

Ashford Board of Education  
Special Meeting Minutes – March 26, 2015  
8:00 p.m.\*

*Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.*

*\*The Board of Education will call its Special Meeting to Order at Ashford School Upon Budget Action Taken at the Board of Finance Meeting, or the Conclusion of that Meeting, whichever occurs first.*

**Call To Order**

Board chair J. Rupert called the meeting to order at 10:06 pm. Present were J. Rupert, D. Wesson, J. Lippert, K. Rourke, J. Mozeiko and K. Warren. Also present were Superintendent Dr. J. Longo, Principal T. Hopkins. Present in the audience was resident S. Morytko and AEA members P. Hills, K. Mielniczuk and J. Lindsay. Unable to attend was board member L. Donegan.

**Public Comment**

None

**Review and Discussion of FY 16 Ashford BOE Budget**

The Board discussed the action taken by the Board of Finance to reduce the FY 16 Ashford School budget by \$176,000. The Superintendent distributed copies of a letter sent to the Board of Finance notifying them of a recently enrolled student with special needs and a worksheet identifying lines within the previously approved FY 16 budget that could be considered for reduction.

**FY 16 Budget Worksession (If Necessary, Action Anticipated)**

Dr. Longo informed the board that he has verbal notification from two staff members who have stated their intent to retire at the end of this school year; one of these notifications came today. After final review of the information at hand, a Motion was made by J. Rupert to accept the reductions as listed in the Superintendent's 2015-2016 worksheet, with the exception of item one, with the understanding that an additional staff member had announced their possible intent to retire today. Motion seconded by D. Wesson and carried with one abstention (K. Rourke).

**Adjournment**

Motion made by J. Rupert to adjourn the meeting (10:53 pm), seconded by K. Warren and carried unanimously.

Recorded by:

