

Ashford Board of Education
Ashford, Connecticut

Regular Meeting Agenda
February 18, 2016

7:30 pm

Ashford School
District Office Conference Room

1. Call To Order
2. Persons to be Heard
3. Communications
4. Approval of Minutes: 01/21/2016; 01/28/16; 02/04/16
5. Administrative Reports (Written Reports Provided the Director of Pupil Personnel, Principal and Asst. Principal)
 - a. Superintendent
 - b. Business Manager
 1. Approval of FY 16 Audit Corrective Action Response
 2. Request Approval of Financial Statement through January 2016
6. New Business
 - a. Resolution: Uniform Chart of Accounts (UCOA)
7. Old Business
 - a. FY 17 Budget
 1. Capital Improvement Meeting Follow Up
 2. Budget Worksession
 - b. School Zone Traffic Discussion
8. Next Meeting Date/Agenda Item
9. Superintendent Evaluation (Executive Session Anticipated)
10. Adjournment

Ashford Board of Education Goals

The Ashford Board shall:

1. Initiate policies and practices, as well as devote appropriate resources, towards the improvement of Ashford students on Connecticut standardized testing.
2. Promote instructional practices rooted in the individual skills, talents, needs and performance of the student.
3. Initiate mechanisms for improved and effective communication with the community as well as town leaders and other town boards and committees.
4. Develop a three-year school improvement plan that presents, and explains, an optimal path towards educational excellence in Ashford.

All meetings, conferences, programs and activities at Ashford School are available, without discrimination, to individuals with disabilities as defined by the Rehabilitation Act of 1973 and/or Title II of the American with Disabilities Act. Individuals with disabilities requesting relocation of this meeting should call the Superintendent at 429-1927 or e-mail a request to jplongo@ashfordct.org not later than 2 working days prior to the meeting. Hearing impaired individuals may communicate their request for accommodations by using the e-mail address above, or calling the State of CT TDD relay service (800) 842-2880 or the national relay service number (800) 855-2880.

cc: Minutes; Administrative Reports (3); Supt. Article, Bus Mgr/Financial Reports; UCOA; FY 16 Corrective Action Response; FY 17 Narrative DRAFT V8

Ashford Board of Education
Special Meeting Minutes – January 21, 2016

6:30 pm

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Chair J. Rupert called the meeting to order at 6:35 pm. Present were members K. Rourke, L. Donegan, J. Lippert and M. Matthews. Unable to attend were members K. Warren and J. Calarese.

Superintendent Evaluation (Executive Session Anticipated)
Discussion Concerning Confidential Attorney Client Privileged Written
Communication (Executive Session Anticipated as Permitted Per C.G.S. § 1-200(6))

The Board entered into executive session for the purpose of evaluation of the Superintendent, followed by discussion concerning confidential attorney client privileged communication. Present in the executive session were: K. Rourke, J. Lippert, M. Matthews, L. Donegan and J. Rupert. Dr. Longo was invited into the executive session at 7:06 pm.

The Board and Dr. Longo exited executive session at 7:28 pm.

There was no action taken.

Recorded by:

James Rupert, Chair

Approved by the Ashford BOE:

Ashford Board of Education
Meeting Minutes – January 21, 2016

7:30 p.m.

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Call To Order

Board J. Rupert called the meeting to order at 7:32 pm. Present were members K. Rourke, M. Matthews, J. Lippert and L. Donegan. Also present was Superintendent Dr. J. Longo, Director of Special Education C. Ford, Principal T. Hopkins, Asst. Principal G. Dukette, Business Manager D. Neel and recording secretary J. Barsaleau. Also present were S. Schillinger and AEA members J. Lindsay and J. Silverstein.

Class Presentation: Physical Education and Health

S. Noheimer spoke to the board about the concepts of teaching students to make healthy decisions through life. S. Hollister presented a You Tube video of the recent 5th grade class field trip to the Stone Age Rock Gym was shown. The video showed the students conquering the physical challenges of the wall and their support and encouragement of each other. Students interviewed their classmates on the video, and all reported a fun and rewarding experience. 5th grade students Nora, Emily and Kinsey personally spoke of their experience and answered questions asked by members of the Board.

Persons to be Heard

None

Communications

J. Rupert reported he had received an invitation to a breakfast meeting from Area 3 CABA representatives. A letter was received from teacher J. Lindsay concerning the purchase of exit ladders for the middle school wing. This matter will be discussed at a later meeting.

Approval of Minutes: 12/17/15; 01/07/16 (special and regular)

Motion made by L. Donegan to approve the minutes of 12/17/15, motion seconded by J. Lippert and carried unanimously.

Motion made by L. Donegan to approve the special meeting minutes of 01/07/16, motion seconded by K. Rourke and carried unanimously.

Motion made by J. Lippert to approve the regular meeting minutes of 01/07/16, motion seconded by M. Matthews and carried unanimously.

Administrative Reports

a. Superintendent

Dr. Longo's monthly article to the Ashford Citizen was included with the board packet. Members commented on the article as well written and valuable in explaining administrative roles to the public. Discussion followed concerning the historical evolution of roles, responsibilities and structure of school administration.

b. Business Manager

1. Request Approval of Quarterly Budget Transfers

Mr. Neel's report was included with the agenda packet and included the financial reports through December, FY 16 audit recommendations and a preliminary corrective action response. Mr. Neel requested Board authorization of a transfer of \$35,000 as listed in his report for technology purchase. Discussion followed concerning the transfer, technology purchasing, policy considerations following audit and purchase of new financial accounting system. The Board noted there were no purchases initiated by or for the benefit of the Superintendent made through the month ending December.

Motion made by K. Rourke to authorize the transfer of \$35,000 from "Tuition, All Other" to "Property". Motion seconded by J. Lippert and carried unanimously.

c. Principal/Asst. Principal

Both reports were distributed to the members. Mr. Dukette reviewed his report, which was followed by discussion concerning schoolwide writing goals, the "play to learn" approach for young students, vertical articulation and understanding by design.

Mr. Hopkins spoke of student STEAM activities, themes and events and staff STEAM presentations at the upcoming NELMS (New England League of Middle Schools) conference. Daily schedule planning work continues and teacher C. Imhoff has written and received a grant from Lowe's to construct a greenhouse.

d. Director of Pupil Personnel

Mrs. Ford asked if there were any questions concerning the report provided in the board packet. Members appreciated Mrs. Ford addressing previous meeting discussions concerning the role of school psychologists at Ashford School and outlining the benefits of returning outplaced students to our school. Members took a brief recess and resumed the meeting at 9:29 PM.

New Business

With Board consent, L. Donegan reported that there was a gym ceiling leak that occurred the previous Saturday during recreational basketball. Games were halted and played on ½ of the court due to this leak. The lead custodian was called in to address the leakage. This was accomplished, however, but there was concern that this could reoccur or that there may be a roof issue. Dr. Longo will follow up with maintenance concerning the source of the leak and seek timely resolution.

Old Business

a. Second Reading of Policies: (Series 5000 – School Lunch Program – Charging Policy)

Policy revisions were received from counsel. The policy if approved, will be added to the 3000, or business series. Reference to participation in the National School Breakfast program must be included. Associated administrative regulations will be reviewed and edited as may be deemed necessary.

Motion made by J. Lippert to approve the Food Service Charge Policy as presented. Motion seconded by L. Donegan and carried unanimously.

b. FY 17 Budget

1. Capital Improvement Meeting Follow Up

2. Narrative/Presentation Worksession

Prior to addressing the items as listed on the agenda an open discussion as to whether or not to table the Narrative/Presentation Worksession. It was agreed by those present that a special meeting would be held on January 28th at 7:30 PM and devoted only to the FY 17 budget. In light of this change:

Motion made by J. Lippert to add discussion of the three board meeting to the agenda as item 8b.1 with Capital Improvement Follow Up as item 8b.2 seconded by K. Rourke and carried unanimously.

Discussion of the three board meeting consisted of but was not limited to: reductions in ECS funding and town aid, accounting system replacement, capital improvements, zero based budgeting, audit, budget format, zero percent budget increases and an ad hoc town-wide needs assessment/building and grounds committee.

J. Lippert reported on the Capital Expenditure committee meeting. General comments surrounded the order of the Board's current five-year list, providing cost estimates of those items and approaching the identified needs/improvements in a "piecemeal" fashion, but rather in a holistic way. Discussion followed. Dr. Longo was directed to submit written request for the use of Unexpended Educational funds to engage the services of a professional planner to evaluate the facility, current capital plans and moving improvements forward.

Next Meeting Date/Agenda Items

The next regular board meeting will be 2/4/16.

Superintendent Evaluation (Executive Session Anticipated)

Motion by K. Rourke to remove this item from the agenda, motion seconded by M. Matthews and carried unanimously.

Motion made by L. Donegan to adjourn the meeting (10:14 pm). Motion seconded by M. Matthews and carried unanimously.

Recorded by:

Jennifer Barsaleau
Recording Secretary

Approved by the Ashford Board of Education:

Ashford Board of Education
Special Meeting Minutes – January 28, 2016

7:30 pm

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Chair J. Rupert called the meeting to order at 7:38 pm. Present were members K. Rourke, L. Donegan, J. Lippert, M. Matthews and J. Calarese. Also present were Supt. Dr. J. Longo, Business Manager D. Neel, Director of Pupil Personnel C. Ford, Principal T. Hopkins, Asst. Principal G. Dukette and recording secretary J. Barsaleau. Unable to attend was member K. Warren. Present in the audience were AEA members C. Imhoff, J. Lindsay and E. Turcotte, MEUI member D. Atkinson, S. Schillinger and C. Rupert.

Public Comment: FY 17 Budget

AEA president E. Turcotte read a letter from the membership concerning the accuracy of statements made at previous board of education meetings concerning teacher wages. The AEA wished to clarify that no member of its bargaining unit earns the wage that had been spoken.

FY 17 Board Budget Worksession

Members were provided a revised detail budget dated 1/28/16. The revised document budget reflects a change (reduction) in the medical/dental insurance line from its 12% projected increase, to a 6.8% maximum increase, per Ovation Benefits. A revised insurance census for FY 17 was also distributed.

A line-by-line review of the revised budget document followed. Discussion included, but was not limited to the insurance census, when the final health/dental insurance increase would be known; worker's compensation; faculty reductions and impact on students/curriculum and the budget; gifted and talented education; non-union employee negotiations and non-certified staff counts.

The Town of Mansfield has an active request for proposals for high school transportation to Regional District #19. The RFP expresses interest in a proposal from vendors offering such transportation for all three Region #19 sending towns. The Board recognizes it is possible that high school transportation could change pending the results of the RFP. Dr. Longo will remain in contact with Supt. Silva at Region #19 on this matter.

Final discussion occurred concerning budget format, narrative content and presentation to the Board of Finance.

a. Possible Board Action Concerning FY 17 Budget

The Board acknowledges application of the medical/dental reduction discussed earlier in the meeting, to its previously approved FY 17 budget. This reduction results in a 0.5% increase over FY 16, a total of \$7,460,857.

Second Opportunity for Public Comment: FY 17 Budget

None

Motion to adjourn (9:23 pm) made by J. Calarese, seconded by K. Rourke and carried unanimously.

Recorded by:

Jennifer Barsaleau, Recording Secretary

Approved by the Ashford BOE:

Ashford Board of Education
Regular Meeting Minutes – February 4, 2016

7:30 pm

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Chair J. Rupert called the meeting to order at 7:43 pm. Present were members K. Rourke, L. Donegan, J. Lippert and J. Calarese (7:47 pm). Also present were Supt. Dr. J. Longo and recording secretary J. Barsaleau. Unable to attend were member K. Warren and M. Matthews. Present in the audience were B. Duffy and S. Morytko.

Persons to be Heard

S. Morytko discussed the Board concerning special education and excess cost, technology spending and reductions to middle school writing staff in the 1.2% FY 17 budget proposal. Board members reviewed these items and shared that the FY 17 percentage increase was further reduced at its last meeting to a .50% increase over the current year due to a reduction in healthcare premium costs for next year.

Communications

A memo from Business Manager D. Neel concerning financial software options, an email meeting confirmation regarding architectural services and an anticipated educational revenue update from the CSDE were distributed.

New Business

a. Superintendent Report

Dr. Longo's written report was reviewed with discussions concerning budget, capital planning, gym floor treatments, lighting assessment, lunch program review by the CSDE and Region #19 transportation bid.

It was reported that lighting above the lower lobby doors are not currently working at night.

Old Business

a. Approval of 2016-2017 Ashford School Calendar

The draft calendar had been distributed at a prior meeting. Discussion followed concerning the state requirement to be a non-session day for students on Election Day.

Motion made by L. Donegan to approve the 2016-2017 Ashford School calendar as presented, seconded by K. Rourke and carried unanimously.

Board Roundtable

a. Capital Improvement Plan

J. Lippert reviewed notes from the capital expenditure committee meeting. Requests to utilize funds from the unexpended educational funds account must pertain to items on the five-year plan provided by the Board and approved by the BOF. Discussion concerning acoustical ceiling installation, tech ed space design and other on the plan and methods of funding such projects and regional services collaboration followed. An ad hoc town wide committee to address building and grounds matters has been proposed.

b. Budget Worksession

Members discussed the current FY 17 working budget draft. Dr. Longo suggested the Board consider accelerating technology purchasing in the current fiscal year to aid in further reduction to the FY 17 budget. Discussion followed concerning adjustments to the technology plan and the budget narrative to address acceleration.

Motion made by J. Rupert to direct the Superintendent to reduce the FY 17 proposed budget by \$45,000 through accelerated purchasing of technology in this fiscal year. Motion seconded by L. Donegan and carried unanimously.

K. Rourke left the meeting (9:24 pm)

Second Opportunity for Public Comment

None

Next Meeting Date/Agenda Items

The next regular meeting is 2/18/16. Items for discussion include but are not limited to Route 89 traffic signs, FY 17 budget and narrative.

Motion to adjourn (9:33 pm) made by L. Donegan, seconded by J. Lippert and carried unanimously.

Recorded by:

Jennifer Barsaleau, Recording Secretary

Approved by the Ashford BOE:

Director of Pupil Personnel Service Report

February 18, 2015

Submitted By: Cynthia Ford

Special Education: What does it really mean?

Mission: The Ashford Administration is committed to educating students with disabilities in the Least Restrictive Environment (LRE). This means, to the maximum extent appropriate, students with disabilities are educated with students who are not disabled and in their neighborhood schools, whenever possible. It also means that special classes, separate schooling or other removal of students with disabilities occurs only when the nature and severity of the disability is such that education in regular classes with the use of supplemental aids and services cannot be achieved satisfactorily.

The Ashford Administration is also committed to the concept of inclusion. While we believe that students with disabilities should be educated in regular education classrooms in inclusive settings, we also believe that a continuum of placement options must be available to meet the unique and individual needs of students. These placements are not always permanent and often change according to what a child needs at that specific time.

Process: Special Education is considered if a student is not making adequate progress along with their grade level peers. At Ashford School there is a full range of supports: reading intervention, mathematics intervention, 20% of all special education staff's time is dedicated to assisting the teachers at reaching the at risk population, and our support staff. We believe in early intervention to catch students prior to falling too far behind and needing the specialized services of special education. As a district, 12% of our population is labeled special education. That is below the state average of 13.5%. This is due to our focus on providing supports at the onset of concerns. Special Education is a delicate subject. Our students are protected by law and are dealing with struggles that many will never encounter. It is important to not only provide the best education for our grade appropriate students but also for those struggling. I strongly believe that having our students included in the regular classrooms not only teaches them age appropriate behaviors but teaches compassion and empathy towards other students. That empathy and compassion can only be taught through experience and the modeling of the adults surrounding them. Experiencing differences is an important aspect of life. This is a true-life skill we all need in order to be successful citizens. Getting our students ready for a global society is our focus and teaching them about acceptance and patience with others who have different coping skills or physical challenges is necessary.

Once a student is eligible for special education services a team creates goals. The team includes, the parent, classroom teacher, support staff, special education teacher and any other service providers the team feels appropriate to assist in the success for the student. The parent involvement is the most important aspect of the team. The service providers collect data over a year and report 3 times per year on progress. One time a year at the minimum a PPT meeting is called to review progress and set new goals for the upcoming year. Every three years the team will determine what evaluations are needed to determine if the student still requires special education services. The goal is to teach the student to be as independent in all aspects of their lives as they can be.

**Ashford School
Board of Education**

Principal's Report – Troy C. Hopkins
February 18, 2016

STEAM Work

Students and teachers have been busy showcasing student STEAM learning. When students learn by exploring their natural curiosity about the real world, meaningful educational experiences occur that build confidence and enthusiasm for future academic challenges. Over the next few weeks, parents and community members are welcome to examine our student projects by attending a STEAM event. Events are listed on the webpage, were communicated through K-12 Alerts, and were announced through grade level flyers.

Greenhouse and Gardening at Ashford School

The greenhouse that Ms. Imhoff acquired through a Lowe's grant was originally planned to be in the courtyard, but due to complications, it will now be a freestanding greenhouse in the upper parking lot. There are several advantages to this location including, but not limited to, the following:

- Increased light exposure
- Easier access for bringing in supplies
- Close proximity to science classrooms

Assessment

CMT Science and SBAC testing is soon to be here! We are going to dramatically reduce the disruption to the school and students by testing two grade levels at one time. While one grade of students utilizes the computer labs another grade will take the tests on our newest laptops in classrooms.

| Week | Test | Computer Labs | Classroom Laptops |
|---------------------|-------------|----------------------|--------------------------|
| March 28 – April 1 | ELA | 9:00 – Grade 5 | 9:00 – Grade 6 |
| | ELA | 10:30 – Grade 7 | 10:30 – Grade 8 |
| April 4 – April 8 | Math | 9:00 – Grade 5 | 9:00 – Grade 6 |
| | Math | 10:30 – Grade 7 | 10:30 – Grade 8 |
| April 11 – April 15 | ELA | 9:00 – Grade 3 | 9:00 – Grade 4 |
| April 25 – April 29 | Math | 9:00 – Grade 3 | 9:00 – Grade 4 |

Climate

With student input, we recently updated the privileges of the PBIS system in grades 5-8. Mr. Dukette and I met with each grade level of students to go over the privileges as well as expectations. In regards to the staff, the Climate Committee conducted a staff climate survey that produced positive results, however we want to do even better. We are following up the survey with a questionnaire to gather specific information on the factors that affect morale. The Climate Committee will then create an action plan based on the findings.

Ashford School
BOE Assistant Principal's Report – Garrett J. Dukette
February 18, 2016

Writing

As of February 11, all grade levels have met to discuss progress towards the writing goals that were set at the beginning of the trimester. Most grade-level teachers feel confident that students are making growth in the areas that have been identified for targeted instruction.

Scores for the second writing benchmark of the school year will be uploaded by Friday March 4; these scores will serve as a focal point for data team meetings during trimester three. The data from the benchmarks is used to identify specific areas of weakness in order to further provide individualized instruction.

Curriculum and Instruction

The heavy PD focus moving forward is on completing vertical articulation. This work began on the January PD day and teachers will continue to vertically align their content over the course of the two February PD days. The purpose of vertical articulation is to:

- Identify what specific content needs to be taught at what grade level
- Define what that content looks like and break it into concrete skills that build upon each other from one grade to the next.
- Ensure that every student learns a set of common, critical skills at every grade level.

The goal is that, by the end of the school year, Language Arts, Math, Science, and Spanish will all have completed vertical articulation in preparation for curriculum documentation to begin next school year. Social Studies has begun vertical articulation, but will likely finish during the 2016-2017 school year.

Student Motivation and Behavior

Wolf P.A.C.K. has met with some success, but continues to grow in new directions. A new piece of this initiative will be to bring in students who are natural leaders within the building in order to foster positive peer relationships for students who may struggle academically or behaviorally. Additionally, with the assistance of the PTO, there is a push for opportunities to connect Wolf P.A.C.K. with community service opportunities in town.

Communication

As of Friday February 12, there have been more 204+ phone calls home for "Pawsitive office referrals"

With the assistance of the PTO, we are working to bring community members into Ashford School for a K-8 "Career Day" which will focus on the theme of "How learning is used in the real world."

“Understanding Special Education”

by: Dr. James Longo

One of the least understood aspects of any school or school district is the special education department. Because each student enrolled in special education has a right to privacy, people don't know the intricacies of the program, its costs, or if it is accurate or efficient. Hopefully, this article will provide some insight and understanding of special education as an integral aspect of our school. Efficient special education programs normally account for about twelve to fifteen per cent of any school budget statewide, and offer a full spectrum of services that most people will never have contact with, or fully understand. To complicate it more, is the fact that special education costs are dispersed throughout the school budget. That is, there are transportation, outplaced tuition, speech, occupational, and physical therapists, psychologists, teachers, specialized adaptive equipment, specialized instructional resources, and many other expenses that the special education department must incorporate in their budget depending upon the needs of the students enrolled in any given school. Above all, because we never know what the needs of any given student will be until they are enrolled in our school and evaluated, planning accurately a year ahead of time is very difficult. Because of these complexities, and the potential for misunderstanding, I thought that this would be a good topic for my article this month. Let's dig into special education and see if we can demystify it and its costs.

