashford School	Race:	Any
Grade:	All	City, State, Zip:	Any
Teacher:	All Teachers	Language:	Any
Gender:	Both	Activity:	None
Classification:	All	Special Ed:	Any
Status:	Active	Date Selection Mode:	None
Track:	Any		
Ethnicity:	Any		

Report Criteria

Start: 05/01/2014
End: 05/31/2014
Sort By: School
Printed By: Martha Sibley-Jett
Database Year: Current Year (2014)

Health Services Summary by School sorted by School(Ascending)

Ashford School

Injury Event: 187	Med. Admins: 275	Screenings: 0
Illness Event: 334	Treatments: 146	
Other Health: 99		Management: 0
	Admin Visits: 420	
Unduplicated Students: 227		
Total Visits: 603		

$$603 + 420 = 1023$$

Ashford School -- Ashford, CT

Population Selection

School:	Ashford School	Race:	Any
Grade:	All	City, State, Zip:	Any
Teacher:	All Teachers	Language:	Any
Gender:	Both	Activity:	None
Classification:	All	Special Ed:	Any
Status:	Active	Date Selection Mode:	None
Track:	Any		
Ethnicity:	Any		

Report Criteria

Start: 06/01/2014
End: 06/30/2014
Sort By: School
Printed By: Martha Sibley-Jett
Database Year: Current Year (2014)

Health Services Summary by School sorted by School(Ascending)

Ashford School

Injury Event: 110	Med. Admins: 132	Screenings: 0
Illness Event: 145	Treatments: 82	
Other Health: 62		Management: 0
	Admin Visits: 213	
Unduplicated Students: 151		
Total Visits: 308		

$$308 + 213 = 521$$