Kay M. Warren  
Secretary, Ashford BOE

*Approved by the Ashford BOE:*

ASHFORD SCHOOL  
SUPERINTENDENT'S WORKSHEET  
POSSIBLE 2015-2016 REDUCTIONS

ITEM ACCOUNT NUMBER & DESCRIPTION	FROM BUDGET AMOUNT	TO BUDGET AMOUNT	TOTAL REDUCTION
<b>6<sup>TH</sup> GRADE TEACHER SALARY &amp; BENEFITS</b>			<b>\$ 70,333</b>
01-1101-111-00001 MIDDLE SCHOOL CERT STAFF	\$ 720,508	\$ 660,358	\$ 60,150
01-2200-200-01220 MEDICAL/DENTAL INSURANCE	\$ 962,719	\$ 955,539	\$ 7,180
01-2200-200-01230 GROUP LIFE INSURANCE	\$ 10,109	\$ 9,978	\$ 131
01-2200-205-01220 SOCIAL SECURITY/MEDICARE	\$ 179,151	\$ 178,279	\$ 872
01-2200-205-04230 CERTIFIED OTHER BENEFITS	\$ 89,600	\$ 87,600	\$ 2,000
<b>REDUCE AFTER-SCHOOL PROGRAM</b>			
01-1112-112-02012 EXTRACURRICULAR	\$ 26,000	\$ 20,000	<b>\$ 6,000</b>
<b>REDUCE TEACHERS' BUDGET SUPPLY</b>			<b>\$ 14,469</b>
01-1100-410-01000 ELEM. GENERAL SUPPLIES	\$ 6,192	\$ 5,000	\$ 1,192
01-1100-410-02000 ELEM. READING SUPPLIES	\$ 2,085	\$ 350	\$ 1,735
01-1100-410-03000 ELEM. MATH SUPPLIES	\$ 1,490	\$ 150	\$ 1,340
01-1100-410-05000 ELEM. HEALTH SUPPLIES	\$ 250	\$ 100	\$ 150
01-1101-410-01001 MIDDLE SCH. GENERAL SUPPLIES	\$ 6,102	\$ 4,000	\$ 2,102
01-1101-410-03001 MIDDLE SCH. MATH SUPPLIES	\$ 600	\$ 250	\$ 350
01-1101-410-04001 MIDDLE SCH. READING SUPPLIES	\$ 500	\$ 250	\$ 250
01-1101-410-05001 MIDDLE SCH. SCIENCE SUPPLIES	\$ 2,000	\$ 600	\$ 1,400
01-1104-410-00004 WORLD LANGUAGE SUPPLIES	\$ 700	\$ 350	\$ 350
01-1109-410-01009 PHYS ED SUPPLIES	\$ 1,200	\$ 600	\$ 600
01-1109-410-02009 HEALTH SUPPLIES	\$ 500	\$ 250	\$ 250
01-1103-410-01003 ART SUPPLIES	\$ 2,000	\$ 1,500	\$ 500
01-1103-410-03003 CHORAL SUPPLIES	\$ 2,000	\$ 1,000	\$ 1,000
01-1103-410-04003 BAND SUPPLIES	\$ 2,000	\$ 1,000	\$ 1,000
01-1200-410-03120 ENRICHMENT SUPPLIES	\$ 2,500	\$ 1,250	\$ 1,250
01-2600-410-04260 TECHNOLOGY TECH ED SUPPLIES	\$ 1,000	\$ 500	\$ 500
01-1100-410-07000 ELEM. SOCIAL STUDIES SUPPLIES	\$ 250	\$ 150	\$ 100
01-1101-410-02001 MIDDLE SCH. LANGUAGE ARTS	\$ 600	\$ 400	\$ 200
01-1101-410-06001 MIDDLE SCH. SOCIAL STUDIES SUPPLIES	\$ 300	\$ 100	\$ 200
<b>REDUCE ASSESSMENT SUPPLIES</b>			
01-1200-410-02120 ASSESSMENT SUPPLIES	\$ 5,500	\$ 1,000	<b>\$ 4,500</b>
<b>REDUCE SPED INSTRUCTIONAL SUPPLIES</b>			
01-1200-410-01120 SPED INSTRUCTIONAL SUPPLIES	\$ 4,000	\$ 2,000	<b>\$ 2,000</b>
<b>REDUCE TECH. ADMIN. SUPPLIES</b>			

01-2600-410-07260 TECHNOLOGY ADMIN SUPPLIES	\$ 6,250	\$ 3,000	\$ 3,250
<b>ITEM ACCOUNT NUMBER &amp; DESCRIPTION</b>	<b>FROM BUDGET AMOUNT</b>	<b>TO BUDGET AMOUNT</b>	<b>TOTAL REDUCTION</b>
<b>REDUCE TEXTBOOKS BUDGET</b>			<b>\$ 15,000</b>
01-1100-420-01000 ELEM. SUPPLEMENTAL TEXTS	\$ 2,500	\$ 300	\$ 2,200
01-1100-420-02000 ELEM. CURRICULUM UPGRADE	\$ 4,000	\$ 300	\$ 3,700
01-1100-420-04000 ELEM. PERIODICALS	\$ 900	\$ 300	\$ 600
01-1100-420-01001 MIDDLE SCH. SUPPLEMENTAL TEXTS	\$ 2,500	\$ 300	\$ 2,200
01-1101-420-03001 MIDDLE SCH. PERIODICALS	\$ 800	\$ 300	\$ 500
01-1101-420-04001 MIDDLE SCH. REPLACEMENT TEXT	\$ 200	\$ 0	\$ 200
01-1101-420-05001 MIDDLE SCH. CURRICULUM UPGRADE	\$ 5,000	\$ 300	\$ 4,700
01-1103-420-00003 ART TEXTBOOKS	\$ 100	\$ 0	\$ 100
01-1200-420-00130 SPECIALIZED TEXT (NIMAS)	\$ 1,000	\$ 200	\$ 800
<b>REDUCE LIBRARY BOOKS BUDGET</b>			<b>\$ 3,400</b>
01-1107-430-01007 LIBRARY BOOKS GRADES K-4	\$ 1,700	\$ 0	\$ 1,700
01-1107-430-02007 LIBRARY BOOKS GRADES 5-8	\$ 1,700	\$ 0	\$ 1,700
<b>REDUCE ELEMENTARY FURNITURE REPLACEMENT</b>			
01-1100-540-00013 ELEMENTARY FURNITURE	\$ 16,000	\$ 0	<b>\$ 16,000</b>
<b>REDUCE ADAPTIVE EQUIPMENT</b>			
01-1200-540-02120 ADAPTIVE EQUIPMENT	\$ 5,000	\$ 3,000	<b>\$ 2,000</b>
<b>REDUCE ADMINISTRATIVE FURNITURE</b>			
01-2200-540-02220 ADMINISTRATIVE EQUIP/FURNITURE	\$ 2,000	\$ 0	<b>\$ 2,000</b>
<b>REDUCE TECHNOLOGY BUDGET</b>			<b>\$ 52,000</b>
01-2600-540-01260 TECHNOLOGY ELEMENTARY EQUIP	\$ 41,800	\$ 11,800	\$ 30,000
01-2600-540-02260 TECHNOLOGY MIDDLE SCHOOL EQUIP	\$ 55,000	\$ 33,000	\$ 22,000
<b>REDUCE PRINCIPAL'S DISCRETIONARY FUND</b>			
01-2200-640-04220 PRINCIPAL'S DISCRETIONARY FUND	\$ 1,200	\$ 800	<b>\$ 400</b>