But, before we dig into special education, we should address a common misconception: the fear that a student is stigmatized if they are enrolled in a special education program. Let's be clear, there is no stigma attached to receiving special education services. It is actually the smart thing to do, and should be seen as parents, teachers, or specialists addressing a need that can usually be vastly improved with appropriate services. We believe that whether it is a short term or long term need, children should receive the services that can help them. If we can provide a service that will positively impact a student's life, we should jump at the opportunity. Many parents hesitate to ask, avoid the identification process, or just try to stay clear of special education, when it could really benefit their child. Special education is an asset that is available to us all, and should be utilized whenever it is appropriate, and can positively benefit a child. Advocating for a child is our responsibility as parents and as educators. They are too young to advocate for themselves, and they rely upon us to ensure that they get the educational services that they need.

There is no mystery surrounding special education. Simply put, it is a full menu of specialized services that are provided to students who need them. However, before a student can receive special education services a few essential steps have to be completed. First, someone has to suspect special services are needed. In some cases, the issue that could benefit from special services can be noticed or identified at an early age. There is a birth-to-three program that can provide very early intervention in some cases. In those cases, a doctor, teacher, or parent will notice something is different, and should be looked into. This is the time when many cases are ignored or misdiagnosed. Often, there is a touch of parental denial that can put treatment off until symptoms and needs are too obvious to be ignored, or attributed to another cause.

Some readers may be feeling a bit uncomfortable at this point in my article. Please don't. Just pursue services if you suspect anything. We don't service students who do not need it, so you have nothing to lose by asking for an evaluation, or a professional to check into your child's

situation for you. Don't rely on a medical doctor alone. Sometimes they do not have the training that they need to identify an educational need. Talk to the special education department head in your school to ask for an evaluation if you have suspicions. I am not encouraging parents to seek special education without need, but I am encouraging anyone with legitimate suspicions to seek our professional's opinion. I promise you that no one will deny an Ashford student services if they need them, and no one will try to enroll a child in services that they do not need.

It should also be noted that many students who need special services do not display that need at an early age. Some issues do not surface until a child is older, and is faced with intellectual, physical, or emotional situations that they have difficulty dealing with, and indicate their need for special services. As a parent or guardian, it is important that you remain open to the fact that as children grow and develop they are faced with increasingly complex situations, and must have the personal tools to deal with them. We must be aware, and diligent in our constant attention to our children. If you think that a behavior, ability, or inability is something that should be checked out, contact your special education department head to see if, after an evaluation of the situation, they agree. We do not want to overreact to every problem your child faces, but we want to be open to checking things out if you have suspicions that something needs special attention. The earlier an issue is recognized and attended to, the more likely it can be dealt with successfully. We don't want to be overly alarmed, but we don't want to deny either. You know your children. Act when you have suspicions. Remember, the school does not service students who do not need service. We will check out your suspicions and act accordingly. Of course, inherent in this approach is trust. You must trust the special education professional's opinion. They are professionals who are committed to the appropriate education for all children, and are in the field because they want to make a difference. They are not going to deny services if they believe that they can help. This is especially true in Ashford, where we have an exceptional special education faculty and administration, and a philosophy that demands a quality education for all students. Additionally, we provide services in the least restrictive way possible. In many cases the services that are provided are so integrated into the student's regular day that they do not interfere with other subjects.

Once one has decided to act on their suspicions, and arranges for an evaluation to be administered, the process is set in motion. If the evaluation determines that special education is appropriate, a Planning and Placement Team is organized and a meeting held. The Planning and Placement team is a group of special education professionals from a variety of disciplines. Each member specialized in a field that could be helpful to your child. This meeting is called a PPT meeting, and it results in an individualized educational plan (IEP) for the student. This can range from more evaluation to the scheduling of specific services. This IEP (individualized education plan) is the first step in getting services scheduled for the student. The planning and placement team, through the PPT meeting process, develops the individualized education plan that sets the special education process into motion. Services are scheduled and delivered. Some students require special services for only a brief period of time. In those cases, once the service is no longer needed the student is exited from special education, and they begin to receive just regular instruction as a member of the regular education population.

Special education can be as simple as speech therapy, or physical or occupational therapy responding to temporary physical issue or developmental delays. It can be a short-term service that ends as the child works out his or her issues. Special education can be counseling, or academic

assistance for intellectual issues that are developmental and might be short term or easily remedied with specialized assistance. It can be help a child adjust to illness, injury, disease or a life-long issue. The spectrum of services is amazing. It goes from very short-term to life-long. The key is to understand that it is specific to the child being served. Every child, and every situation is different. I am pleased that we have such a great special education department and that I can have complete trust in them. Ashford can boast one of the best and most effective special education departments in the state.

I hope that this article has done a few things. First I hope that it has diminished your fears, or any belief that special education stigmatizes students. Second, assures you that services are provided only when needed, and therefore there should be no fear of frivolous, or unnecessary services, or the denial of services when they are warranted. Third, our department is exemplary, and can be trusted to advocate for the best educational program that can be offered for every student. And lastly, we always do our best to be accurate, but that we never know who will enroll, or leave Ashford, so are budgets are difficult to estimate annually. All of this adds up to the fact that Ashford School does provide the best possible education for every student, and we should all be proud of that.

Ashford
Business Manager's Report
February 2016
D. Neel

Budget 2015-16

The current unencumbered balance is a surplus of \$214,600, a reduction of \$80,000 from last month. Significant changes are:

1. Middle School Certified Salaries - Absorb Writing teacher salary into general fund budget to reserve REAP grant monies for next year (\$21K)
2. Medical/Dental Insurance - One new enrollment and we trued up the encumbrance to reflect final, negotiated MEUI cost share (\$19K)
3. Technology Equipment - Pre-purchase computers and cart scheduled for 16-17 (\$35K). The additional expenditure in Object 540 Equipment is masked by the approved transfer from Outplacement Tuition, which shows a corresponding reduction in available balance.
4. Plant Equipment - Purchase of a more maneuverable snow blower (\$1K) and a replacement cafeteria serving unit (\$6K)

Significant credits that have not been incorporated into the financial report and would add to the projected surplus are:

- Excess Costs and State Agency Placement Grant - Based on the December filing, we are projecting special education excess costs of \$118,773. This amount is subject to change when updated cost projections are provided to the state in March. Also, this grant has been chronically underfunded on a statewide basis and actual payments will likely be 75-80% of the eligible excess.
- CIRMA Members' Equity Distribution - A refund of 2013-14 insurance premiums paid was received in July. The Board of Education paid 63% of the premium in 2013-14 and its share of the refund should be \$3,223.
- \$4,821 insurance reimbursement for bus repairs from an October accident. This will be booked in February.

2014-15 Audit Corrective Action Plan update

Board of Education and Town Finance department staff had a very productive meeting last week to discuss specific audit responses, desired attributes of new financial software, policies and procedures, and other shared concerns. Treasurer Baker has confirmed with the auditor that we can conduct the recommended fraud risk assessment ourselves. This will save a considerable amount of money as compared to outsourcing and may well produce a better product.

Cost Avoidance

Though not exactly cost avoidance, Darcy Morgan was successful in convincing a vendor to drop unreasonable "fine print" requirements and deliver materials associated with a professional development activity.

Non-contractual Payments to or for the benefit of the Superintendent

None made this month or this year.

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TO: James Longo, Ed.D. Superintendent
FROM: Donald A. Neel, Business Manager
DATE: February 10, 2016
SUBJECT: Preliminary Corrective Action Plan - Audit 2014-15 **Update**

The Chair of the Board of Finance has requested our remediation plan for the recently completed audit and has given a deadline of February 24, 2016. The Finance departments of the Town and Board of Education met last week to discuss our responses to the audit recommendations that are shared by both systems. We have conceptual agreement on all items and will be developing project timelines for the more complicated actions.

System: Board of Education

Evaluation of Current Accounting Systems

While this was presented as a BOE-only recommendation, replacement of the financial software will logically be a joint effort, as the Town uses the same, outdated program as we for its accounting. Ms. Silver-Smith has stated that this will be a capital expenditure and has confirmed that the Town will upgrade, as well.

As far as evaluation of the current software programs, I can say confidently that the arrangement lacks many, important features of contemporary, municipal encumbrance-based systems. In particular, current systems do not:

- Provide an integrated solution that meets generally accepted principles for encumbrance accounting and shares a vendor table. We have a "home-grown" purchase order system that facilitates printing of purchase order documents, but it is not connected to the financial system. This prevents the use of encumbrance accounting as an effective budget management tool. Conversely, encumbrances are recorded in the financial system as "placeholders," which lack the requisite specificity (i.e., vendor, itemized detail) of an encumbered commitment.
- Offer budget-building capability based on detailed, anticipated purchases.
- Have a critical mass of installed customer base in Connecticut to guarantee prompt adaptation to changing state laws and regulations.
- Permit resource and information sharing between the Board of Education and the Town. While we use the same software, it is housed on separate servers.

- Provide a business logic-driven process for purchase requisition approval, with remote capability.
- Have reliable and modern Help Desk capabilities.

Implementation of a new financial system provides a rare opportunity to improve processes and reporting capabilities. We should consider decentralizing requisitioning and budget management, using an integrated HR/payroll module and revising our account structure to provide better information and correspond to the state's Uniform Chart of Accounts initiative. It would be overly ambitious to expect that a new system could be properly implemented any sooner than January 2017 and even that would be a best case scenario.

Information Technology Controls

Since my arrival, school Finance staff have been instructed to store their files on the shared server and not on their desktops/local workstations (procedure attached). I have been working with our Technology Coordinator to implement an automated, cloud backup solution. That will require all of our critical data to be housed on a single, Windows server, which he has configured. I expect the backup to be fully operational within the next two months.

Purchasing Policy and Procedures

This is a follow-up on a 2013-14 recommendation and has been previously addressed.

Processing of Purchase Orders

The current purchase order printing system, lacking systemic budgetary controls and audit trail capabilities, is prone to mistakes. This condition is exacerbated by the bureaucratic practice of having the (part-time) Superintendent approve every purchase order. While staff is hyper-vigilant to the desire to have purchases pre-approved and commemorated with a purchase order that does not post-date the transaction, our defense against this is not iron-clad. A new financial system, coupled with thoughtfully designed business logic (e.g., dollar thresholds above which a higher level of authority is required for approval), will greatly reduce the risk of this type of finding. In the meantime, I have drafted a procedure that mirrors our current process and includes notification to staff that there is processing time required, so they should plan accordingly when requisitioning. I have discussed this procedure with Mr. Hopkins and hope to roll it out to the rest of the staff in the near future.

Student Activity Funds: Timeliness of Deposits

This is a follow-up on a 2013-14 recommendation and has been addressed with a new procedure as noted in the Management Letter.

Control over Capital-type Items

This is a follow-up on a 2013-14 recommendation. As noted in the Management Letter, such controls are already in place and are managed by department heads, rather than the Business Office.

Disposal of Fully Depreciated Capital Assets

Town Finance has a software program that tracks capital assets and calculates depreciation. Treasurer Cheryl Baker has graciously offered to track the Board of Education's capital assets on that system. All we will have to do going forward is to provide her annually with details of our capital additions and deletions.

Systems: Town and Board of Education

Fraud Risk Assessment Process

The cost for a consultant to conduct this assessment could easily run \$10,000 or more. Treasurer Baker has spoken with the auditor, who says that an staff-led assessment could satisfy this recommendation. During a recent meeting with our colleagues in Town Finance, it was clear that we all share a firm commitment to ethical standards and look forward to collaborating in a process to detect and inhibit fraud.

Credit Card Policy

We will be working with Town staff to develop a policies for each Finance department that meet our specific needs and share as many similarities as practicable. It appears that documentation of current processes and limits will meet most of the intent of this recommendation, as there is already double review of Home Depot and district Visa cards by the Superintendent and Treasurer, and the Superintendent's card is reviewed by the Board Secretary. We will complete the draft description of the current situation by the end of February.

As a head start on the risk assessment, we identified the gas credit card as an item that could be subject to misuse, despite rigorous oversight by the Transportation Coordinator. We will follow up with an evaluation of whether the existing controls are sufficient and implement a different approach if they are not.

Actual & Budgeted Expenses & Encumbrance

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru January 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

| Account Number | Account Description | Original Budget | Adjustment | Current Year Expenditure | Encumbrances Remaining | Balance | Percent Left |
|----------------------------------|--------------------------------|---------------------|-------------|-----------------------------|---------------------------|------------------|--------------|
| General Fund (01) | | | | | | | |
| Certified Staff | | | | | | | |
| 01-1100-111-00000 | Elementary Certified Staff | 929,377.50 | 0.00 | 428,943.48 | 500,434.02 | 0.00 | 0.00 |
| 01-1101-111-00001 | Middle School Certified Staff | 720,508.00 | 0.00 | 339,631.32 | 405,503.70 | (24,627.02) | (3.42) |
| 01-1103-111-01003 | Art Certified Staff | 50,000.00 | 0.00 | 20,450.28 | 23,858.72 | 5,691.00 | 11.38 |
| 01-1103-111-02003 | Music Certified Staff | 98,645.00 | 0.00 | 45,528.48 | 53,116.52 | 0.00 | 0.00 |
| 01-1104-111-00004 | World Language Certified Staff | 146,553.00 | 0.00 | 67,639.92 | 78,913.08 | 0.00 | 0.00 |
| 01-1109-111-00009 | Phys Ed/Health Certified Staff | 101,507.00 | 0.00 | 41,792.76 | 48,758.24 | 10,956.00 | 10.79 |
| 01-1112-111-01012 | Coaches | 17,694.00 | 0.00 | 11,664.00 | 5,168.00 | 862.00 | 4.87 |
| 01-1112-111-02012 | Program Advisors | 5,389.00 | 0.00 | 0.00 | 5,389.00 | 0.00 | 0.00 |
| 01-1112-111-03012 | Prog Directors & Coordinators | 6,271.00 | 0.00 | 534.00 | 5,737.00 | 0.00 | 0.00 |
| 01-1200-111-01120 | SpEd Certified Staff | 133,839.00 | 0.00 | 53,544.90 | 62,796.10 | 17,498.00 | 13.07 |
| 01-1200-111-02120 | Remedial Certified Staff | 130,984.00 | 0.00 | 60,454.20 | 70,529.80 | 0.00 | 0.00 |
| 01-1200-111-03120 | Psychologist Certified Staff | 124,964.00 | 0.00 | 44,177.16 | 51,539.84 | 29,247.00 | 23.40 |
| 01-1200-111-04120 | Enrichment Certified Staff | 48,247.00 | 0.00 | 22,267.80 | 25,979.20 | 0.00 | 0.00 |
| 01-1200-111-05120 | Speech Certified Staff | 58,351.00 | 0.00 | 26,931.24 | 31,419.76 | 0.00 | 0.00 |
| 01-2200-111-01220 | Superintendent | 70,786.41 | 0.00 | 43,929.76 | 27,456.24 | (599.59) | (0.85) |
| 01-2200-111-02220 | Principal | 126,490.27 | 0.00 | 77,840.00 | 48,650.00 | 0.27 | 0.00 |
| 01-2200-111-03220 | Special Ed Director | 97,770.00 | 0.00 | 60,535.36 | 37,834.64 | (600.00) | (0.61) |
| 01-2200-111-04220 | Assistant Principal | 80,000.00 | 0.00 | 49,230.72 | 30,769.28 | 0.00 | 0.00 |
| **TOTAL** Certified Staff | | 2,947,376.18 | 0.00 | 1,395,095.38 | 1,513,853.14 | 38,427.66 | 1.30 |
| Non-Certified Staff | | | | | | | |
| 01-1100-112-00010 | Regular Ed Paraprofessional | 108,772.74 | 0.00 | 55,463.55 | 51,163.95 | 2,145.24 | 1.97 |
| 01-1107-112-01007 | Library Paraprofessional | 24,877.13 | 0.00 | 13,674.72 | 11,089.28 | 113.13 | 0.45 |
| 01-1112-112-01012 | Athletic Officials | 4,600.00 | 0.00 | 2,350.24 | 2,249.76 | 0.00 | 0.00 |
| 01-1112-112-02012 | Extracurricular | 20,000.00 | 0.00 | 4,200.00 | 15,800.00 | 0.00 | 0.00 |
| 01-1112-112-03012 | After Sch Activities Transport | 2,117.73 | 0.00 | 749.46 | 3,504.02 | (2,135.75) | (100.85) |
| 01-1112-112-04012 | Event Chaperones | 1,764.00 | 0.00 | 504.00 | 1,260.00 | 0.00 | 0.00 |
| 01-1200-112-01120 | Nursing Staff | 62,465.93 | 0.00 | 36,734.92 | 23,331.08 | 2,399.93 | 3.84 |
| 01-1200-112-02120 | SpEd Paraprofessional | 318,807.23 | 0.00 | 190,980.12 | 177,169.88 | (49,342.77) | (15.48) |
| 01-1200-112-03120 | SpEd Substitutes | 45,000.00 | 0.00 | 5,587.50 | 19,412.50 | 20,000.00 | 44.44 |
| 01-2200-112-00220 | Business Manager | 20,000.00 | 0.00 | 23,067.19 | 10,109.06 | (13,176.25) | (65.88) |
| 01-2200-112-01220 | Bookkeeper | 112,488.10 | 0.00 | 69,224.00 | 43,265.00 | (0.90) | (0.00) |
| 01-2200-112-02220 | Superintendent's Secretary | 54,979.47 | 0.00 | 33,833.60 | 21,145.87 | 0.00 | 0.00 |
| 01-2200-112-03220 | Principal's Secretary | 57,189.90 | 0.00 | 32,873.82 | 25,508.18 | (1,192.10) | (2.08) |
| 01-2200-112-04220 | Substitute Teachers/Paras | 80,000.00 | 0.00 | 21,548.31 | 58,451.69 | 0.00 | 0.00 |
| 01-2200-112-05220 | Special Ed Secretary | 36,352.95 | 0.00 | 22,371.04 | 13,981.96 | (0.05) | (0.00) |
| 01-2200-112-06220 | Sub calling stipend | 3,000.00 | 0.00 | 2,000.00 | 1,000.00 | 0.00 | 0.00 |

| | | | | | | | |
|--------------------------------------|-----------------------------|---------------------|-------------|-------------------|-------------------|--------------------|---------------|
| 01-2200-112-07220 | BOE Meeting Minutes Stipend | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 01-2540-112-01254 | Custodians | 194,433.92 | 0.00 | 115,206.64 | 78,595.48 | 631.80 | 0.32 |
| 01-2540-112-02254 | Summer Custodians | 5,634.72 | 0.00 | 4,406.16 | 0.00 | 1,228.56 | 21.80 |
| 01-2540-112-04254 | Custodian Substitutes | 6,864.00 | 0.00 | 651.36 | 4,956.64 | 1,256.00 | 18.30 |
| 01-2540-112-05254 | Emergency OT | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 01-2540-112-06254 | Community | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 01-2550-112-01255 | Drivers | 135,205.74 | 0.00 | 54,573.18 | 70,415.49 | 10,217.07 | 7.56 |
| 01-2550-112-02255 | Transportation Coordinator | 14,841.00 | 0.00 | 5,171.51 | 12,984.74 | (3,315.25) | (22.34) |
| 01-2550-112-03255 | Mechanic | 43,743.50 | 0.00 | 22,594.64 | 20,945.37 | 203.49 | 0.47 |
| 01-2550-112-04255 | Driver Sick/Personal Leave | 7,279.80 | 0.00 | 3,160.71 | 4,068.49 | 50.60 | 0.70 |
| 01-2550-112-05255 | Class Trip Transportation | 10,084.54 | 0.00 | 2,797.98 | 7,287.02 | (0.46) | (0.00) |
| 01-2600-112-01260 | Technology Paraprofessional | 26,061.75 | 0.00 | 15,196.89 | 10,746.15 | 118.71 | 0.46 |
| 01-2600-112-02260 | Technology Consultant | 81,069.75 | 0.00 | 49,230.72 | 30,769.27 | 1,069.76 | 1.32 |
| **TOTAL** Non-Certified Staff | | 1,480,133.90 | 0.00 | 788,152.26 | 721,710.88 | (29,729.24) | (2.01) |

Insurance

| | | | | | | | |
|----------------------------|--------------------------------|---------------------|-------------|-------------------|-------------------|-----------|-------------|
| 01-2200-200-01220 | Medical/Dental Insurance | 938,156.24 | 0.00 | 670,120.04 | 260,565.32 | 7,470.88 | 0.80 |
| 01-2200-200-01230 | Group Life Insurance | 10,028.35 | 0.00 | 4,540.66 | 5,036.36 | 451.33 | 4.50 |
| 01-2200-200-02220 | Workers Compensation Insurance | 70,171.87 | 0.00 | 39,129.72 | 16,412.75 | 14,629.40 | 20.85 |
| **TOTAL** Insurance | | 1,018,356.46 | 0.00 | 713,790.42 | 282,014.43 | | 0.00 |

Other Insurances

| | | | | | | | |
|-----------------------------------|--------------------------------|-------------------|-------------|-------------------|-------------------|--------------------|---------------|
| 01-2200-205-01220 | Social Security/Medicare Costs | 178,020.52 | 0.00 | 83,027.80 | 83,379.95 | 11,612.77 | 6.52 |
| 01-2200-205-02220 | Non-Certified Retirement Costs | 32,096.52 | 0.00 | 18,955.42 | 26,006.17 | (12,865.07) | (40.08) |
| 01-2200-205-02230 | Non-Certified Other Benefits | 60,607.14 | 0.00 | 63,364.00 | 18,264.00 | (21,020.86) | (34.68) |
| 01-2200-205-03220 | Unemployment Compensation Cost | 1,002.00 | 0.00 | 6,326.00 | 978.00 | (6,302.00) | (628.94) |
| 01-2200-205-04220 | Cert Retirement Healthcare | 42,105.48 | 0.00 | 12,653.23 | 15,815.53 | 13,636.72 | 32.39 |
| 01-2200-205-04230 | Certified Other Benefits | 91,600.00 | 0.00 | 71,984.68 | 18,023.04 | 1,592.28 | 1.74 |
| **TOTAL** Other Insurances | | 405,431.66 | 0.00 | 256,311.13 | 162,466.69 | (13,346.16) | (3.29) |

Instructional Improvement

| | | | | | | | |
|--|--------------------------------|------------------|-------------|------------------|------------------|---------------|-------------|
| 01-2200-312-01220 | Workshop Sub Pay | 3,000.00 | 0.00 | 637.50 | 2,362.50 | 0.00 | 0.00 |
| 01-2200-312-02220 | Teacher Workshops | 8,000.00 | 0.00 | 1,120.24 | 6,879.76 | 0.00 | 0.00 |
| 01-2200-312-03220 | Curriculum Development | 9,000.00 | 0.00 | 8,443.75 | 0.00 | 556.25 | 6.18 |
| 01-2200-312-04220 | District Professional Dev Days | 2,500.00 | 0.00 | 859.45 | 1,640.55 | 0.00 | 0.00 |
| 01-2200-312-05220 | CT TEAM Mentor | 3,000.00 | 0.00 | 0.00 | 1,000.00 | 2,000.00 | 66.67 |
| 01-2200-312-06220 | AEA Tuition Reimbursement | 10,000.00 | 0.00 | 9,520.00 | 480.00 | 0.00 | 0.00 |
| 01-2200-312-07220 | MEUI Tuition Reimbursement | 3,000.00 | 0.00 | 0.00 | 5,000.00 | (2,000.00) | (66.67) |
| **TOTAL** Instructional Improvement | | 38,500.00 | 0.00 | 20,580.94 | 17,362.81 | 556.25 | 1.44 |

Professional Services

| | | | | | | | |
|-------------------|-------------------------------|-----------|------|-----------|-----------|-------------|---------|
| 01-1200-319-01120 | Speech Outsourced | 40,000.00 | 0.00 | 25,444.10 | 25,444.15 | (10,888.25) | (27.22) |
| 01-1200-319-02120 | Training Seminars | 7,000.00 | 0.00 | 1,321.09 | 5,667.67 | 11.24 | 0.16 |
| 01-1200-319-03120 | OT Outsourced | 62,000.00 | 0.00 | 28,930.00 | 26,914.00 | 6,156.00 | 9.93 |
| 01-1200-319-04120 | Evaluations Outsourced | 13,000.00 | 0.00 | 3,040.00 | 9,960.00 | 0.00 | 0.00 |
| 01-1200-319-05120 | Physical Therapy Outsourced | 12,000.00 | 0.00 | 10,080.00 | 12,096.00 | (10,176.00) | (84.80) |
| 01-1200-319-06120 | Behavioral Therapy Outsourced | 48,500.00 | 0.00 | 19,501.00 | 20,169.00 | 8,830.00 | 18.21 |
| 01-1200-319-07120 | Assistive Technology/ACC | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 0.00 |
| 01-1200-319-09120 | Pre-K Screening | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 0.00 |
| 01-2200-319-01220 | Legal | 15,000.00 | 0.00 | 1,302.00 | 13,698.00 | 0.00 | 0.00 |
| 01-2200-319-02220 | Audit | 15,000.00 | 0.00 | 0.00 | 16,250.00 | (1,250.00) | (8.33) |

| | | | | | | | |
|--|--------------------------------|-------------------|-------------|------------------|-------------------|------------------|---------------|
| 01-2200-319-03220 | Data Processing | 12,500.00 | 0.00 | 5,690.10 | 3,948.40 | 2,861.50 | 22.89 |
| 01-2200-319-04220 | Consultant | 11,500.00 | 0.00 | 1,500.00 | 0.00 | 10,000.00 | 86.96 |
| 01-2200-319-05220 | Volunteer Screening | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 | 100.00 |
| **TOTAL** Professional Services | | 240,400.00 | 0.00 | 96,808.29 | 137,647.22 | 5,944.49 | 2.47 |
| Utilities | | | | | | | |
| 01-2540-321-00254 | Plant Utilities | 72,000.00 | 0.00 | 36,188.89 | 31,552.90 | 4,258.21 | 5.91 |
| **TOTAL** Utilities | | 72,000.00 | 0.00 | 36,188.89 | 31,552.90 | 4,258.21 | 5.91 |
| Maintenance | | | | | | | |
| 01-1200-322-15254 | Spec Ed Equip Maintenance | 1,000.00 | 0.00 | 409.95 | 590.05 | 0.00 | 0.00 |
| 01-2200-322-00220 | Administrative Equipment Maint | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 01-2540-322-01254 | Rubbish Removal | 7,818.00 | 0.00 | 4,394.44 | 3,142.70 | 280.86 | 3.59 |
| 01-2540-322-02254 | Asbestos Monitoring | 550.00 | 0.00 | 0.00 | 275.00 | 275.00 | 50.00 |
| 01-2540-322-03254 | Water | 16,000.00 | 0.00 | 5,309.50 | 10,062.76 | 627.74 | 3.92 |
| 01-2540-322-04254 | General Maintenance & Repairs | 18,000.00 | 0.00 | 8,988.85 | 9,011.15 | 0.00 | 0.00 |
| 01-2540-322-05254 | Sanitary System | 4,000.00 | 0.00 | 3,140.00 | 0.00 | 860.00 | 21.50 |
| 01-2540-322-06254 | Fire Equipment | 10,000.00 | 0.00 | 2,575.30 | 7,424.70 | 0.00 | 0.00 |
| 01-2540-322-07254 | Generator Maintenance | 4,000.00 | 0.00 | 414.00 | 3,586.00 | 0.00 | 0.00 |
| 01-2540-322-08254 | Boiler | 14,000.00 | 0.00 | 8,645.48 | 5,354.52 | 0.00 | 0.00 |
| 01-2540-322-09254 | Grounds Upkeep | 5,000.00 | 0.00 | 3,311.06 | 1,688.94 | 0.00 | 0.00 |
| 01-2540-322-10254 | Painting | 2,000.00 | 0.00 | 666.94 | 483.06 | 850.00 | 42.50 |
| 01-2540-322-11254 | Floor Covering | 6,000.00 | 0.00 | 6,345.00 | 0.00 | (345.00) | (5.75) |
| 01-2540-322-12254 | Roof Maintenance | 4,500.00 | 0.00 | 0.00 | 4,500.00 | 0.00 | 0.00 |
| 01-2540-322-14254 | Radon Testing | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 0.00 |
| 01-2540-322-15254 | HVAC Maintenance | 8,000.00 | 0.00 | 5,792.72 | 2,207.28 | 0.00 | 0.00 |
| **TOTAL** Maintenance | | 101,668.00 | 0.00 | 49,993.24 | 48,626.16 | 3,048.60 | 3.00 |
| Equipment Maintenance | | | | | | | |
| 01-1103-323-02003 | Music Instrument Maintenance | 600.00 | 0.00 | 305.00 | 295.00 | 0.00 | 0.00 |
| 01-2600-323-02260 | Tech Equip Maint | 3,000.00 | 0.00 | 237.00 | 1,263.00 | 1,500.00 | 50.00 |
| **TOTAL** Equipment Maintenance | | 3,600.00 | 0.00 | 542.00 | 1,558.00 | 1,500.00 | 41.67 |
| | | | | | | 0.00 | |
| Liability Insurance | | | | | | | |
| 01-2200-324-00254 | Student Accident Insurance | 1,150.00 | 0.00 | 1,065.00 | 0.00 | 85.00 | 7.39 |
| 01-2540-324-00254 | Plant Insurance | 28,750.32 | 0.00 | 18,135.86 | 4,524.62 | 6,089.84 | 21.18 |
| 01-2550-324-00255 | Transportation Insurance | 16,898.59 | 0.00 | 5,267.16 | 5,481.63 | 6,149.80 | 36.39 |
| **TOTAL** Liability Insurance | | 46,798.91 | 0.00 | 24,468.02 | 10,006.25 | 12,324.64 | 26.34 |
| Transportation | | | | | | | |
| 01-1200-331-00120 | SpEd Transportation | 73,274.89 | 0.00 | 14,993.29 | 58,281.60 | 0.00 | 0.00 |
| 01-2550-331-01120 | Class Trip Tolls & Parking | 100.00 | 0.00 | 20.20 | 0.00 | 79.80 | 79.80 |
| **TOTAL** Transportation | | 73,374.89 | 0.00 | 15,013.49 | 58,281.60 | 79.80 | 0.11 |
| Communication | | | | | | | |
| 01-2200-340-01220 | Telephone | 7,500.00 | 0.00 | 5,316.99 | 3,465.61 | (1,282.60) | (17.10) |
| 01-2200-340-02220 | Postage | 4,000.00 | 0.00 | 2,856.63 | 827.39 | 315.98 | 7.90 |
| 01-2200-340-04220 | Advertising | 500.00 | 0.00 | 520.00 | 0.00 | (20.00) | (4.00) |
| **TOTAL** Communication | | 12,000.00 | 0.00 | 8,693.62 | 4,293.00 | (986.62) | (8.22) |
| Outside Services | | | | | | | |
| 01-1101-370-05120 | MS Out of District Tuition | 27,100.00 | 0.00 | 23,800.00 | 3,300.00 | 0.00 | 0.00 |
| 01-1200-370-01120 | Outplacement Tuition | 433,731.00 | (35,000.00) | 132,286.88 | 165,823.41 | 100,620.71 | 25.24 |

| | | | | | | | |
|---------------------------|-------------------------------------|-------------------|--------------------|-------------------|-------------------|-------------------|--------------|
| 01-1200-370-02120 | Homebound Instruction/Tutoring | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 0.00 |
| 01-1200-370-03120 | Extended School Year | 40,000.00 | 0.00 | 34,512.31 | 0.00 | 5,487.69 | 13.72 |
| | **TOTAL** Outside Services | 505,831.00 | (35,000.00) | 190,599.19 | 174,123.41 | 106,108.40 | 22.54 |
| Purchased Services | | | | | | | |
| 01-2200-390-01220 | Contract Mileage | 2,000.00 | 0.00 | 132.47 | 867.53 | 1,000.00 | 50.00 |
| 01-2200-390-02220 | Printing | 1,500.00 | 0.00 | 192.00 | 1,308.00 | 0.00 | 0.00 |
| 01-2550-390-01255 | Fleet Maintenance | 39,072.00 | 0.00 | 5,461.72 | 7,007.02 | 26,603.26 | 68.09 |
| 01-2550-390-02255 | Bus Facility Building Usage | 3,600.00 | 0.00 | (2,400.00) | 6,000.00 | 0.00 | 0.00 |
| | **TOTAL** Purchased Services | 46,172.00 | 0.00 | 3,386.19 | 15,182.55 | 27,603.26 | 59.78 |
| Supplies | | | | | | | |
| 01-1100-410-01000 | Elementary General Supplies | 5,000.00 | 0.00 | 1,630.96 | 3,369.04 | 0.00 | 0.00 |
| 01-1100-410-02000 | Elementary Reading Supplies | 350.00 | 0.00 | 131.91 | 168.09 | 50.00 | 14.29 |
| 01-1100-410-03000 | Elementary Math Supplies | 150.00 | 0.00 | 199.86 | 100.14 | (150.00) | (100.00) |
| 01-1100-410-04000 | Elementary Lang Arts Supplies | 1,863.00 | 0.00 | 670.71 | 1,192.29 | 0.00 | 0.00 |
| 01-1100-410-05000 | Elementary Health Supplies | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 |
| 01-1100-410-06000 | Elementary Science Supplies | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 0.00 |
| 01-1100-410-07000 | Elem Social Studies Supplies | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 |
| 01-1100-410-08000 | Assessments | 9,800.00 | 0.00 | 2,150.00 | 7,650.00 | 0.00 | 0.00 |
| 01-1100-410-09000 | Elementary Art Supplies | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 |
| 01-1101-410-01001 | Middle School General Supplies | 4,000.00 | 0.00 | 1,164.68 | 2,835.32 | 0.00 | 0.00 |
| 01-1101-410-02001 | Middle School LA Supplies | 400.00 | 0.00 | 141.20 | 408.80 | (150.00) | (37.50) |
| 01-1101-410-03001 | Middle School Math Supplies | 250.00 | 0.00 | 0.00 | 600.00 | (350.00) | (140.00) |
| 01-1101-410-04001 | Middle School Reading Supplies | 250.00 | 0.00 | 0.00 | 300.00 | (50.00) | (20.00) |
| 01-1101-410-05001 | Middle School Science Supplies | 600.00 | 0.00 | 385.72 | 514.28 | (300.00) | (50.00) |
| 01-1101-410-06001 | Middle School Social Stud Supp | 100.00 | 0.00 | 101.95 | 498.05 | (500.00) | (500.00) |
| 01-1101-410-07001 | Middle School Testing Supplies | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 01-1103-410-01003 | Art Supplies | 1,500.00 | 0.00 | 2,030.95 | 969.05 | (1,500.00) | (100.00) |
| 01-1103-410-02003 | General Music Supplies | 350.00 | 0.00 | 107.00 | 0.00 | 243.00 | 69.43 |
| 01-1103-410-03003 | Choral Supplies | 1,000.00 | 0.00 | 459.62 | 0.00 | 540.38 | 54.04 |
| 01-1103-410-04003 | Band Supplies | 1,000.00 | 0.00 | 184.00 | 816.00 | 0.00 | 0.00 |
| 01-1104-410-00004 | World Language Supplies | 350.00 | 0.00 | 271.78 | 328.22 | (250.00) | (71.43) |
| 01-1107-410-01007 | Library Supplies | 405.00 | 0.00 | 160.47 | 0.00 | 244.53 | 60.38 |
| 01-1107-410-02007 | Library Periodicals | 800.00 | 0.00 | 378.55 | 0.00 | 421.45 | 52.68 |
| 01-1107-410-03007 | Library Non-Print Supplies | 650.00 | 0.00 | 150.00 | 0.00 | 500.00 | 76.92 |
| 01-1109-410-01009 | Phys Ed Supplies | 600.00 | 0.00 | 1,011.23 | 750.00 | (1,161.23) | (193.54) |
| 01-1109-410-02009 | Health Supplies | 250.00 | 0.00 | 70.00 | 0.00 | 180.00 | 72.00 |
| 01-1112-410-01012 | Graduation Supplies | 1,400.00 | 0.00 | 32.60 | 1,367.40 | 0.00 | 0.00 |
| 01-1112-410-02012 | Athletic Supplies | 2,300.00 | 0.00 | 1,321.73 | 0.00 | 978.27 | 42.53 |
| 01-1112-410-04012 | After School Activities Suppli | 0.00 | 0.00 | 326.40 | 0.00 | (326.40) | |
| 01-1200-410-01120 | SpEd Instructional Supplies | 2,000.00 | 0.00 | 501.05 | 1,498.95 | 0.00 | 0.00 |
| 01-1200-410-01130 | Gifted Program Supplies | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 0.00 |
| 01-1200-410-01140 | CORR Life Skills Supplies | 1,500.00 | 0.00 | 532.41 | 967.59 | 0.00 | 0.00 |
| 01-1200-410-01150 | Behavior Support Supplies | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 01-1200-410-02120 | Assessment Supplies | 1,000.00 | 0.00 | 1,091.31 | 0.00 | (91.31) | (9.13) |
| 01-1200-410-03120 | Enrichment Supplies | 1,250.00 | 0.00 | 825.77 | 424.23 | 0.00 | 0.00 |
| 01-1200-410-05120 | Medical Supplies | 4,000.00 | 0.00 | 1,207.84 | 2,792.16 | 0.00 | 0.00 |
| 01-1200-410-06120 | ELL Supplies | 79.00 | 0.00 | 0.00 | 0.00 | 79.00 | 100.00 |

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| 01-1200-410-07120 | SpEd Software/Supplies | 2,000.00 | 0.00 | 479.00 | 1,521.00 | 0.00 | 0.00 |
| 01-2200-410-01220 | Administrative Office Supplies | 4,000.00 | 0.00 | 1,787.86 | 1,516.92 | 695.22 | 17.38 |
| 01-2200-410-02220 | Report Cards | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 01-2200-410-04220 | Copier Paper | 7,766.00 | 0.00 | 1,936.80 | 5,829.20 | 0.00 | 0.00 |
| 01-2540-410-01254 | Plant Floor Supplies | 5,000.00 | 0.00 | 107.80 | 4,892.20 | 0.00 | 0.00 |
| 01-2540-410-02254 | Plant Cleaning Supplies | 2,500.00 | 0.00 | 805.54 | 1,694.46 | 0.00 | 0.00 |
| 01-2540-410-03254 | Plant General Supplies | 4,000.00 | 0.00 | 3,107.81 | 3,099.82 | (2,207.63) | (55.19) |
| 01-2540-410-04254 | Plant Paper Supplies | 10,000.00 | 0.00 | 4,676.65 | 7,373.35 | (2,050.00) | (20.50) |
| 01-2540-410-05254 | Plant Lighting Supplies | 1,300.00 | 0.00 | 765.69 | 534.31 | 0.00 | 0.00 |
| 01-2540-410-06254 | Plant Tools | 500.00 | 0.00 | 41.53 | 458.47 | 0.00 | 0.00 |
| 01-2550-410-02254 | Transportation Clean Supplies | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 | 100.00 |
| 01-2550-410-04254 | Transportation Paper Supplies | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 01-2600-410-01260 | Technology Elementary Supplies | 3,000.00 | 0.00 | 1,489.34 | 1,510.66 | 0.00 | 0.00 |
| 01-2600-410-02260 | Technology Middle School Suppl | 3,000.00 | 0.00 | 1,078.45 | 1,921.55 | 0.00 | 0.00 |
| 01-2600-410-03260 | Technology Arts Supplies | 470.00 | 0.00 | 0.00 | 0.00 | 470.00 | 100.00 |
| 01-2600-410-04260 | Technology Tech Ed Supplies | 500.00 | 0.00 | 0.00 | 300.00 | 200.00 | 40.00 |
| 01-2600-410-05260 | Technology Library Supplies | 1,485.00 | 0.00 | 0.00 | 1,485.00 | 0.00 | 0.00 |
| 01-2600-410-07260 | Technology Admin Supplies | 3,000.00 | 0.00 | 274.83 | 2,725.17 | 0.00 | 0.00 |
| 01-2600-410-08260 | Technology Subscriptions | 25,000.00 | 0.00 | 7,495.94 | 9,183.04 | 8,321.02 | 33.28 |
| | **TOTAL** Supplies | 129,018.00 | 0.00 | 41,286.94 | 78,244.76 | 9,486.30 | 7.35 |
| Heating Fuel | | | | | | | |
| 01-2540-411-00254 | Plant Fuel | 105,000.00 | 0.00 | 71,840.26 | 33,159.74 | 0.00 | 0.00 |
| | **TOTAL** Heating Fuel | 105,000.00 | 0.00 | 71,840.26 | 33,159.74 | 0.00 | 0.00 |
| Transportation Fuel | | | | | | | |
| 01-2550-412-01255 | Diesel | 35,500.00 | 0.00 | 28,814.53 | 0.00 | 6,685.47 | 18.83 |
| 01-2550-412-02255 | Gasoline | 15,000.00 | 0.00 | 2,676.53 | 6,851.54 | 5,471.93 | 36.48 |
| | **TOTAL** Transportation Fuel | 50,500.00 | 0.00 | 31,491.06 | 6,851.54 | 12,157.40 | 24.07 |
| Textbooks | | | | | | | |
| 01-1100-420-01000 | Elementary Supplemental Texts | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 01-1100-420-02000 | Elementary Curriculum Upgrade | 300.00 | 0.00 | 2,820.35 | 0.00 | (2,520.35) | (840.12) |
| 01-1100-420-04000 | Elementary Periodicals | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 01-1101-420-01001 | Middle School Supplemental Tex | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 01-1101-420-03001 | Middle School Periodicals | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 01-1101-420-05001 | Middle School Curriculum Upgra | 300.00 | 0.00 | 754.95 | 0.00 | (454.95) | (151.65) |
| 01-1104-420-00004 | World Language Textbooks | 0.00 | 0.00 | 457.61 | 0.00 | (457.61) | |
| 01-1200-420-00130 | Specialized Text (NIMAS) | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 | 0.00 |
| | **TOTAL** Textbooks | 2,000.00 | 0.00 | 4,032.91 | 200.00 | (2,232.91) | (111.65) |
| Library Books | | | | | | | |
| 01-1107-430-01007 | Library Books Grades K-4 | 0.00 | 0.00 | (29.99) | 0.00 | 29.99 | |
| | **TOTAL** Library Books | 0.00 | 0.00 | (29.99) | 0.00 | 29.99 | |
| Equipment | | | | | | | |
| 01-1100-540-00000 | Elementary Equipment | 350.00 | 0.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| 01-1101-540-00001 | Middle School Equipment | 350.00 | 0.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| 01-1101-540-00014 | Middle School Equip(furniture) | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 01-1103-540-01003 | Music Equipment | 7,690.00 | 0.00 | 5,455.40 | 0.00 | 2,234.60 | 29.06 |
| 01-1109-540-01009 | Phys Ed Equipment | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 | 100.00 |