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**Respect, Responsibility, Pride**

March 24, 2015

Cathryn Silver-Smith, Chair  
Ashford Board of Finance  
5 Town Hall Road  
Ashford, CT 06278

RE: Notification of Enrollment - Action Requested

Dear Cathryn;

I am writing to notify you that on March 20, 2015, a student has enrolled in Ashford School that will have both an immediate, and long-term impact upon the school and town budgets.

This student is currently outplaced, and will require continued outplacement at a cost of \$ 37,151 for the remainder of this school year. For 2015-2016, we have estimated these costs to be \$174,000.

We understand that the timing of this enrollment is late in this school year and is also late in the budget process for next year. Please be assured the figures provided above are as firm and factual as they can be at the present time based upon the information we have been provided.

This enrollment will also have an immediate impact upon our excess cost computations, as the annual cost will far exceed the state threshold for Ashford for qualification for excess cost reimbursement. Therefore, please adjust our budget request by the amounts that are listed below.

Impact upon the remainder of the 2014-2015 academic year:

- Increase in BOE encumbrances by **\$37,151**

Impact upon the 2014-2015 Excess Cost estimates:

- Increase request for this year's Excess Cost reimbursement by **\$ 37,151**

Impact upon the 2015-2016 budget proposal and budget

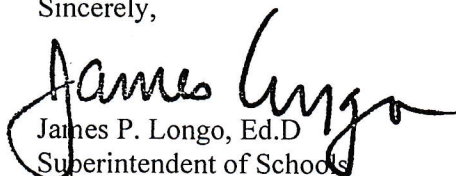
- Increase our proposed budget bottom line by **\$ 95,291**

Impact upon the 2015-2016 Excess Cost estimates:

- Increase Excess Cost estimates for 2015-2016 by **\$ 78,709**
- Total cost of student: **\$ 174,000**
- Amount qualifying for Excess Cost: **\$ 98,386**
- Total expected Excess Cost reimbursement: **\$ 78,709**  
(State determined 80% of Qualifying Excess Cost)
- Reduction in budget based upon reimbursement expected: **\$ 78,709**

I realize that this is an unexpected development for all concerned. Should you have any questions, please do not hesitate to contact me.

Sincerely,

  
James P. Longo, Ed.D  
Superintendent of Schools

cc: James Rupert, Chair, Ashford Board of Education  
Michael Zambo, First Selectman, Town of Ashford

Distributed to  
Ashford BOE &  
Special Meeting 3/26/15