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| 01-1112-540-02012 | Athletic Equipment | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| 01-1200-540-01120 | AT Equipment Rental | 3,000.00 | 0.00 | 2,082.50 | 917.50 | 0.00 | 0.00 |
| 01-1200-540-02120 | Adaptive Equipment | 3,000.00 | 0.00 | 558.63 | 2,441.37 | 0.00 | 0.00 |
| 01-1200-540-03120 | Sp Ed Technology Equipment | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 | 0.00 |
| 01-2200-540-01220 | Copier Lease | 33,419.00 | 0.00 | 17,687.40 | 15,731.60 | 0.00 | 0.00 |
| 01-2200-540-02220 | Administrative Equip/Furn | 0.00 | 0.00 | 449.55 | 0.00 | (449.55) | |
| 01-2540-540-00254 | Plant Equipment | 6,000.00 | 0.00 | 3,394.32 | 7,427.78 | (4,822.10) | (80.37) |
| 01-2600-540-01260 | Technology Elementary Equip | 11,800.00 | 18,000.00 | 17,161.93 | 11,262.02 | 1,376.05 | 4.62 |
| 01-2600-540-02260 | Technology Middle School Equip | 33,000.00 | 17,000.00 | 14,824.00 | 33,000.00 | 2,176.00 | 4.35 |
| 01-2600-540-03260 | Technology Admin Equip | 1,500.00 | 0.00 | 2,654.00 | 2,081.00 | (3,235.00) | (215.67) |
| 01-2600-540-05260 | Technology Network Equip | 3,222.00 | 0.00 | 0.00 | 3,222.00 | 0.00 | 0.00 |
| 01-2600-540-06260 | Technology SpEd/Support Equip | 3,480.00 | 0.00 | 0.00 | 3,480.00 | 0.00 | 0.00 |
| | **TOTAL** Equipment | 118,311.00 | 35,000.00 | 64,267.73 | 82,063.27 | 6,980.00 | 4.55 |
| Dues & Fees | | | | | | | |
| 01-1113-640-01001 | Robotic Competition Fees | 2,000.00 | 0.00 | 1,794.13 | 205.87 | 0.00 | 0.00 |
| 01-1200-640-00120 | SpEd Dues & Fees | 1,000.00 | 0.00 | 565.10 | 434.90 | 0.00 | 0.00 |
| 01-2200-640-01120 | Character Dev Train & Material | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| 01-2200-640-01220 | Dues & Fees | 9,000.00 | 0.00 | 2,326.00 | 0.00 | 6,674.00 | 74.16 |
| 01-2200-640-02220 | Board of Education Expenses | 1,000.00 | 0.00 | 378.57 | 621.43 | 0.00 | 0.00 |
| 01-2200-640-03220 | Professional Development | 9,000.00 | 0.00 | 5,155.81 | 3,844.19 | 0.00 | 0.00 |
| 01-2200-640-04220 | Principal's Discretionary Fund | 800.00 | 0.00 | 520.00 | 280.00 | 0.00 | 0.00 |
| 01-2200-640-05220 | Medical/Screenings | 1,299.00 | 0.00 | 377.50 | 257.50 | 664.00 | 51.12 |
| | **TOTAL** Dues & Fees | 26,099.00 | 0.00 | 11,117.11 | 5,643.89 | 9,338.00 | 35.78 |
| Audit Adjustments | | | | | | | |
| 01-2700-700-00000 | Operating Transfers Out-Cafe | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| | **TOTAL** Audit Adjustments | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| | General Fund (01) Totals | 7,423,071.00 | 0.00 | 3,823,629.08 | 3,384,842.24 | 214,599.68 | 2.89 |
| | Totals Consolidated Funds | 7,423,071.00 | 0.00 | 3,823,629.08 | 3,384,842.24 | 214,599.68 | 2.89 |

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| A/P Monthly Report | | | |
| 2/10/16 14:26 | | | |
| January 2016 | | | |
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| Object 112 | | | |
| Vendor Name | Amount | Account Number | Description |
| Athletic Officials | 907.02 | 01-1112-112-01012 | Basketball- Period 1/5/16-1/21/16 |
| Total | \$907.02 | | |
| | | | |
| Object 200 | | | |
| Vendor Name | Amount | Account Number | Description |
| Anthem Blue Cross Blue Shield | 6,134.46 | 01-2200-200-01220 | Period 1/1/16-1/31/16 Dental Insurance Premium |
| Connecticare Inc | 181,896.64 | 01-2200-200-01220 | Period 1/1/16-2/29/2016 Medical Insurance Premium |
| CIRMA | 0.00 | 01-2200-200-02220 | 3rd QTR Workers Comp Insurance Premium |
| Sun Life Financial | 749.81 | 01-2200-200-01230 | Period 1/1/16-1/31/16 Group Life Insurance Premium |
| Total | \$188,780.91 | | |
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| Object 205 | | | |
| Vendor Name | Amount | Account Number | Description |
| Department Of Labor | 1,385.00 | 01-2200-205-03220 | Unemployment Expense Period Ending 11/30/2015 |
| Connecticare Inc | 5,151.20 | 01-2200-205-04220 | Period 1/1/16-2/29/16 Cert Retirement Medical Insurance Premium |
| Anthem Blue Cross Blue Shield | 200.10 | 01-2200-205-04220 | Period 1/1/16-1/31/16 Cert Retirement Dental Insurance Premium |
| Total | \$6,736.30 | | |
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| Object 312 | | | |
| Vendor Name | Amount | Account Number | Description |
| National Art Education Association | 165.00 | 01-2200-312-02220 | Annual Conference (Presenter Best Practices Lecture K. Truskoski) |
| | 0.00 | 01-2200-312-02220 | |
| Total | \$165.00 | | |
| | | | |
| Object 319 | | | |
| Vendor Name | Amount | Account Number | Description |
| Complete Payroll Solutions | 1,680.50 | 01-2200-319-03220 | 12/31/15, 1/15/16 & 1/29/16 Payroll Processing Fee & 2015 W2'S |
| Michele Fesenmeyer | 5,786.00 | 01-1200-319-03120 | Jan 2015 Occupation Therapy Services |
| Sarah Hodgson | 3,800.00 | 01-1200-319-06120 | Jan 2015 Behavioral Therapy Services |
| Sarah Hodgson | 0.00 | 01-1200-319-04120 | |
| PESI Inc | 166.95 | 01-1200-319-02120 | ADHD From A to Z & The Heart in Detail Continuing Education Videos |
| Amy Vasington | 5,088.82 | 01-1200-319-01120 | Jan 2015 Speech Services |
| PT4Kids LLC | 2,016.00 | 01-1200-319-05120 | Jan 2015 Physical Therapy Services |
| Shipman & Goodwin LLP | 74.00 | 01-2200-319-01220 | For Period Ending 12/31/2015 |
| Horizons Inc | 167.00 | 01-1200-319-06120 | Dec 2015 Behavior Therapy Services |
| Total | \$18,779.27 | | |
| | | | |
| Object 321 | | | |
| Vendor Name | Amount | Account Number | Description |
| Eversource | 2,913.08 | 01-2540-321-00254 | Period 12/8/15-1/11/16 Facility |
| Eversource | 13.39 | 01-2540-321-00254 | Period 12/1/15-12/31/15 Lamp Post |
| Constellation New Energy | 2,977.63 | 01-2540-321-00254 | Period 12/10/14-1/9/15 Facility |
| Total | \$5,904.10 | | |

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| Object 322 | | | |
| Vendor Name | Amount | Account Number | Description |
| JBR Glass & Construction LLC | 1,341.00 | 01-2540-322-04254 | Replaced Clear Plate Glass in Rm#23, QTY#12 Door Closers & Installed 3 Hinges |
| A&A Office Systems Inc | 0.00 | 01-2200-322-00220 | |
| Aqua Pump Inc | 440.00 | 01-2540-322-03254 | Dec 2015 Maintenance |
| Skips Wastewater Services Inc | 0.00 | 01-2540-322-05254 | |
| Kinsley Power Systems | 0.00 | 01-2540-322-07254 | |
| Life Saftey Service & Supply | 0.00 | 01-2540-322-06254 | Annual Service & Maintenance Of Fire Extinguisher, Extng Inspection & Battery Test |
| Microbac Laboratories Inc | 376.00 | 01-2540-322-03254 | Groundwater Well Testing-Outside 2 Wells |
| The Stuart L. White Company | 0.00 | 01-2540-322-06254 | Inspected Pyro-Chem Fire Suppression & Replaced CO2 Cartridge |
| EastConn | 0.00 | 01-2540-322-02254 | 6 Month Asbestos Reassessment Report |
| Village Springs Distributor | 0.00 | 01-2540-322-03254 | H2O Delivery for Watercoolers Superintendent Office & Nurse |
| Willimantic Waste Paper | 622.54 | 01-2540-322-01254 | Jan 2016 Trash & Recycle Pickup Charge |
| Total | \$2,779.54 | | |
| Object 323 | | | |
| Vendor Name | Amount | Account Number | Description |
| Kenneth Strick | 135.00 | 01-1103-323-02003 | Yamaha Tuning A440 Music Room |
| Total | \$135.00 | | |
| Object 324 | | | |
| Vendor Name | Amount | Account Number | Description |
| CIRMA | 0.00 | 01-2540-324-00254 | 3rd QTR Plant Insurance |
| CIRMA | 0.00 | 01-2550-324-00255 | 3rd QTR Transportation Insurance |
| Total | \$0.00 | | |
| Object 340 | | | |
| Vendor Name | Amount | Account Number | Description |
| Frontier | 403.91 | 01-2200-340-01220 | Period 1/3/16-2/2/16 Telephone Expense |
| FedEx | 0.00 | 01-2200-340-02220 | |
| Ashford Post Office | 0.00 | 01-2200-340-02220 | |
| Stamps.com | 315.99 | 01-2200-340-02220 | Monthly Maintenance Fee & Purchased \$300 In Stamps |
| Voice New England | 0.00 | 01-2200-340-01220 | Period 1/1/15-3/31/15 Telephone Service QTR Fee |
| Total | \$719.90 | | |
| Object 370 | | | |
| Vendor Name | Amount | Account Number | Description |
| The CT Institute for the Blind | 0.00 | 01-1200-370-01120 | |
| Natchaug Hospital | 10,812.00 | 01-1200-370-01120 | Period 12/1/15-12/31/15 SpEd Outplacement Tuition |
| EastConn | 0.00 | 01-1200-370-01120 | STEM Academy SpEd Student Service |
| Natchaug Hospital | 0.00 | 01-1200-370-03120 | |
| Total | \$10,812.00 | | |
| Object 390 | | | |
| Vendor Name | Amount | Account Number | Description |
| Chappell Tire Service | 560.00 | 01-2550-390-01255 | Van #1 New Tires QTY #4 Mounted & Balanced |
| School Lines Inc | 9.73 | 01-2550-390-01255 | Freight Charge For Seat Belt |
| Bus Parts Warehouse | 551.44 | 01-2550-390-01255 | Purchased Parts For Both Buses And Vans |
| Gates-Buick-Nissan | 0.00 | 01-2550-390-01255 | Purchased Parts For The Mid Bus |

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| Furness Bros Inc | 0.00 | 01-2550-390-01255 | |
| Lawson Products Inc | 595.64 | 01-2550-390-01255 | Purchased Parts For Both Buses And Vans |
| Top Line Supplies | 0.00 | 01-2550-390-01255 | |
| Mansfield Supply | 39.72 | 01-2550-390-01255 | Garage/Workshop Kit & Tools |
| Napa Auto Willmantic | 269.39 | 01-2550-390-01255 | Purchased Parts For Both Buses And Vans |
| Nutmeg International Trucks | 758.94 | 01-2550-390-01255 | Serviced Buses & Purchased Parts For Buses |
| J&S Radio Sales Inc | 265.80 | 01-2550-390-01255 | KMC-27 Microphone, Larsen NMO Antenna Cable w/Connector & Laird Antenna |
| Terry's Transmissions | 0.00 | 01-2550-390-01255 | |
| Rossi Bros. LLC | 0.00 | 01-2550-390-01255 | |
| Pete's Tire Barns Inc | 0.00 | 01-2550-390-01255 | Bus Replacement Tires |
| Dattco | 0.00 | 01-2550-390-01255 | Serviced Buses & Purchased Parts For Buses |
| Total | \$3,050.66 | | |
| | | | |
| Object 410 | | | |
| Vendor Name | Amount | Account Number | Description |
| Amazon | 12.50 | 01-1100-410-03000 | Chessex Dice Sets:Opaque Black w/White-Ten Sided QTY#2 |
| DNS Made Easy | 29.95 | 01-2600-410-08260 | Networking Service Renewal Fee |
| Looney Labs | 23.00 | 01-1104-410-00004 | Fluxx Espanol Board Game QTY#2 & Fluxx Blanxx Game Cards QTY#3 |
| IFIXIT | 34.90 | 01-2600-410-01260 | iMAC Intel 21.5" Adhesive Strips QTY#2 |
| Etsy Inc | 94.00 | 01-2600-410-07260 | Leather Macbook Case Sleeve Distressed Brown |
| Bio Corporation | 68.50 | 01-1101-410-05001 | Sheep Heart-Uncut QTY# 25 |
| Deborah L. Tackmann | 70.00 | 01-1109-410-02009 | "Outrageous Teaching Techniques in Health Education QTY#2 |
| Moore Medical LLC | 179.42 | 01-1200-410-05120 | Nurse Supply Replenishment-Cold Packs, Gloves, Medikoff Drops & Paper Cups etc.. |
| WB Mason | 63.81 | 01-2200-410-01220 | Galaxy Gold Colored Paper, Self-Adhesive Name Tags & Dry Erase Markers |
| West Music | 107.00 | 01-1103-410-02003 | 3-Piece Recorder w/Standard Fingering (WM2400) |
| WB Mason | 1,936.80 | 01-2200-410-04220 | Copy Paper 8(1/2) x 11" 92 Bright 20lbs QTY# 80 |
| NCS Pearson Inc | 133.00 | 01-1200-410-02120 | Scan-3:C Tests For Auditory Processing |
| Total | \$2,752.88 | | |
| | | | |
| Object 411 & 412 | | | |
| Vendor Name | Amount | Account Number | Description |
| Dime Oil LLC | 0.00 | 01-2540-411-00254 | Plant Heating Oil 7230.0 Gallons |
| Dime Oil LLC | 0.00 | 01-2550-412-01255 | 1520.0 Gallons Diesel For BOE, DPW & Fire Dept Use |
| B.A. Muzio Company Inc | 0.00 | 01-2540-411-00254 | |
| Amerigas | 24.16 | 01-2540-411-00254 | ((C3H8) Boiler Ignition |
| Wex Bank | 516.50 | 01-2550-412-02255 | Period 12/1/15-12/22/15 Gasoline For SpEd Vans, Mechanic & Plant Power Tools |
| Total | \$540.66 | | |
| | | | |
| Object 420 | | | |
| Vendor Name | Amount | Account Number | Description |
| | 0.00 | 01-1101-420-05001 | |
| Total | \$0.00 | | |
| | | | |
| Object 430 | | | |
| Vendor Name | Amount | Account Number | Description |
| | 0.00 | 01-1107-430-01007 | |
| Total | \$0.00 | | |
| | | | |
| Object 540 | | | |
| Vendor Name | Amount | Account Number | Description |

| | | | |
|-----------------------------------|--------------------|-----------------------|--|
| American School For The Deaf | 160.00 | 01-1200-540-01120 | Audiology Equipment Rental |
| Amazon | 70.85 | 01-1200-540-02120 | Trampoline-Pure Fun Kids Jumper |
| Amazon | 537.98 | 01-2600-540-01260 | LCD Screen/Glass Panel Assembly For Imac 21.5" QTY#2 |
| Apple Inc | 16,623.95 | 01-2600-540-01260 | MacBook Pro 13" 2.5GHz Dual-Core Intel, Bretford Mobility Cart & iPhone Dock |
| Apple Inc | 14,824.00 | 01-2600-540-02260 | MacBook Pro 13" 2.5GHz Dual-Core Intel, iPhone Lightning Dock-Space Gray |
| Apple Inc | 2,654.00 | 01-2600-540-03260 | Verizon Nano SIM Card, Smart Keyboard For iPad & 128GB-Space Gray Cellular |
| Rifton Equipment | 90.00 | 01-1200-540-02120 | Pacer Accessories-1 K589 Guide Bar |
| West Music | 5,081.34 | 01-1103-540-01003 | Remo World Music Drumming Series Drumming Package |
| De Lage Landen | 1,833.00 | 01-2200-540-01220 | Period 1/15/16-2/14/16 Copier Lease Monthly Contract Fee |
| A&A Office Systems Inc | 0.00 | 01-2200-540-01220 | |
| Total | \$41,875.12 | | |
| | | | |
| Object 640 | | | |
| Vendor Name | Amount | Account Number | Description |
| COSTA | 0.00 | 01-2200-640-01220 | |
| CPI | 0.00 | 01-1200-640-00120 | |
| CABE | 0.00 | 01-2200-640-03220 | A Practical Guide To Connecticut School Law |
| Gregory & Howe Inc | 172.50 | 01-2200-640-05220 | Bus Driver Drug Screen (J. Sprague, J. DeCatiff & K.Metsack) |
| EastConn | 718.70 | 01-2200-640-03220 | PowerSchool-Troubleshooting & Consultation Attendance& Standards Maintenance |
| EastConn | 325.00 | 01-2200-640-03220 | Assistant Principal Communities of Practice Workshop |
| CT Occupational Medicine Partners | 160.00 | 01-2200-640-05220 | Bus Driver Physical (J. Celotti & J. DeCatiff) |
| Total | \$1,376.20 | | |
| | | | |
| Report Total | 285,314.56 | | |
| BMSI Total | 285,314.56 | | |
| Variance | \$0.00 | | |
| | | | |
| | | | |

Uniform Chart of Accounts (UCOA)
Resolution of Endorsement and Authorization
(to be completed by the Secretary of the Board of Education)

The Board of Education members of the Town/City of _____

convened on _____ and adopted a resolution by the vote of

_____ to _____ which endorsed the Board of Education's participation in
(select one):

☐ **UCOA Conversion Grant Program** (single entity)

☐ **Small Localities Financial Accounting System Collaboration Grant Program**
(multiple entities)

administered by the Office of Policy and Management in accordance with Sections 87
and 328 of Public Act 13-247. In addition, the Board of Education has authorized

_____ (name, title)

OR the Town/City/Board of Education of _____
(if applying as a non-leading entity under the Small Localities Financial Accounting
System Collaboration Grant Program) to act on this endorsement by submitting a
proposal and performing necessary administrative actions to enter into a binding
agreement with the Office of Policy and Management according to the terms of the
UCOA grant program. Such proposal is attached to and made a part of this record.

Attested to by:

Name: _____

Title: _____
(Board of Education Secretary)

Date: _____

FY 2016 - 2017
Ashford Board of Education
Budget Presentation

to the
Ashford Board of Finance

March 3, 2016

James Rupert, Chair, Ashford Board of Education
Dr. James Longo, Superintendent
Donald Neel, Business Manager

FOP

5/16

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Introduction

<Add J. Rupert's Introduction Here>

Superintendent's Introduction

Over the course of the last several years we have worked diligently to improve the quality of the services provided to our students. We have accomplished this through improvements to curriculum, instruction, safety and security, school climate and culture, and in the maintenance and improvement of the facility and grounds. It is our mission to ensure that our students receive the most comprehensive, effective and useful educational experience possible. We strive for our goal to improve annually at a pace that is affordable and manageable, while aspiring for excellence and an optimal experience for all of our students. We are charged with preparing our students for their futures, as they enter into an increasingly competitive and global society. We firmly believe that it is our responsibility to give students of Ashford the tools that they need to compete and succeed not only in employment, but also as citizens of the twenty-first century.

Our drive for excellence is not new to Ashford. There is a long and honored tradition of the citizens of Ashford supporting their school. Every generation has done their part to give the children of Ashford the very best education possible. We are committed to upholding that tradition, and ask that this generation continue to support their children and grandchildren with the same pride and determination that previous generations have. While modern society has become increasingly complex, competitive and global, we are up to the challenge, and determined to provide an excellent educational experience for all.

The learning culture at Ashford School is second to none. The climate is caring and nurturing. We have assembled an exceptional faculty, staff, and administration. We offer the latest in technology, curriculum and instruction. We provide for the safety and security of our students, offer a clean and comfortable facility, and we are continually improving to ensure that every child who graduates from Ashford School is as primed for success as those from other towns and schools. This has all been accomplished with the support of this community. We promise that we will continue to improve our school and offer the children of Ashford an exemplary educational experience. Please join us in carrying out this promise.

This budget was created with the promise of quality and tradition in mind. We have done our best to balance both student needs with the taxpayer's ability to support our request. We believe that we have been fiscally responsible and educationally sound. The narrative that follows will describe our decisions so that you, the taxpayer, can reach an informed opinion.

Ashford School Mission Statement

To present a school district that supports all students in achieving their highest educational and personal potential as productive citizens of the diverse, multicultural and global, twenty-first century community in which they will live.

FOR BOE USE ONLY - DRAFT 2/18/16

Budget History Summary

| Budget Year | Approved Budget Amount | % Change Inc/(Dec) |
|-----------------|----------------------------------|--------------------|
| | | |
| FY 13-14 | \$7,035,706 Budget | (0.7%) |
| FY 14-15 | \$ 7,288,036 Budget | 3.6% |
| FY 15-16 | \$ 7,423,071 Budget | 1.8% |
| FY 16-17 | \$ 7,391,140 BOE Proposed | (0.4%) |

Summary of Changes to FYE 2017 Budget Over 2015-2016

-0.4% Decrease

- Second year of after-school clubs and activities program
- Addition of a new 1.0FTE Special Education Behavior Interventionist to Certified Staff
- Reduction of one paraprofessional to be replaced by addition of the new certified staff member
- Reduction of two Middle School Certified Staff positions, addressing changes in instructional strategy and declining enrollment
- Staffing realignment to respond to declining enrollment
- Upgrade network and critical data backup storage as part of an improved IT system integrity recommended by auditors
- Budget for legal costs associated with upcoming teacher's collective bargaining negotiations
- Change emphasis of writing program from middle school to elementary grades 2-6

Innovations to Look for in this Budget Proposal

- **Restructured Elementary Level Certified Staff**
- **Improvements in our STEAM Curriculum Resources**
- **Innovative In-House Student Behavioral Support**

All changes in the 2016-2017 Board of Education proposed budget are presented in this document, showing a four year window into expenses, and highlighting all significant changes. The following are included:

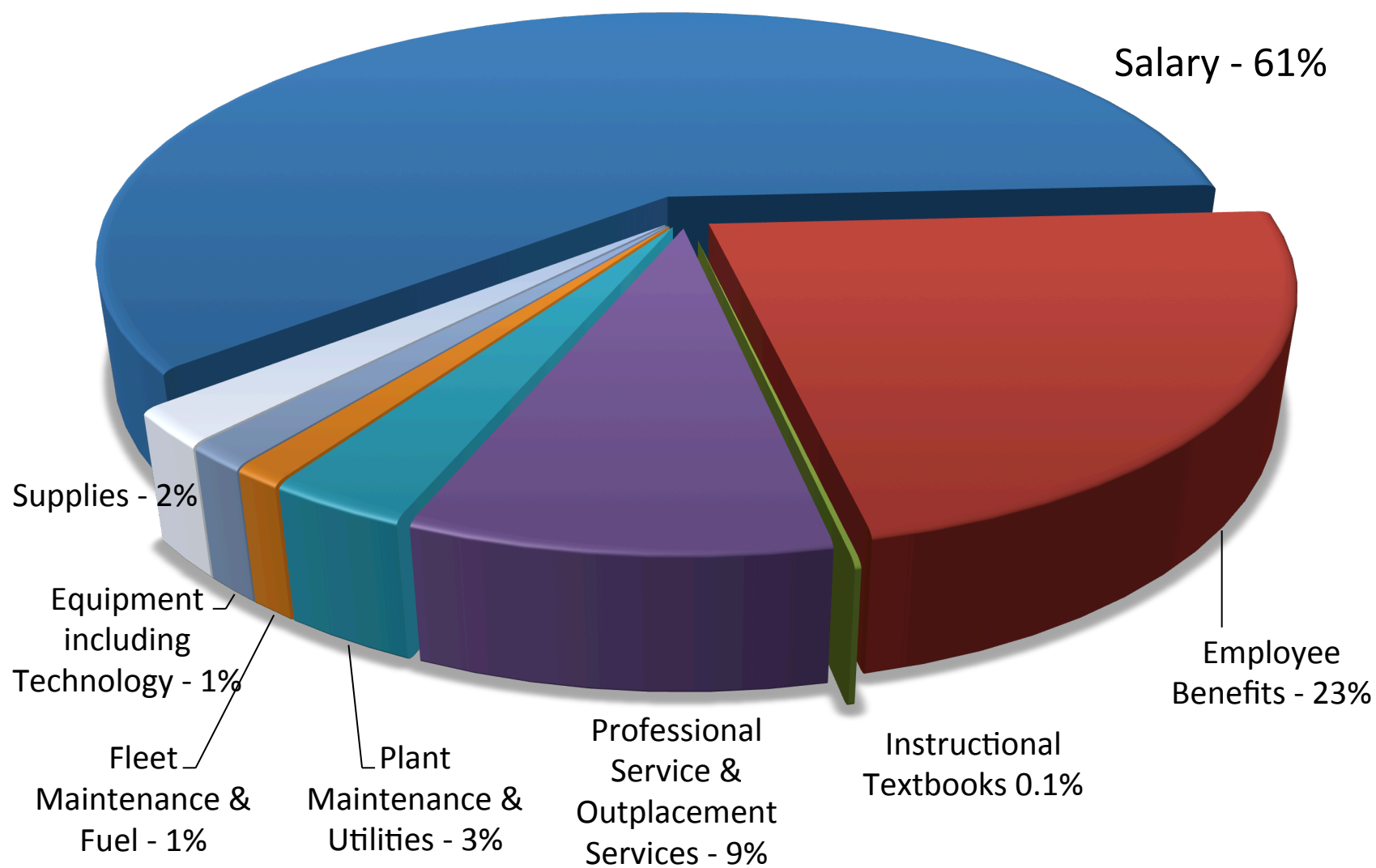
- 2013-2014 budget and audited actual expenses
- 2014-2015 budget and actual expenses
- 2015-2016 budget with projected annualized expense estimates
- Proposed 2016-2017 budget
- Object lines are listed individually showing dollar increases, and percentage over/under last year
- Percentage of the total budget that each object represents

BOARD OF EDUCATION
SUMMARY OF BOE PROPOSED BUDGET \$ 7,391,140
-0.4% Budget Decrease (\$ 31,931)

| <u>Object/ Account</u> | <u>Object/Account Description</u> | <u>Budget 13-14</u> | <u>Budget 14-15</u> | <u>Budget 15-16</u> | <u>Superintendent's Proposed Budget 2016-2017</u> | <u>Change</u> | <u>Change %</u> | <u>FY16-17 % of Budget Increase</u> |
|----------------------------|-----------------------------------|-------------------------|-------------------------|-------------------------|---|---------------|---------------------|---|
| 111 | Certified Staff | 2,893,253 | 2,939,557 | 2,947,376 | 2,998,986 | 51,610 | 1.8% | 0.7% |
| 112 | Non-Certified Staff | 1,370,477 | 1,392,725 | 1,480,134 | 1,497,719 | 17,585 | 1.2% | 0.2% |
| 200 | Insurance | 1,069,736 | 1,209,191 | 1,018,356 | 1,126,229 | 107,873 | 10.6% | 1.5% |
| 205 | Other Insurances | 284,575 | 332,631 | 405,432 | 463,828 | 58,396 | 14.4% | 0.8% |
| 312 | Instructional Improvement | 50,750 | 36,750 | 38,500 | 44,500 | 6,000 | 15.6% | 0.1% |
| 319 | Professional Services | 279,100 | 256,100 | 240,400 | 257,506 | 17,106 | 7.1% | 0.2% |
| 321 | Utilities | 85,000 | 78,000 | 72,000 | 67,396 | (4,604) | -6.4% | -0.1% |
| 322 | Maintenance | 98,450 | 91,760 | 101,668 | 99,159 | (2,509) | -2.5% | 0.0% |
| 323 | Equipment Maintenance | 4,450 | 3,600 | 3,600 | 4,567 | 967 | 26.9% | 0.0% |
| 324 | Liability Insurance | 34,805 | 35,390 | 46,799 | 40,226 | (6,573) | -14.0% | -0.1% |
| 331 | Transportation | 97,420 | 69,908 | 73,375 | 53,285 | (20,090) | -27.4% | -0.3% |
| 340 | Communication | 11,200 | 11,500 | 12,000 | 14,004 | 2,004 | 16.7% | 0.0% |
| 370 | Outside Services | 272,100 | 350,700 | 505,831 | 320,739 | (185,092) | -36.6% | -2.5% |
| 390 | Purchased Services | 50,172 | 50,672 | 46,172 | 22,600 | (23,572) | -51.1% | -0.3% |
| 410 | Supplies | 133,213 | 133,984 | 129,018 | 159,086 | 30,068 | 23.3% | 0.4% |
| 411 | Fuel, Heating | 109,798 | 106,651 | 105,000 | 67,494 | (37,506) | -35.7% | -0.5% |
| 412 | Fuel, Transportation | 67,770 | 53,500 | 50,500 | 31,481 | (19,019) | -37.7% | -0.3% |
| 420 | Textbooks | 16,116 | 11,965 | 2,000 | 6,727 | 4,727 | 236.4% | 0.1% |
| 430 | Library Books | 3,566 | 3,566 | 0 | 4,000 | 4,000 | NA | 0.1% |
| 540 | Equipment | 79,528 | 66,263 | 118,311 | 81,236 | (37,075) | -31.3% | -0.5% |
| 640 | Dues & Fees | 24,225 | 22,624 | 26,099 | 29,872 | 3,773 | 14.5% | 0.1% |
| 700 | Audit Adjustments | 2 | 31,000 | 500 | 500 | 0 | 0.0% | 0.0% |
| Total Objects Summary | | 7,035,706 | 7,288,036 | 7,423,071 | 7,391,140 | (31,931) | -0.4% | -0.4% |

ASHFORD BOARD OF EDUCATION
SUMMARY OF BOE PROPOSED BUDGET \$ 7,391,140
-0.4% Budget Decrease (\$ 31,931)

2/16



Object 111 – Certified Staff Salaries

Certified salaries are 40.2% of the total budget. This object reflects an increase of 1.8% over last year. Salaries are mandated by state mediation.

This object includes the salaries for all professional staff (teachers and administrators) in positions that require certification by the state. The teachers' salaries are based upon their collective bargaining agreement, a mediated settlement of a three-year contract effective beginning in FY14-15, and will be renegotiated at the end of FY16-17.

There are several factors that influence the number of certified staff in our school. First, is the instructional plan design. That is, we are a STEAM school; meaning emphasis is based upon Science, Technology, Engineering, Arts and Mathematics curriculum integration and emphasis. Second, is student need based upon data collected through standardized, as well as locally administered, testing. We provide every student with the services that they need to ensure that we are giving them the tools that they need to succeed. Instruction and curriculum development is informed and driven by data as well as professional decision-making. Third is class size. We respond to the declining enrollment trend by moving staff where they are needed or reducing staff that is not needed to maintain our standards.

This year we have added a behavioral interventionist to our special education department because it allows us to have fewer outplacements as well as better service our existing enrollment. We have also reduced two middle school teaching positions that were added over the past few years to deal with our writing test scores in the CMT. We have found that these positions did not deliver the improvements that we had hoped for, so we have decided to move the interventions, and additional instruction to earlier grades. The reduction of these two positions was not based upon budget considerations, but rather changes in our instructional approach to improving writing performance in our school. However, it has had an impact upon our budget, reducing our request.

We have moved one elementary classroom teacher into our writing interventionist position. This was possible because of declining enrollment at the elementary level.

Object 111 – Certified Staff Salaries Continued

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|-------------------------------|---------------------------|-----------------------------------|-------------------------------|----------------------------------|--------------------------------------|--|
| \$ 2,939,557 | \$ 2,819,546 | \$ 2,974,376 | \$ 2,998,986 | \$ 51,610 | 1.8% | 0.7% |

The above figures include the following significant items:

- All currently employed certified staff receive a general wage increase associated with contracted salary schedule
- Proper allocation of budget expense for After School Clubs/Activities & After School Director affect lines Program Advisors and Program Directors & Coordinators (along with After School Transport in Object 112 and supplies in Object 410)
- 01-1101-111-00001 Middle School Certified Staff - \$28,553 decrease due to reduction of two teaching classroom positions. These positions were reduced due to changes in instructional strategy as well as in response to declining enrollment.
- 01-1103-111-01003 Art Certified Staff - \$4,608 decrease due to new hire salary below budgeted amount on FY15-16
- 01-1109-111-00009 Phys Ed/Health Certified Staff - \$27,593 decrease due to new hire salary below budget amount on FY15-16
- 01-1112-111-01012 Coaches - \$514 increase due to addition Basketball Assistant Coach to accommodate student participation
- 01-1200-111-01120 Special Ed Certified Staff - \$11,445 decrease due to new hire salary below budget amount on FY15-16
- 01-1200-111-03120 Psychologist Certified Staff - \$26,584 decrease due to new hire salary below budget amount on FY15-16
- *****NEW***** Behavior Intervention Certified Staff - \$60,967 increase for new position based on Special Education needs
- 01-2200-111-04220 Assistant Principal - \$8,500 increase after probationary year and based on average market salary for position in the region
- Principal, Special Education Director and Superintendent Projected to receive 3% salary increase, along with new contracted benefits, such as Superintendent's cell phone allowance and/or principal's travel in the annual amount of \$600, introduced in FY15-16

Supporting Material for Object 111

01-1100-111-00000

Elementary Certified Staff

| Grade | # of Teachers | BOE Funded FTE |
|-----------------|---------------|----------------|
| Pre K | 2 | 0.6 |
| Kindergarten | 3 | 3.0 |
| 1st | 3 | 3.0 |
| 2 nd | 3 | 3.0 |
| 3 rd | 3 | 3.0 |
| 4 th | 2 | 2.0 |

*** Pre-K receives partial funding through Readiness and IDEA grants*

01-1101-111-00001

Middle School Certified Staff

| Grade | # of Teachers | BOE Funded FTE |
|-----------------------|---------------|----------------|
| 5 th | 2 | 2.0 |
| 6 th | 3 | 3.0 |
| 5/6 Math Intervention | 1 | 1.0 |
| 7/8 Math Intervention | 1 | 0.0 |
| 7/8 SS | 1 | 1.0 |
| 7/8 Math | 1 | 1.0 |
| 7/8 Science | 1 | 1.0 |
| 7/8 LA | 1 | 1.0 |

*** 7/8 Math Interventionist funded through Title I grant*

Faculty Staffing and Student Enrollment by Grade for 2016-2017 With Average Class Sizes Projected

| Grade Level | # of Students* | # of Teachers | Average class size |
|--------------|----------------|--|--------------------|
| PK | 48 | 2 | 12 |
| K | 32 | 3 | 10.7 |
| 1 | 42 | 3 | 14 |
| 2 | 36 | 3 | 12 |
| 3 | 39 | 3 | 13 |
| 4 | 33 | 2 | 16.5 |
| 5 | 44 | 3 | 14.7 |
| 6 | 39 | 3 | 13 |
| 7 | 37 | 2 | 18.5 |
| 8 | 50 | 3 | 16.7 |
| TOTAL | 400 | Source: Public School Information System October 2015 | |

**The anticipated student enrollment for FY16-17, listed above, is subject to change pending the outcome of Kindergarten and Preschool screening in the Spring of 2016.*

Object 112 – Non-Certified Staff Salaries

Non-certified staff salaries are 20.3% of the total budget.

This object includes salaries for everyone who is in a position that does not require a state certification, such as, substitute teachers, paraprofessionals, custodians, and bus drivers, as well as business manager, bookkeeper, payroll clerk, secretaries, mechanic, nurse, and consultants. The increase in this line is caused by the non-certified staff raises that are determined by a three-year collective bargaining agreement, effective FY15-16 through FY17-18, as well as negotiated salary increases with non-union employees designed to be comparable to the increases negotiated by union employees who work for the town as well as the school.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 1,392,725 | \$ 1,374,337 | \$ 1,480,134 | \$ 1,497,719 | \$ 17,585 | 1.2% | 0.2% |

The above figures include the following significant items:

- \$43,400 savings in Regular and Special Education substitute costs due to fewer projected long-term absences
 - 01-1200-112-03120 Special Education reduced by \$24,600 and 01-2200-112-04220 Substitute Teachers/Paras by \$18,800
- 01-1100-112-00010 Regular Education Paraprofessional- consists of 7 paraprofessionals, but only 5.75FTE is funded by BOE
 - 1.25FTE funded by Readiness grant
 - \$ 25,920 increase due to movement of one current paraprofessional from Library Paraprofessional: 01-1107-112-01007
- 01-1107-112-01007 Library Paraprofessional - \$24,877 decrease from transfer to Regular Education: 01-1100-112-00010
- 01-1112-112-02012 Extracurricular Transportation - \$17,964 decrease due to budget of transportation costs only, as proper allocation of budget expense for After School Clubs/Activities are applied (previously mentioned in pg.7)
- 01-1200-112-02120 Special Education Paraprofessional - consists of 13.5 BOE-funded paraprofessional positions
 - \$ 36,586 increase due to 1.5FTE position added in FY15-16 based on student needs to be continued into FY16-17,
 - A 1.0FTE position reduction based upon the addition of a teacher (found in certified object 111) who will assume the responsibilities formally provided by the paraprofessional.
- 01-2200-112-00220 Business Manager - \$16,340 increase due to 0.2FTE new hire, calculated based on contracted daily rate
- 01-2200-112-01220 Bookkeeper - \$3,376 increase based on 3% salary increase for 2.0FTE positions
- 01-2200-112-03220 Two positions are included in this line, Principal's Secretary and part-time office clerk - \$4,549 increase based on 3% salary increase for the 1.5FTE positions
- 01-2 550-112-02255 Transportation Coordinator - \$4,343 increase due to inclusion of summer work hours

- 01-2550-112-05255 Class Trip Transportation - \$1,115 increase to accommodate growing STEAM and Athletics participation

Object 200 – Insurance

This object accounts for 15.2% of the total budget.
ConnectiCare renewal rates have been negotiated to a 2.1% increase.

This object reflects the cost of medical and dental insurance, group life, and workers' compensation liability insurances for all employees. This line is the second most impactful line in the budget after salaries. Although this budget is not entirely under the control of the Board of Education, but rather by the medical benefit marketplace and the coverage selections of employees. Besides the election of plans by employees, the second most impactful influence upon our rates is our group's usage record; the pool's usage experience influences the rates for the following year. Also, due diligence is performed to ensure that the anticipated budget is as accurate as possible based upon the enrollment information available. This line remains an estimate because employees may choose individual, two-person, or family coverage as well as waive insurance entirely receiving a waiver fee rather than coverage. Employees elect their insurance plan annually and may change it if there is a qualifying change in family circumstances. We base our estimates upon the current list of employees and their current coverage choices.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 1,209,191 | \$ 1,083,642 | \$ 1,018,356 | \$1,126,229 | \$107,873 | 10.6% | 1.5% |

The above figures include the following:

- 01-2200-200-01220 Medical/Dental Insurance - \$120,219 increase due to higher BOE cost-shares per MEUI collective bargaining agreement applied to current enrollment. The MEUI collective bargaining agreement was not ratified until September of 2015. As a result of late ratification, cost-share percentage calculations could not be made and therefore, had to be based upon those stated in the collective bargaining agreement ending June 30, 2015. The ratified successor agreement stipulates the BOE's cost share is 90% for current members of the bargaining unit and 80% for their dependents. (see page 12-13)
- 01-2200-200-02220 Workers Compensation Insurance - \$12,346 decrease based on current cost and estimated 2% rate increase.

01-2200-200-01220 Medical/Dental Insurance Budget Analysis

| | <u>December 2015</u> <u>Current Enrollment</u> | | <u>BOE Share, Medical</u> | <u>BOE Share, Dental</u> | <u>Projected Cost, Medical</u> | <u>Projected Cost, Dental</u> |
|------------------------------------|---|---------------|--------------------------------------|--------------------------|--------------------------------|-------------------------------|
| | <u>Medical</u> | <u>Dental</u> | | | | |
| <u>AEA</u> | | | 86.5% | 86.5% | | |
| Single | 17 | 16 | \$ 6,824.04 | \$ 455.79 | \$ 116,009 | \$ 7,293 |
| EE+1 | 4 | 4 | \$ 15,627.04 | \$ 916.55 | \$ 62,508 | \$ 3,666 |
| Family | 16 | 18 | \$ 19,107.31 | \$ 1,506.55 | \$ 305,717 | \$ 27,118 |
| <u>BOE Certified</u> | | | 90% | 90% | | |
| Single | | | \$ 7,462.06 | \$ 474.23 | \$ - | \$ - |
| EE+1 | 1 | 1 | \$ 17,088.12 | \$ 953.64 | \$ 17,088 | \$ 954 |
| Family | 3 | 3 | \$ 20,893.80 | \$ 1,567.51 | \$ 62,681 | \$ 4,703 |
| <u>MEUI</u> | | | 90% (Single) | 90% (Single) | | |
| Single | 12 | 10 | \$ 7,462.06 | \$ 474.23 | \$ 89,545 | \$ 4,742 |
| | | | Single @ 90%, Premium > Single @ 80% | | | |
| EE+1 | 3 | 5 | \$ 16,018.56 | \$ 900.37 | \$ 48,056 | \$ 4,502 |
| | | | Single @ 90%, Premium > Single @ 80% | | | |
| Family | 9 | 9 | \$ 19,401.39 | \$ 1,446.04 | \$ 174,612 | \$ 13,014 |
| <u>BOE Admin.</u> | | | 90% | 90% | | |
| Single | | | \$ 7,462.06 | \$ 474.23 | \$ - | \$ - |
| EE+1 | 2 | 2 | \$ 17,088.12 | \$ 953.64 | \$ 34,176 | \$ 1,907 |
| Family | 5 | 5 | \$ 20,893.80 | \$ 1,567.51 | \$ 104,469 | \$ 7,838 |
| Total Premiums | | | | | \$ 1,014,861 | \$ 75,736 |
| Gross Medical/Dental | | | | | \$ 1,090,598 | |
| Region 19 offset | | | | | \$ (27,626) | |
| Staff realignments 1/21/16 | | | | | \$ (4,597) | |
| <u>Net Health Insurance</u> | | | | | <u>\$ 1,058,375</u> | |

FY15-16 Insurance Budget Worksheet

| | December 2014 Enrollment | | <u>BOE Share, Medical</u> | <u>BOE Share, Dental</u> | <u>Projected Cost, Medical</u> | <u>Projected Cost, Dental</u> |
|-------------------------------|-------------------------------------|---------------|--------------------------------------|--------------------------|--------------------------------|-------------------------------|
| | <u>Medical</u> | <u>Dental</u> | | | | |
| AEA | | | 87% | 87% | | |
| Single | 15 | 14 | \$ 6,722.32 | \$ 458.45 | \$ 100,835 | \$ 6,418 |
| EE+1 | 3 | 3 | \$ 15,394.09 | \$ 921.86 | \$ 46,182 | \$ 2,766 |
| Family | 17 | 18 | \$ 15,863.37 | \$ 1,515.27 | \$ 269,677 | \$ 27,275 |
| BOE Certified | | | 87% | 87% | | |
| Single | 0 | 0 | \$ 7,064.98 | \$ 458.45 | \$ - | \$ - |
| EE+1 | 1 | 1 | \$ 16,178.82 | \$ 921.86 | \$ 16,179 | \$ 922 |
| Family | 3 | 3 | \$ 19,782.03 | \$ 1,515.27 | \$ 59,346 | \$ 4,546 |
| MEUI (DOH prior to 7/1/98) | | | 91% (Single) | 91% (Single) | | |
| Single | 4 | 4 | \$ 7,389.81 | \$ 479.53 | \$ 29,559 | \$ 1,918 |
| | | | Single @ 91%, Premium > Single @ 70% | | | |
| EE+1 | 3 | 3 | \$ 14,722.78 | \$ 852.39 | \$ 44,168 | \$ 2,557 |
| | | | Single @ 91%, Premium > Single @ 70% | | | |
| Family | 1 | 0 | \$ 17,621.92 | \$ 1,329.85 | \$ 17,622 | \$ - |
| MEUI (DOH on or after 7/1/98) | | | 86% (Single) | 86% (Single) | | |
| Single | 15 | 12 | \$ 6,983.77 | \$ 453.18 | \$ 104,757 | \$ 5,438 |
| | | | Single @ 86%, Premium > Single @ 70% | | | |
| EE+1 | 2 | 4 | \$ 14,316.75 | \$ 879.30 | \$ 28,633 | \$ 3,517 |
| | | | Single @ 86%, Premium > Single @ 70% | | | |
| Family | 4 | 5 | \$ 17,215.88 | \$ 1,424.97 | \$ 68,864 | \$ 7,125 |
| BOE Admin. | | | 87% | 87% | | |
| Single | | | \$ 7,064.98 | \$ 458.45 | \$ - | \$ - |
| EE+1 | 2 | 2 | \$ 16,178.82 | \$ 921.86 | \$ 32,358 | \$ 1,844 |
| Family | 4 | 4 | \$ 19,782.03 | \$ 1,515.27 | \$ 79,128 | \$ 6,061 |
| Total Premiums | | | | | \$ 897,308 | \$ 70,387 |
| Gross Medical/Dental | | | | | \$ 967,695 | |
| Region 19 offset | | | | | \$ (33,793) | |
| Partial Year Coverage | | | | | \$ 4,254 | |

Object 205 – Other Insurances

This object accounts for 6.3% of the total budget.

This object contains Employer's match payments to Social Security and Medicare as well as unemployment compensation costs that are paid on a claims-made basis (our unemployment coverage is self-insured, and therefore paid only when employees leave). Also included in this category are Employer contributions (at a rate of 4.5% of non-certified salaries) to the Ashford BOE sponsored 403(b) retirement plan, contractual contribution to 403(b) plan for certain certified staff, healthcare waivers payments for both non-certified and certified employees, Health Savings Accounts (H.S.A.) employer match for those employees who choose the H.S.A. Medical Insurance Option as well as health insurance premiums above TRB subsidies for retired teachers.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 332,631 | \$ 311,366 | \$ 405,432 | 463,828 | \$ 58,396 | 14.4% | 0.8% |

The above figures include the following:

- 01-2200-205-01220 Social Security/Medicare Costs - \$11,169 decrease due to lower taxable wages from H.S.A contributions
- 01-2200-205-02220 Non-Certified Retirement Costs - \$29,748 increase due to 4.5% employer contribution per collective bargaining agreement
- 01-2200-205-02230 Non-Certified Other Benefits - \$11,193 increase due to associated employer contribution of 50% deductible into H.S.A (MEUI & Non-Union)
- 01-2200-205-03220 Unemployment Compensation Cost - \$26,924 increase due to reduction of two staff positions
- 01-2200-205-04220 Cert Retirement Healthcare - \$2,801 decrease based on contracted increase in employee cost share per collective bargaining agreement applicable to qualified retirees, along with subsidies received from Teachers' Retirement Board (currently 4 retirees and one spouse)

Object 312 – Instructional Improvement

This object accounts for 0.6% of the total budget.

This object contains curriculum development, off site teacher workshops and workshop registration fees, costs associated with district professional development days, CT TEAM mentors, and tuition reimbursement as outlined in both AEA and MEUI contracts, as well as substitute pay for those teachers attending offsite workshops.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 36,750 | \$ 40,649 | \$ 38,500 | \$ 44,500 | \$ 6,000 | 15.6% | 0.1% |

The above figures include the following:

- 01-2200-312-03220 Curriculum Development - \$7,000 increase due to structured summer writing of curriculum and planning
- 01-2200-312-05220 CT Team Mentor - \$3,000 decrease due to state reimbursement through EASTCONN
- 01-2200-312-07220 MEUI Tuition Development - \$2,000 increase per collective bargaining agreement

Object 319 – Professional Services

This object accounts for 3.5% of the total budget.

This object covers a variety of services provided to our students by outside providers (non-employees). The student services include outsourced speech, occupational, physical and behavior therapies, outside evaluations and assistive technology services for special education students, and annual Pre-K screenings, as well as volunteer background checks.

Fluctuations in these services vary from year to year and are based on the known and anticipated needs of the children who are (expected to be) enrolled during the FY16-17 school year. It should be noted that services are provided based upon professionally prescribed needs assessments, as well as enrollment changes.

Other services to the district that fall under this object include legal advice, training for Special Education teachers, financial statement audits, consultants (school doctor and others), and data processing charges. Generally, this object includes those needed services that are not practical for the district to employ workers to provide, or that the district cannot provide itself.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 256,100 | \$ 199,015 | \$ 240,400 | \$ 257,506 | \$ 17,106 | 7.1% | 0.2% |

The above figures include the following:

- \$21,000 increase in Outsourced Speech and Physical Therapy services
- \$10,000 decrease in Outsourced Evaluations, Behavioral, and Occupational Therapy
- 01-2200-319-01220 Legal - \$5,000 increase due to scheduled negotiations for collective bargaining agreement end of FY16-17
- 01-2200-319-03220 Data Processing - \$1,200 increase due to Cloud backup service for critical data systems

Object 321 – Utilities

This object accounts for 0.9% of the total budget.

This object reflects our electric utility costs with Constellation Energy, who is our supplier, and CL&P, who is our energy distributor. A contract with Constellation Energy is negotiated by the Town for all town-owned buildings including Ashford School. A fixed rate per kWh contract was negotiated with the town that will result in an anticipated decrease in utilities costs for 2016-2017.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 78,000 | \$ 61,305 | \$ 72,000 | \$ 67,396 | (\$ 4,604) | (6.4%) | (0.1%) |

The above figures include the following:

- 01-2540-321-00254 Plant Utilities - \$ 4,604 decrease attributed to contracted rate at 0.0899kWh applied to historical consumption.

Object 322 – Maintenance

This object accounts for 1.3% of the total budget.

This object covers the broad spectrum of facility and equipment maintenance costs that include boiler maintenance, rubbish removal, asbestos monitoring, water system maintenance and testing, fire equipment maintenance, sanitary system maintenance, generator maintenance, grounds upkeep, roof maintenance, HVAC maintenance, general facility maintenance and repairs, as well as Special Education and administrative equipment maintenance.

Most of these costs are for routine preventative maintenance. Given the age of the building and equipment, sometimes routine maintenance is not sufficient, and additional expenditures are made to repair the facility and equipment. Costs to maintain the facility are dependent in part on the issues that arise. This sometimes causes fluctuations in expenses from year to year.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 91,760 | \$ 117,644 | \$ 101,668 | \$ 99,159 | (\$ 2,509) | (2.5%) | 0.0% |

The above figures include the following:

- 01-2540-322-03254 Water - \$1,438 increase due to maintenance and treatment, which has been effective based on 15-16 test results
- 01-2540-322-04254 General Maintenance & Repairs - \$2,000 increase to accommodate daily minor fixes
- 01-2540-322-06254 Fire Equipment - \$5,023 decrease based on actual expenditure in past years
- 01-2540-322-09254 Grounds Upkeep - \$2,644 increase due to increased emphasis upon safety and security associated with grounds management

Object 323 – Equipment Maintenance

This Object accounts for 0.1% of the total budget.

This object includes maintenance and upkeep of instructional equipment such as: physical education equipment, music equipment, audio-visual equipment, and technology equipment. Costs in this category may fluctuate from year to year due to equipment wear issues that arise during the budget year. The estimated maintenance account is based upon our best estimates of the cost of routine repairs, upkeep and the expectation that equipment will require service as the year progresses.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 3,600 | \$ 1,821 | \$ 3,600 | \$ 4,567 | \$ 967 | 26.9% | 0.0% |

The above figures include the following:

- 01-2600-323-02260 Tech Equip Maintenance - \$ 967 increase due to anticipation of SmartBoard repairs such as bulb replacement based upon increase in the number of SmartBoards in the school

Object 324 – Liability Insurance

This object accounts for 0.5% of the total budget.

This object includes our plant and transportation liability insurances as well as student accident insurance for students that participate in sports and go on school sponsored field trips. The renewal for plant and transportation liability insurance is handled by the Town. Costs attributed to this object are impacted whenever there are changes in liability limits as defined by the Town as well as adjusted based upon prior year claim experience.

| FY114-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|---|---------------------------------------|--|--|---|---|---|
| \$ 35,390 | \$ 44,965 | \$ 46,799 | \$ 40,226 | (\$ 6,573) | (14.0%) | (0.1%) |

The above figures include the following:

- Reduction in CIRMA expense for Plant and Transportation insurance based on 2015-2016 bills and a guaranteed maximum 3% annual increase, net of corresponding reduction in Region 19 cost share.
- 01-2540-324-00254 Plant Insurance reduced by \$3,226 and 01-2550-324-00255 Transportation Insurance by \$3,294
- \$1,800 increase of Extra Expense in Plant Insurance – cost for \$75,000 additional coverage for business interruption.

Object 331 – Special Education Transportation

This object accounts for 0.7% of the total budget.

This object covers only the driver salaries when they transport special education students. Other aspects of the cost of transporting special education students are included in the appropriate line items related to transportation salary costs (SS/Medicare, Medical/Dental Insurance, Transportation Liability and Workers Comp Insurances, fuel, etc.). This includes transportation both in and out of district.

| FY14-15 Original Budget | FY15-16 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 97,420 | \$ 51,792 | \$ 73,375 | \$ 53,285 | (\$ 20,090) | (27.4%) | (0.3%) |

The above figures include the following:

- 01-1200-331-00120 SpEd Transportation - \$20,072 decrease based on reduction in out-of-district transportation and currently anticipated outplacements

Object 340 – Communication

This object accounts for 0.2% of the total budget.

This object includes costs of our telephone service, postage, Internet and advertising for vacancies.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 11,500 | \$ 13,191 | \$ 12,000 | \$ 14,004 | \$ 2,004 | 16.7% | 0.0% |

The above figures include the following:

- 01-2200-340-01220 Telephone - \$1,643 increase due to recurring maintenance services associated with the new phone system

Object 370 - Outside Services

This object accounts for 4.3% of the total budget.

This object includes outplacement tuition costs for special education students and tuition costs for regular education students who choose to attend a magnet or charter school, as well as homebound instruction and summer school. These costs are impacted by the needs of the special education students, and are subject to fluctuation from year to year. In addition, we are not informed of magnet/charter school enrollment until the beginning of the next school year and therefore, fluctuations in this line item vary from year to year based on student school choice.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 350,700 | \$ 391,360 | \$ 505,831 | \$ 320,739 | (\$ 185,092) | (36.6%) | (2.5%) |

The above figures include the following:

Special education placements are based upon known and anticipated needs of students as determined by a planning and placement team. Support material is confidential.

- 01-1101-370-05120 Magnet School Out of District Tuition - \$800 increase based on 3% increase for a total of 7 students who currently attend magnet schools.
- 01-1200-370-01120 Outplacement Tuition - \$178,268 decrease due to current outplacement needs and net of anticipated Excess Cost reimbursement in the amount of \$71,096.
- 01-1200-370-03120 Extended School Year - \$ 7,624 decrease based on anticipated enrollment in summer school program which is part of a planning placement team decision making process.

Object 390 – Purchased Services

This object is 0.3% of the total budget.

This object includes mileage reimbursement costs for school related travel, printing, bus parts and outside repair costs for maintenance of our fleet of buses and vans, as well as the cost of our space utilization at the town garage.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 50,672 | \$ 42,837 | \$ 46,172 | \$ 22,600 | (\$ 23,572) | (51.1%) | (0.3%) |

The above figures include the following:

- 01-2200-390-01220 Contract Mileage - \$860 decrease due to increased Webinar participation which reduces mileage reimbursements
- 01-2550-390-01255 Fleet Maintenance - \$22,228 decrease based on reallocation of Fleet Maintenance Supplies, see Object 410

Object 410 – Supplies

This object is 2.2% of the total budget.

This object code more than any other reflects the thought and work of teaching staff, who researched the costs for specific materials that they need to educate the students in their classes. While a few line items reflect budgetary "provisions" (e.g., \$200/teacher) as have been used in previous years throughout the Supplies object, the majority of line items are supported by itemized requests that included vendors and catalog prices.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 133,984 | \$ 162,754 | \$ 129,018 | \$ 159,086 | \$ 30,068 | 23.3% | 0.4% |

The above figures include the following:

- The majority of the increase in this object is due to the addition of a Fleet Maintenance Supplies account, budgeted at \$21,300 and reallocated from object 390 Purchased Services.
- Science and Art programs receive a collective increase of \$9,980 in accordance with our STEAM curriculum
- 01-1100-410-05000 Elementary Health Supplies - \$2,400 increase for student incentives to create healthy habits of movement and exercise; only \$100 was budgeted for this line in FY15-16
- 01-1102-410-04120 Remedial Supplies - \$1,000 increase based on provision for remedial instruction, \$0 budget in FY15-16
- 01-1200-410-01150 Behavior Support Supplies - \$430 increase due to addition of \$1,000 for the new Wolf P.A.C.K behavior modification program
- 01-112-410-04012 After School Activities Supplies - \$2,400 increase for program supplies cost allocated for continuing enrichment activities, which was previously budgeted in Object 112 as part of the pilot for After School Clubs/Activities
- 01-1200-410-03120 Enrichment Supplies - \$3,750 increase in Robotics for continues support of Ashford's Robotics Program
- 01-1200-410-07120 SpEd Software/Supplies - \$6,622 increase in SpEd Software/Supplies to accommodate the implementation and continued updates of the IEP Direct program during 2015-2016
- 01-2200-410-02220 Report Cards - \$5,000 decrease in Report Cards is based on the use of PowerSchool for report card generation, rather than outsourcing printing
- 01-2600-410-08260 Technology Subscriptions - \$9,737 decrease due to \$12,500 reduction based on externally-hosted software currently in use, which offsets the addition of EduTect curriculum writing software in the amount of \$2,800

Object 411 - Plant Fuel

This object accounts for 0.9% of the total budget.

This object includes cost of heating oil for heat and hot water in the school. Fuel is bought by negotiated contract with Dime Oil and price is locked for specified quantity of fuel. Any fuel beyond the contract amount is paid at market price. This line also includes propane costs for heating the bus driver shed.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 106,651 | \$ 107,568 | \$ 105,000 | \$ 67,494 | (\$ 37,506) | (35.7%) | (0.5%) |

The above figures include the following:

Superintendent Longo and the Town took advantage of an extraordinary purchasing opportunity in August and locked in heating oil at \$1.86/gallon with Dime Oil. With the new rate applied to historical consumption, the projected expense for FY16-17 is significantly reduced.

Object 412 – Fleet Fuel

This object accounts for 0.4% of the total budget.

This object includes vehicle fuel costs for the transportation of students and maintenance of our grounds (lawn mower/snow blower). It includes diesel for the buses and gasoline for our vans and ground maintenance equipment. Like heating oil, diesel is purchased by negotiated contract with Dime Oil for a specific quantity.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|-----------------------------------|--|--|---|---|---|
| \$ 53,500 | \$ 44,556 | \$ 50,500 | \$ 31,481 | (\$ 19,019) | (37.7%) | (0.3%) |

The above figures include the following:

In accordance with Object 411, Transportation Fuel shares the same cost savings from the Dime Oil contract, net of reimbursements from transportation services provided to Region 19.

Object 420 – Textbooks

This object accounts for 0.1% of the total budget.

This object includes the costs of all of our school textbooks and classroom periodicals used in instruction of our students. This includes new textbooks, replacement of textbooks, periodicals used in the classroom for every subject at every grade level. We replace textbooks on a cycle determined by the age of our current resources as well as changes that occur at the state level. We have been purchasing support textbooks over the past few budget cycles to accommodate upgrades in curriculum as well as our transition to Connecticut's Common Core Curriculum. While the percentage increase is significant, the actual amount of money devoted to textbooks is marginal. Increasingly more emphasis is placed upon software and technology and less on hard copies of textbooks.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 11,965 | \$ 17,648 | \$ 2,000 | \$ 6,727 | \$ 4,727 | 236.4% | 0.1% |

The above figures include the following:

- The \$2,000 FY15-16 budget was comprised entirely of provisional estimates. Actual spending in FY14-15 was \$17,700. The FY2016-2017 Status Quo budget is based on itemized detail of supplementary texts for classroom use and periodicals subscriptions.

Object 430 – Library Books

This object accounts for 0.1% of the total budget.

This object reflects the purchase of books in the school library that may be checked out for use by students. We are trying to build our library with more non-fiction and interest based material to increase student reading and content learning. Our purchases of library books serve this goal and reflect our curriculum transition to the STEAM model. In FY2015-2016, we were able to supplement this allocation with grant funds allowing us to keep the general fund cost of this line at a minimum. However, we will need to return the funding of this object back to the Board of Education for FY2016-2017.

During the current year, we did not budget for the purchase of library books as we had not yet found a replacement due to the retirement of our library professional. This person had been responsible for the choices of library books.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 3,566 | \$ 728 | \$ 0 | \$ 4,000 | \$ 4,000 | N/A | 0.1% |

The above figures include the following:

- Although nothing was budgeted for Library Books in 2015-2016, the provision in this object have been returned to support library operations in the 2016-2017 budget to identify which resources will be required to address any gaps in the book collection

Object 540 – Equipment

This object accounts for 1.1% of the total budget

This object includes both instructional, administrative and maintenance equipment costs. It includes the copier lease, special education adaptive equipment, all technology equipment, and subject specific equipment for music, art and physical education. During our public meetings citizens have asked us to budget more realistically for the purchase of technology such as computers. We have traditionally not budgeted enough in this line and then made purchases toward the end of the year with funds recovered through economies of spending. This year the budget reflects a more accurate representation of what we expect we might expend on computers and support technology.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 66,263 | \$ 316,329 | \$ 118,311 | \$ 81,236 | (\$ 37,075) | (31.3%) | (0.5%) |

The above figures include the following:

- 01-1103-540-01003 Music Equipment - \$7,690 decrease due to completion of MIDI Lab purchase in FY15-16
- 01-1109-540-01009 Phys. Ed Equipment - \$4,307 decrease due to purchases made in FY15-16 for updated safety equipment
- 01-1112-540-02012 Athletic Equipment - \$1,651 decrease due to purchases made in FY15-16 for updated sports equipment
- 01-2200-540-01220 Copier Lease - \$1,003 increase based on upcoming rebid for copier lease with 3% inflationary increase
- 01-2540-540-00254 Plant Equipment - \$2,664 decrease due to purchases made in FY15-16 of new vacuum and snow blower
- 01-2600-540-00260 Technology Middle School Equipment - \$19,180 decrease due to pre-purchases from prior year. Although budgeted amount reflects a decrease, it still reflects the purchasing schedule defined in the district technology plan.

Object 640 – Dues and Fees

This object is 0.4% of the total budget.

This object includes the cost of all dues and fees for the board of education, administration and special education. This includes membership in the Connecticut Association of Boards of Education (CABE), the Connecticut Association of School Superintendents (CAPSS), and all curriculum specific associations. It also includes costs for professional development for those employees that are not covered by AEA and MEUI contracts. It includes mandatory physical exams and drug screening for bus drivers. The memberships that the Ashford School District maintains are those all regional districts participate in to keep informed and receive the services that are provided.

| FY14-15 Original Budget | FY14-15 Audited Actual | FY15-16 Current Year Budget | FY16-17 Proposed Budget | FY16-17 vs. FY15-16 Budget | FY16-17 vs. FY15-16 % Increase | Portion of -0.4% Budget Decrease |
|--|---------------------------------------|--|--|---|---|---|
| \$ 22,624 | \$ 36,590 | \$ 26,099 | \$ 29,872 | \$ 3,773 | 14.5% | 0.1% |

The above figures include the following:

- 01-1113-640-01001 Robotic Competition Fees – \$1,000 increase reflects successful competitions and additional entry fees
- 01-1200-640-00120 SpEd Dues & Fees - \$2,719 increase based on Crisis Prevention Intervention (CPI) Training costs which is a state mandated requirement for all staff to be trained by end of 2015/2016 school year. This is a per employee cost.
- 01-2200-640-01220 Dues & Fees - \$2,251 increase based on costs for administrators', athletic director's and teachers' memberships, in addition to associated costs for transportation compliance through COSTA
- 01-2200-640-03220 Professional Development - \$3,680 decrease reflects specific requests made by teaching staff

Object 700 – Audit Adjustments

This object is not part of the budget, but represents year-end adjustments.

General Fund Budget Conclusion

It should be evident that this budget is fiscally responsible and reductions have been made wherever possible in order to keep the overall budget down without impacting current programming. The document before you is not only a well-balanced, considerate attempt to provide an exemplary education to our students, but is also a sound budget that minimizes costs to our taxpayers. We believe that this budget offers the necessary tools to provide all students of Ashford with the educational experience that they deserve, and must have, to compete in today's global society.

We were able to further reduce the proposed budget as a result of savings that occurred during the current fiscal year, allowing us to utilize appropriated budget funds to purchase items this year that were to be a part of the FY2016-2017 budget proposal. As we review our current year's budget, circumstances may have occurred that would identify funds no longer designated for spending in the current fiscal year. Should this happen, we apply those funds to the pre-purchasing of items that we know that we will need for the following year, thereby saving the taxpayers money by lowering our proposed budget. We have employed this practice every year that we have had such an experience. This can occur as a result of a number of factors, such as a change in special education enrollment; the retirement of veteran teachers and subsequent hiring of new teachers who may earn a lower salary; employees who elect not to take medical benefits and many other unforeseeable, but money saving occurrences. Essentially, pre-purchasing is a means of passing forward any savings from one year to the next. It is the most fiscally responsible way that a Board of Education can expend that the town's people have voted, and allocated to be spent on education.

We take the education of your children seriously, and we are determined to provide an exemplary education experience for all students. However, we also take our commitment to the taxpayers of Ashford seriously, and make every effort to be responsible in our budget request. We hope that this is obvious to you as you review this description of how our budget was developed.

Appendix A

SUMMARY OF GRANTS

| Grant Type | 2013 – 2014 Funds Awarded | 2014 – 2015 Funds Awarded | 2015 – 2016 Funds Awarded | 2016 – 2017 Anticipated Funds |
|--|--------------------------------------|--------------------------------------|--------------------------------------|--|
| Education Cost Sharing (ECS) <i>**Town receives funds**</i> | \$ 3,932,659 | \$ 3,934,729 | \$ 3,921,094 | \$ 3,920,889 |
| Transportation (K-8) <i>**Town receives funds**</i> | \$ 63,641 | \$ 40,943 | \$ 31,498 | \$ 30,758 |
| Excess Cost – Special Ed | \$ 79,793 | \$ 88,514 | \$ 96,024 | \$ 71,096 (Based on SPED Needs) |
| Title I – Improving Basic Program | \$ 47,181 | \$ 42,913 | \$ 45,085 | \$ 41,541 |
| Title II – Part A Teachers | \$14,454 | \$ 14,393 | \$ 14,052 | \$ 13,782 |
| Title III – ELL (EASTCONN) | \$ 1,000 | \$ 773 | \$ 565 | \$ 400 |
| REAP – Rural Ed Assistance | \$ 40,666 | \$ 26,543 | \$ 25,885 | \$ 25,245 |
| IDEA Part B Sec.611 – Special Education Entitlement | \$ 102,456 | \$ 105,619 | \$ 105,753 | \$ 105,885 |
| IDEA Part B Sec.619 – Preschool Special Education | \$ 6,952 | \$ 6,953 | \$ 6,954 | \$ 6,955 |
| KARE – Primary Mental Health | \$ 16,047 | \$ 19,502 | \$ 16,167 | \$ 15,850 |
| School Readiness | \$ 107,000 | \$ 113,400 | \$ 113,400 | \$ 113,400 |
| Competitive School Readiness | N/A | \$ 3,790 | \$ 3,790 | \$ 0 |

Appendix B

**2015 - 2016
Ashford Board of Education
Budget Presentation**

**to the
Ashford Board of Finance**

March 3, 2016

Ashford Board of Education
 BUDGET PLANNING FY2016-17
 BOE PROPOSED BUDGET \$ 7,391,140
 -0.4% BUDGET DECREASE (\$ 31,931)

| | | Original Budget | Audited Actuals | Original Budget | Audited Actuals | Original Budget | Projected Expenses | BOE Budget Proposal | FYE17 v FYE16 \$ | FYE17 v FYE16 % | FYE17 v FYE16 | % of Budget |
|-------------------------|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------|---------------------------|---------------------|--------------------|----------------------|----------------------|
| Account Description | | FY13-14 | FY13-14 | FY14-15 | FY14-15 | FY15-16 | FY15-16 | FY16-17 | Inc/Dec | Inc/Dec | Increase | |
| General Fund (01) | | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| 111 | Certified Staff | 2,893,253 | 2,864,352 | 2,939,557 | 2,819,546 | 2,947,376 | 2,908,949 | 2,998,986 | 51,610 | 1.8% | 0.7% | 40.6% |
| 112 | Non-Certified Staff | 1,370,477 | 1,378,626 | 1,392,725 | 1,374,337 | 1,480,134 | 1,509,863 | 1,497,719 | 17,585 | 1.2% | 0.2% | 20.3% |
| 200 | Insurance | 1,069,736 | 1,088,731 | 1,209,191 | 1,083,642 | 1,018,356 | 995,805 | 1,126,229 | 107,873 | 10.6% | 1.5% | 15.2% |
| 205 | Other Insurances | 284,575 | 279,874 | 332,631 | 311,366 | 405,432 | 418,778 | 463,828 | 58,396 | 14.4% | 0.8% | 6.3% |
| 312 | Instructional Improvement | 50,750 | 27,453 | 36,750 | 40,649 | 38,500 | 37,944 | 44,500 | 6,000 | 15.6% | 0.1% | 0.6% |
| 319 | Professional Services | 279,100 | 232,738 | 256,100 | 199,015 | 240,400 | 234,556 | 257,506 | 17,106 | 7.1% | 0.2% | 3.5% |
| 321 | Utilities | 85,000 | 71,414 | 78,000 | 61,305 | 72,000 | 68,261 | 67,396 | (4,604) | -6.4% | -0.1% | 0.9% |
| 322 | Maintenance | 98,450 | 126,275 | 91,760 | 117,644 | 101,668 | 100,219 | 99,159 | (2,509) | -2.5% | 0.0% | 1.3% |
| 323 | Equipment Maintenance | 4,450 | 435 | 3,600 | 1,821 | 3,600 | 2,100 | 4,567 | 967 | 26.9% | 0.0% | 0.1% |
| 324 | Liability Insurance | 34,805 | 35,381 | 35,390 | 44,965 | 46,799 | 35,475 | 40,226 | (6,573) | -14.0% | -0.1% | 0.5% |
| 331 | Transportation | 97,420 | 47,272 | 69,908 | 51,792 | 73,375 | 73,375 | 53,285 | (20,090) | -27.4% | -0.3% | 0.7% |
| 340 | Communication | 11,200 | 7,687 | 11,500 | 13,191 | 12,000 | 12,987 | 14,004 | 2,004 | 16.7% | 0.0% | 0.2% |
| 370 | Outside Services | 272,100 | 256,539 | 350,700 | 391,360 | 505,831 | 364,723 | 320,739 | (185,092) | -36.6% | -2.5% | 4.3% |
| 390 | Purchased Services | 50,172 | 37,240 | 50,672 | 42,837 | 46,172 | 18,569 | 22,600 | (23,572) | -51.1% | -0.3% | 0.3% |
| 410 | Supplies | 133,213 | 145,075 | 133,984 | 162,754 | 129,018 | 123,493 | 159,086 | 30,068 | 23.3% | 0.4% | 2.2% |
| 411 | Heating Fuel | 109,798 | 129,762 | 106,651 | 107,568 | 105,000 | 105,000 | 67,494 | (37,506) | -35.7% | -0.5% | 0.9% |
| 412 | Transportation Fuel | 67,770 | 41,313 | 53,500 | 44,556 | 50,500 | 38,343 | 31,481 | (19,019) | -37.7% | -0.3% | 0.4% |
| 420 | Textbooks | 16,116 | 14,749 | 11,965 | 17,648 | 2,000 | 4,734 | 6,727 | 4,727 | 236.4% | 0.1% | 0.1% |
| 430 | Library Books | 3,566 | 3,024 | 3,566 | 728 | 0 | -30 | 4,000 | 4,000 | 0.0% | 0.1% | 0.1% |
| 540 | Equipment | 79,528 | 196,636 | 66,263 | 316,329 | 118,311 | 149,053 | 81,236 | (37,075) | -31.3% | -0.5% | 1.1% |
| 640 | Dues & Fees | 24,225 | 19,070 | 22,624 | 36,590 | 26,099 | 18,149 | 29,872 | 3,773 | 14.5% | 0.1% | 0.4% |
| 700 | Audit Adjustments | 2 | 0 | 31,000 | 0 | 500 | 0 | 500 | 0 | 0.0% | 0.0% | 0.0% |
| Fund (01) Totals | | 7,035,706 | 7,003,646 | 7,288,036 | 7,239,644 | 7,423,071 | 7,220,343 | 7,391,140 | (31,931) | -0.4% | -0.4% | 100.0% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| General Fund (01) | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| Elementary Certified Staff | 857,706 | 856,049 | 909,887 | 894,430 | 929,378 | 929,378 | 971,679 | 42,302 | 4.6% | 0.6% | 13.1% |
| Middle School Certified Staff | 752,366 | 694,666 | 752,022 | 688,353 | 720,508 | 745,135 | 691,955 | (28,553) | -4.0% | -0.4% | 9.4% |
| Art Certified Staff | 75,349 | 75,349 | 61,996 | 76,307 | 50,000 | 44,309 | 45,392 | (4,608) | -9.2% | -0.1% | 0.6% |
| Musical Certified Staff | 124,884 | 124,884 | 113,628 | 94,967 | 98,645 | 98,645 | 102,406 | 3,761 | 3.8% | 0.1% | 1.4% |
| World Language Certified Staff | 126,099 | 138,665 | 142,427 | 142,427 | 146,553 | 146,553 | 150,202 | 3,649 | 2.5% | 0.0% | 2.0% |
| Physical Ed/Health Certified Staff | 150,448 | 150,448 | 123,741 | 119,392 | 101,507 | 90,551 | 73,914 | (27,593) | -27.2% | -0.4% | 1.0% |
| Coaches | 10,202 | 11,015 | 11,335 | 16,357 | 17,694 | 16,832 | 18,208 | 514 | 2.9% | 0.0% | 0.2% |
| Program Advisors | 6,095 | 5,219 | 5,238 | 5,719 | 5,389 | 5,389 | 14,592 | 9,203 | 170.8% | 0.1% | 0.2% |
| Program Directors & Coordinators | 4,032 | 3,108 | 4,151 | 4,404 | 6,271 | 6,271 | 9,660 | 3,389 | 54.0% | 0.0% | 0.1% |
| Special Ed Certified Staff | 129,095 | 141,467 | 149,568 | 100,890 | 133,839 | 116,341 | 122,394 | (11,445) | -8.6% | -0.2% | 1.7% |
| Remedial Certified Staff | 124,517 | 124,767 | 112,910 | 127,854 | 130,984 | 130,984 | 134,429 | 3,445 | 2.6% | 0.0% | 1.8% |
| Psychologist Certified Staff | 123,993 | 120,118 | 120,031 | 122,992 | 124,964 | 95,717 | 98,380 | (26,584) | -21.3% | -0.4% | 1.3% |
| Enrichment Certified Staff | 41,938 | 41,938 | 43,678 | 45,208 | 48,247 | 48,247 | 50,202 | 1,955 | 4.1% | 0.0% | 0.7% |
| Speech Certified Staff | 54,065 | 54,065 | 56,309 | 56,309 | 58,351 | 58,351 | 61,080 | 2,729 | 4.7% | 0.0% | 0.8% |
| Behavior Intervention Cert Staff | 0 | 0 | 0 | 0 | 0 | 0 | 60,967 | 60,967 | NEW | 0.8% | 0.8% |
| Superintendent | 65,266 | 68,924 | 68,924 | 68,924 | 70,786 | 71,386 | 73,474 | 2,688 | 3.8% | 0.0% | 1.0% |
| Principal | 115,000 | 118,500 | 121,937 | 123,137 | 126,490 | 126,490 | 130,249 | 3,759 | 3.0% | 0.1% | 1.8% |
| Special Ed Director | 52,428 | 55,400 | 57,007 | 47,107 | 97,770 | 98,370 | 101,303 | 3,533 | 3.6% | 0.0% | 1.4% |
| Assistant Principal | 79,770 | 79,770 | 84,770 | 84,770 | 80,000 | 80,000 | 88,500 | 8,500 | 10.6% | 0.1% | 1.2% |
| *TOTAL** Certified Staff | 2,893,253 | 2,864,352 | 2,939,557 | 2,819,546 | 2,947,376 | 2,908,949 | 2,998,986 | 51,610 | 1.8% | 0.7% | 40.6% |
| Regular Ed Paraprofessional | 160,864 | 131,226 | 139,174 | 124,873 | 108,773 | 106,628 | 134,693 | 25,920 | 23.8% | 0.3% | 1.8% |
| Library Paraprofessional | 25,544 | 0 | 0 | 24,250 | 24,877 | 24,764 | 0 | (24,877) | -100.0% | -0.3% | 0.0% |
| Library Consultant | 6,543 | 7,112 | 6,733 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Athletic Officials | 3,120 | 3,762 | 4,100 | 3,844 | 4,600 | 4,600 | 4,600 | 0 | | | 0.1% |
| Extracurricular Transportation | 0 | 0 | 0 | 1,089 | 20,000 | 20,000 | 2,036 | (17,964) | -89.8% | -0.2% | 0.0% |
| After Sch Activities Transport | 4,445 | 4,407 | 1,671 | 2,552 | 2,118 | 4,253 | 2,804 | 686 | 32.4% | 0.0% | 0.0% |
| Event Chaperones | 2,982 | 1,428 | 2,500 | 1,512 | 1,764 | 1,764 | 1,764 | 0 | | | 0.0% |
| Nursing Staff | 55,007 | 60,150 | 61,872 | 60,514 | 62,466 | 60,066 | 63,513 | 1,047 | 1.7% | 0.0% | 0.9% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|-------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H + 7,423,071 | K = G ÷ 7,391,140 |
| pEd Paraprofessional | 270,419 | 263,839 | 277,235 | 295,015 | 318,807 | 368,150 | 355,393 | 36,586 | 11.5% | 0.5% | 4.8% |
| pEd Substitutes | 45,000 | 18,811 | 45,000 | 43,575 | 45,000 | 25,000 | 20,400 | (24,600) | -54.7% | -0.3% | 0.3% |
| Business Manager | 53,456 | 15,125 | 30,000 | 1,642 | 20,000 | 33,176 | 36,340 | 16,340 | 81.7% | 0.2% | 0.5% |
| Bookkeeper | 93,541 | 104,500 | 107,531 | 107,531 | 112,488 | 112,489 | 115,864 | 3,376 | 3.0% | 0.0% | 1.6% |
| Superintendent's Secretary | 47,841 | 52,000 | 53,508 | 53,508 | 54,979 | 54,979 | 56,628 | 1,649 | 3.0% | 0.0% | 0.8% |
| Principal's Secretary | 47,711 | 47,543 | 53,648 | 52,937 | 57,190 | 58,382 | 61,739 | 4,549 | 8.0% | 0.1% | 0.8% |
| Substitute Teachers/Paras | 65,000 | 105,170 | 80,000 | 50,578 | 80,000 | 80,000 | 61,200 | (18,800) | -23.5% | -0.3% | 0.8% |
| Special Ed Secretary | 32,896 | 34,383 | 35,380 | 35,380 | 36,353 | 36,353 | 37,444 | 1,091 | 3.0% | 0.0% | 0.5% |
| Sub calling stipend | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 0 | | | 0.0% |
| BOE Meeting Minutes Stipend | 0 | 1,120 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 0 | | | 0.0% |
| Custodians | 164,417 | 170,544 | 160,913 | 185,334 | 194,434 | 193,802 | 200,559 | 6,125 | 3.2% | 0.1% | 2.7% |
| Summer Custodians | 5,258 | 8,518 | 5,470 | 4,182 | 5,635 | 4,406 | 3,520 | (2,115) | -37.5% | 0.0% | 0.0% |
| Custodian Substitutes | 5,200 | 11,971 | 5,408 | 9,481 | 6,864 | 5,608 | 4,126 | (2,738) | -39.9% | 0.0% | 0.1% |
| Emergency OT | 1,000 | 1,001 | 1,000 | 0 | 1,000 | 1,000 | 1,000 | 0 | | | 0.0% |
| Community | 500 | 259 | 500 | 1,241 | 500 | 500 | 500 | 0 | | | 0.0% |
| Drivers | 126,301 | 139,847 | 138,030 | 124,032 | 135,206 | 124,989 | 138,434 | 3,228 | 2.4% | 0.0% | 1.9% |
| Transportation Coordinator | 14,125 | 8,273 | 14,406 | 9,604 | 14,841 | 18,156 | 19,184 | 4,343 | 29.3% | 0.1% | 0.3% |
| Mechanic | 39,269 | 51,411 | 47,873 | 46,330 | 43,744 | 43,540 | 44,874 | 1,130 | 2.6% | 0.0% | 0.6% |
| Driver Sick/Personal Leave | 10,710 | 10,196 | 5,141 | 18,807 | 7,280 | 7,229 | 7,464 | 184 | 2.5% | 0.0% | 0.1% |
| Class Trip Transportation | 6,328 | 7,611 | 6,328 | 6,943 | 10,085 | 10,085 | 11,200 | 1,115 | 11.1% | 0.0% | 0.2% |
| Technology Paraprofessional | 0 | 25,920 | 25,304 | 26,684 | 26,062 | 25,943 | 26,040 | (22) | -0.1% | 0.0% | 0.4% |
| Technology Consultant | 80,000 | 89,500 | 80,000 | 78,900 | 81,070 | 80,000 | 82,400 | 1,330 | 1.6% | 0.0% | 1.1% |
| *TOTAL** Non-Certified Staff | 1,370,477 | 1,378,626 | 1,392,725 | 1,374,337 | 1,480,134 | 1,509,863 | 1,497,719 | 17,585 | 1.2% | 0.2% | 20.3% |
| Medical/Dental Insurance | 990,293 | 1,029,293 | 1,134,016 | 1,005,269 | 938,156 | 930,685 | 1,058,375 | 120,219 | 12.8% | 1.6% | 14.3% |
| Group Life Insurance | 10,418 | 9,568 | 9,522 | 8,760 | 10,028 | 9,577 | 10,028 | (0) | 0.0% | 0.0% | 0.1% |
| Workers Compensation Insurance | 69,025 | 49,870 | 65,653 | 69,613 | 70,171 | 55,542 | 57,826 | (12,345) | -17.6% | -0.2% | 0.8% |
| *TOTAL** Insurance | 1,069,736 | 1,088,731 | 1,209,191 | 1,083,642 | 1,018,356 | 995,805 | 1,126,229 | 107,873 | 10.6% | 1.5% | 15.2% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|---|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| ocial Security/Medicare Costs | 150,643 | 146,870 | 171,606 | 154,078 | 178,021 | 166,408 | 166,852 | (11,169) | -6.3% | -0.2% | 2.3% |
| lon-Certified Retirement Costs | 30,131 | 25,858 | 28,155 | 26,061 | 32,097 | 44,962 | 61,845 | 29,748 | 92.7% | 0.4% | 0.8% |
| lon-Certified Other Benefits | 22,243 | 28,007 | 22,600 | 25,964 | 60,607 | 81,628 | 71,800 | 11,193 | 18.5% | 0.2% | 1.0% |
| lnemployment Compensation Cost | 36,000 | 9,432 | 20,000 | 353 | 1,002 | 7,304 | 27,926 | 26,924 | 2687.0% | 0.4% | 0.4% |
| ert Retirement Healthcare | 23,827 | 10,502 | 17,770 | 23,996 | 42,105 | 28,469 | 39,305 | (2,801) | -6.7% | 0.0% | 0.5% |
| ertified Other Benefits | 21,731 | 59,205 | 72,500 | 80,913 | 91,600 | 90,008 | 96,100 | 4,500 | 4.9% | 0.1% | 1.3% |
| *TOTAL** Other Insurances | 284,575 | 279,874 | 332,631 | 311,366 | 405,432 | 418,778 | 463,828 | 58,396 | 14.4% | 0.8% | 6.3% |
| orkshop Sub Pay | 5,000 | 2,295 | 3,000 | 2,448 | 3,000 | 3,000 | 3,000 | 0 | | | 0.0% |
| eacher Workshops (AEA) | 8,000 | 5,481 | 8,000 | 5,135 | 8,000 | 8,000 | 8,000 | 0 | | | 0.1% |
| urriculum Development | 14,000 | 5,968 | 8,000 | 19,080 | 9,000 | 8,444 | 16,000 | 7,000 | 77.8% | 0.1% | 0.2% |
| istrict Professional Dev Days | 1,750 | 3,390 | 1,750 | 2,812 | 2,500 | 2,500 | 2,500 | 0 | | | 0.0% |
| IT TEAM Mentor | 2,000 | 320 | 3,000 | 679 | 3,000 | 1,000 | 0 | (3,000) | -100.0% | 0.0% | 0.0% |
| EA Tuition Reimbursement | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 0 | | | 0.1% |
| IEUI Tuition Reimbursement | 3,000 | 0 | 3,000 | 495 | 3,000 | 5,000 | 5,000 | 2,000 | 66.7% | 0.0% | 0.1% |
| urriculum Writing (Math) | 7,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| *TOTAL** Instructional Improvement | 50,750 | 27,453 | 36,750 | 40,649 | 38,500 | 37,944 | 44,500 | 6,000 | 15.6% | 0.1% | 0.6% |
| peech Outsourced | 40,000 | 35,334 | 40,000 | 35,864 | 40,000 | 50,888 | 50,888 | 10,888 | 27.2% | 0.1% | 0.7% |
| aining Seminars | 7,000 | 7,248 | 7,000 | 4,270 | 7,000 | 6,989 | 8,554 | 1,554 | 22.2% | 0.0% | 0.1% |
| IT Outsourced | 60,000 | 56,673 | 60,000 | 57,522 | 62,000 | 57,860 | 59,596 | (2,404) | -3.9% | 0.0% | 0.8% |
| valuations Outsourced | 12,000 | 5,185 | 10,500 | 6,100 | 13,000 | 13,000 | 11,450 | (1,550) | -11.9% | 0.0% | 0.2% |
| hysical Therapy Outsourced | 10,000 | 6,051 | 10,000 | 5,945 | 12,000 | 20,160 | 22,050 | 10,050 | 83.8% | 0.1% | 0.3% |
| ehavioral Therapy Outsourced | 40,000 | 36,760 | 42,500 | 44,720 | 48,500 | 39,670 | 42,500 | (6,000) | -12.4% | -0.1% | 0.6% |
| ssistive Technology/ACC | 5,000 | 2,755 | 0 | 0 | 2,000 | 2,000 | 2,087 | 87 | 4.4% | 0.0% | 0.0% |
| re-K Screening | 0 | 107 | 0 | 0 | 1,500 | 1,500 | 0 | (1,500) | -100.0% | 0.0% | 0.0% |
| egal | 45,000 | 53,331 | 45,000 | 6,746 | 15,000 | 15,000 | 20,000 | 5,000 | 33.3% | 0.1% | 0.3% |
| udit | 15,000 | 14,250 | 18,000 | 16,250 | 15,000 | 16,250 | 16,250 | 1,250 | 8.3% | 0.0% | 0.2% |
| ata Processing | 12,500 | 11,571 | 12,500 | 14,836 | 12,500 | 9,639 | 13,723 | 1,223 | 9.8% | 0.0% | 0.2% |
| onsultant | 32,000 | 3,419 | 10,000 | 6,750 | 11,500 | 1,500 | 10,000 | (1,500) | -13.0% | 0.0% | 0.1% |
| olunteer Screening | 600 | 54 | 600 | 12 | 400 | 100 | 408 | 8 | 2.0% | 0.0% | 0.0% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|---------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| *TOTAL** Professional Services | 279,100 | 232,738 | 256,100 | 199,015 | 240,400 | 234,556 | 257,506 | 17,106 | 7.1% | 0.2% | 3.5% |
| Plant Utilities | 85,000 | 71,414 | 78,000 | 61,305 | 72,000 | 68,261 | 67,396 | (4,604) | -6.4% | -0.1% | 0.9% |
| *TOTAL** Utilities | 85,000 | 71,414 | 78,000 | 61,305 | 72,000 | 68,261 | 67,396 | (4,604) | -6.4% | -0.1% | 0.9% |
| Spec Ed Equip Maintenance | 2,000 | 2,544 | 1,000 | 1,590 | 1,000 | 1,000 | 2,000 | 1,000 | 100.0% | 0.0% | 0.0% |
| Administrative Equipment Maint | 500 | 140 | 300 | 625 | 500 | 0 | 758 | 258 | 51.6% | 0.0% | 0.0% |
| Municipal Waste Removal | 8,000 | 8,254 | 8,000 | 7,288 | 7,818 | 7,537 | 7,537 | (281) | -3.6% | 0.0% | 0.1% |
| Asbestos Monitoring | 350 | 660 | 660 | 1,382 | 550 | 275 | 550 | 0 | | | 0.0% |
| Water | 11,400 | 13,795 | 14,000 | 22,158 | 16,000 | 15,372 | 17,438 | 1,438 | 9.0% | 0.0% | 0.2% |
| General Maintenance & Repairs | 16,000 | 29,838 | 16,000 | 38,118 | 18,000 | 18,000 | 20,000 | 2,000 | 11.1% | 0.0% | 0.3% |
| Sanitary System | 5,000 | 3,910 | 5,000 | 3,000 | 4,000 | 3,140 | 3,000 | (1,000) | -25.0% | 0.0% | 0.0% |
| Fire Equipment | 10,000 | 5,157 | 10,000 | 4,500 | 10,000 | 10,000 | 4,977 | (5,023) | -50.2% | -0.1% | 0.1% |
| Generator Maintenance | 6,000 | 4,255 | 6,000 | 3,592 | 4,000 | 4,000 | 3,868 | (132) | -3.3% | 0.0% | 0.1% |
| Boiler | 15,500 | 9,634 | 13,000 | 17,420 | 14,000 | 15,599 | 13,718 | (282) | -2.0% | 0.0% | 0.2% |
| Grounds Upkeep | 3,000 | 9,580 | 3,000 | 5,942 | 5,000 | 5,000 | 7,644 | 2,644 | 52.9% | 0.0% | 0.1% |
| Painting | 5,400 | 1,144 | 1,000 | 545 | 2,000 | 1,150 | 1,964 | (36) | -1.8% | 0.0% | 0.0% |
| Floor Covering | 5,000 | 12,194 | 0 | 6,539 | 6,000 | 6,345 | 6,560 | 560 | 9.3% | 0.0% | 0.1% |
| Roof Maintenance | 5,000 | 4,543 | 5,500 | 1,745 | 4,500 | 4,500 | 3,595 | (905) | -20.1% | 0.0% | 0.0% |
| Radon Testing | 300 | 0 | 300 | 0 | 300 | 300 | 300 | 0 | | | 0.0% |
| HVAC Maintenance | 5,000 | 20,629 | 8,000 | 3,200 | 8,000 | 8,000 | 5,250 | (2,750) | -34.4% | 0.0% | 0.1% |
| *TOTAL** Maintenance | 98,450 | 126,275 | 91,760 | 117,644 | 101,668 | 100,219 | 99,159 | (2,509) | -2.5% | 0.0% | 1.3% |
| Musical Instrument Maintenance | 600 | 435 | 600 | 644 | 600 | 600 | 570 | (30) | -5.0% | 0.0% | 0.0% |
| Audio Visual Equipment Maint | 850 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Tech Equip Maint | 3,000 | 0 | 3,000 | 1,177 | 3,000 | 1,500 | 3,997 | 997 | 33.2% | 0.0% | 0.1% |
| *TOTAL** Equipment Maintenance | 4,450 | 435 | 3,600 | 1,821 | 3,600 | 2,100 | 4,567 | 967 | 26.9% | 0.0% | 0.1% |
| Student Accident Insurance | 995 | 995 | 995 | 1,065 | 1,150 | 1,065 | 1,097 | (53) | -4.6% | 0.0% | 0.0% |
| Plant Insurance | 21,130 | 21,711 | 21,715 | 26,498 | 28,750 | 23,639 | 25,524 | (3,226) | -11.2% | 0.0% | 0.3% |
| Transportation Insurance | 12,680 | 12,676 | 12,680 | 17,402 | 16,899 | 10,771 | 13,605 | (3,294) | -19.5% | 0.0% | 0.2% |
| *TOTAL** Liability Insurance | 34,805 | 35,381 | 35,390 | 44,965 | 46,799 | 35,475 | 40,226 | (6,573) | -14.0% | -0.1% | 0.5% |
| Prepaid Transportation | 97,320 | 47,173 | 69,808 | 51,696 | 73,275 | 73,275 | 53,203 | (20,072) | -27.4% | -0.3% | 0.7% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| Class Trip Tolls & Parking | 100 | 99 | 100 | 96 | 100 | 100 | 82 | (18) | -18.0% | 0.0% | 0.0% |
| *TOTAL** Transportation | 97,420 | 47,272 | 69,908 | 51,792 | 73,375 | 73,375 | 53,285 | (20,090) | -27.4% | -0.3% | 0.7% |
| Telephone | 6,500 | 6,200 | 7,000 | 7,489 | 7,500 | 8,783 | 9,143 | 1,643 | 21.9% | 0.0% | 0.1% |
| Postage | 4,000 | 1,007 | 4,000 | 4,425 | 4,000 | 3,684 | 4,341 | 341 | 8.5% | 0.0% | 0.1% |
| Internet | 200 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Advertising | 500 | 480 | 500 | 1,277 | 500 | 520 | 520 | 20 | 4.0% | 0.0% | 0.0% |
| *TOTAL** Communication | 11,200 | 7,687 | 11,500 | 13,191 | 12,000 | 12,987 | 14,004 | 2,004 | 16.7% | 0.0% | 0.2% |
| IE Homebound Tutoring | 0 | 2,304 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| IS Out of District Tuition | 7,480 | 17,100 | 27,100 | 32,400 | 27,100 | 27,100 | 27,900 | 800 | 3.0% | 0.0% | 0.4% |
| Outplacement Tuition | 216,820 | 208,116 | 281,600 | 317,550 | 433,731 | 298,110 | 255,463 | (178,268) | -41.1% | -2.4% | 3.5% |
| Homebound Instruction/Tutoring | 12,800 | 0 | 5,000 | 4,410 | 5,000 | 5,000 | 5,000 | 0 | | | 0.1% |
| Extended School Year | 35,000 | 29,018 | 37,000 | 37,000 | 40,000 | 34,512 | 32,376 | (7,624) | -19.1% | -0.1% | 0.4% |
| *TOTAL** Outside Services | 272,100 | 256,539 | 350,700 | 391,360 | 505,831 | 364,723 | 320,739 | (185,092) | -36.6% | -2.5% | 4.3% |
| Contract Mileage | 2,000 | 884 | 2,000 | 1,352 | 2,000 | 1,000 | 1,140 | (860) | -43.0% | 0.0% | 0.0% |
| Printing | 500 | 1,177 | 1,000 | 824 | 1,500 | 1,500 | 1,016 | (484) | -32.3% | 0.0% | 0.0% |
| Fleet Maintenance | 44,072 | 31,579 | 44,072 | 37,061 | 39,072 | 12,469 | 16,844 | (22,228) | -56.9% | -0.3% | 0.2% |
| Bus Facility Building Usage | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 0 | | | 0.0% |
| *TOTAL** Purchased Services | 50,172 | 37,240 | 50,672 | 42,837 | 46,172 | 18,569 | 22,600 | (23,572) | -51.1% | -0.3% | 0.3% |
| Elementary General Supplies | 3,894 | 6,827 | 4,000 | 6,620 | 5,000 | 5,000 | 7,920 | 2,920 | 58.4% | 0.0% | 0.1% |
| Elementary Reading Supplies | 1,169 | 2,570 | 1,124 | 5,961 | 350 | 300 | 1,247 | 897 | 256.3% | 0.0% | 0.0% |
| Elementary Math Supplies | 4,037 | 1,870 | 1,212 | 1,964 | 150 | 300 | 200 | 50 | 33.3% | 0.0% | 0.0% |
| Elementary Lang Arts Supplies | 2,630 | 1,883 | 1,125 | 2,485 | 1,863 | 1,863 | 654 | (1,209) | -64.9% | 0.0% | 0.0% |
| Elementary Health Supplies | 844 | 15 | 500 | 74 | 100 | 100 | 2,500 | 2,400 | 2400.0% | 0.0% | 0.0% |
| Elementary Science Supplies | 389 | 320 | 389 | 347 | 250 | 250 | 946 | 696 | 278.4% | 0.0% | 0.0% |
| Elementary Social Studies Supplies | 952 | 425 | 500 | 323 | 150 | 150 | 300 | 150 | 100.0% | 0.0% | 0.0% |
| Assessments | 433 | 7,783 | 6,800 | 8,961 | 9,800 | 9,800 | 8,961 | (839) | -8.6% | 0.0% | 0.1% |
| Elementary Art Supplies | 112 | 0 | 112 | 251 | 150 | 150 | 1,814 | 1,664 | 1109.3% | 0.0% | 0.0% |
| Little School General Supplies | 3,789 | 6,228 | 4,000 | 5,850 | 4,000 | 4,000 | 6,501 | 2,501 | 62.5% | 0.0% | 0.1% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|---------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------|
| A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 | |
| iddle School LA Supplies | 1,149 | 1,055 | 275 | 1,319 | 400 | 550 | 1,542 | 1,142 | 285.5% | 0.0% | 0.0% |
| iddle School Math Supplies | 2,552 | 452 | 650 | 153 | 250 | 600 | 300 | 50 | 20.0% | 0.0% | 0.0% |
| iddle School Reading Supplies | 402 | 493 | 275 | 274 | 250 | 300 | 300 | 50 | 20.0% | 0.0% | 0.0% |
| iddle School Science Supplies | 1,364 | 3,454 | 2,800 | 5,036 | 600 | 900 | 5,720 | 5,120 | 853.3% | 0.1% | 0.1% |
| iddle School Social Stud Supp | 239 | 544 | 100 | 419 | 100 | 600 | 400 | 300 | 300.0% | 0.0% | 0.0% |
| iddle School Testing Supplies | 239 | 294 | 150 | 0 | 300 | 0 | 0 | (300) | -100.0% | 0.0% | 0.0% |
| edical Remedial Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | NEW | 0.0% | 0.0% |
| rt Supplies | 2,000 | 4,618 | 2,000 | 2,976 | 1,500 | 3,037 | 4,000 | 2,500 | 166.7% | 0.0% | 0.1% |
| eneral Music Supplies | 367 | 285 | 367 | 313 | 350 | 107 | 370 | 20 | 5.7% | 0.0% | 0.0% |
| horal Supplies | 1,586 | 963 | 1,500 | 3,400 | 1,000 | 460 | 248 | (752) | -75.2% | 0.0% | 0.0% |
| and Supplies | 1,360 | 1,408 | 1,500 | 3,565 | 1,000 | 1,000 | 1,918 | 918 | 91.8% | 0.0% | 0.0% |
| orld Language Supplies | 650 | 1,512 | 700 | 582 | 350 | 600 | 360 | 10 | 2.9% | 0.0% | 0.0% |
| LL Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 200 | 200 | NEW | 0.0% | 0.0% |
| ibrary Supplies | 113 | 405 | 405 | 1,357 | 405 | 160 | 1,333 | 928 | 229.1% | 0.0% | 0.0% |
| ibrary Periodicals | 860 | 839 | 860 | 837 | 800 | 379 | 785 | (15) | -1.9% | 0.0% | 0.0% |
| ibrary Non-Print Supplies | 0 | 0 | 0 | 150 | 650 | 150 | 0 | (650) | -100.0% | 0.0% | 0.0% |
| hys Ed Supplies | 848 | 470 | 1,000 | 3,937 | 600 | 1,761 | 200 | (400) | -66.7% | 0.0% | 0.0% |
| health Supplies | 227 | 60 | 100 | 631 | 250 | 121 | 200 | (50) | -20.0% | 0.0% | 0.0% |
| iraduation Supplies | 1,000 | 1,271 | 1,000 | 1,093 | 1,400 | 1,400 | 414 | (986) | -70.4% | 0.0% | 0.0% |
| athletic Supplies | 700 | 1,979 | 700 | 6,472 | 2,300 | 1,530 | 2,600 | 300 | 13.0% | 0.0% | 0.0% |
| fter School Activities Supplies | 0 | 0 | 0 | 0 | 0 | 826 | 2,400 | 2,400 | NEW | 0.0% | 0.0% |
| pEd Instructional Supplies | 1,745 | 1,348 | 3,500 | 2,731 | 2,000 | 2,000 | 1,455 | (545) | -27.3% | 0.0% | 0.0% |
| ifted Program Supplies | 5,234 | 4,104 | 4,400 | 3,762 | 5,000 | 5,000 | 5,000 | 0 | | | 0.1% |
| ORR Life Skills Supplies | 1,309 | 1,309 | 1,000 | 997 | 1,500 | 1,500 | 358 | (1,142) | -76.1% | 0.0% | 0.0% |
| ehavior Support Supplies | 872 | 497 | 600 | 332 | 1,000 | 1,000 | 1,430 | 430 | 43.0% | 0.0% | 0.0% |
| ssessment Supplies | 5,670 | 6,524 | 5,500 | 1,683 | 1,000 | 1,091 | 862 | (138) | -13.8% | 0.0% | 0.0% |
| nrichment Supplies | 545 | 10,482 | 2,500 | 3,957 | 1,250 | 4,415 | 5,000 | 3,750 | 300.0% | 0.1% | 0.1% |
| pEd Remedial Supplies | 304 | 0 | 304 | 0 | 0 | 0 | 520 | 520 | NEW | 0.0% | 0.0% |
| edical Supplies | 2,300 | 3,144 | 3,000 | 5,740 | 4,000 | 4,000 | 3,754 | (246) | -6.2% | 0.0% | 0.1% |
| LL Supplies | 79 | 0 | 79 | 0 | 79 | 0 | 0 | (79) | -100.0% | 0.0% | 0.0% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|--------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| Ed Software/Supplies | 1,090 | 1,481 | 2,000 | 783 | 2,000 | 2,000 | 8,622 | 6,622 | 331.1% | 0.1% | 0.1% |
| Administrative Office Supplies | 3,000 | 2,433 | 3,000 | 6,664 | 4,000 | 3,305 | 2,134 | (1,866) | -46.7% | 0.0% | 0.0% |
| Report Cards | 0 | 0 | 5,000 | 2,400 | 5,000 | 0 | 0 | (5,000) | -100.0% | -0.1% | 0.0% |
| Copier Paper | 6,000 | 5,479 | 6,000 | 7,757 | 7,766 | 7,766 | 7,747 | (19) | -0.2% | 0.0% | 0.1% |
| Plant Floor Supplies | 4,602 | 4,526 | 5,000 | 10,752 | 5,000 | 5,000 | 6,650 | 1,650 | 33.0% | 0.0% | 0.1% |
| Plant Cleaning Supplies | 2,959 | 2,233 | 2,000 | 1,643 | 2,500 | 2,500 | 1,652 | (848) | -33.9% | 0.0% | 0.0% |
| Plant General Supplies | 4,602 | 6,784 | 5,000 | 6,784 | 4,000 | 6,208 | 3,501 | (499) | -12.5% | 0.0% | 0.0% |
| Plant Paper Supplies | 7,232 | 10,715 | 10,000 | 12,111 | 10,000 | 12,050 | 8,776 | (1,224) | -12.2% | 0.0% | 0.1% |
| Plant Lighting Supplies | 2,630 | 1,172 | 1,300 | 551 | 1,300 | 1,300 | 1,701 | 401 | 30.8% | 0.0% | 0.0% |
| Plant Tools | 6,575 | 4,491 | 0 | 0 | 500 | 500 | 1,056 | 556 | 111.2% | 0.0% | 0.0% |
| Transportation Clean Supplies | 150 | 0 | 150 | 86 | 150 | 0 | 12 | (138) | -92.0% | 0.0% | 0.0% |
| Transportation Paper Supplies | 250 | 64 | 200 | 308 | 200 | 0 | 488 | 288 | 144.0% | 0.0% | 0.0% |
| Fleet Maintenance Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 21,300 | 21,300 | NEW | 0.3% | 0.3% |
| Language Breakfast Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Technology Elementary Supplies | 2,043 | 5,874 | 2,043 | 3,338 | 3,000 | 3,000 | 2,198 | (802) | -26.7% | 0.0% | 0.0% |
| Technology Middle School Suppl | 4,085 | 2,280 | 4,085 | 1,631 | 3,000 | 3,000 | 1,631 | (1,369) | -45.6% | 0.0% | 0.0% |
| Technology Arts Supplies | 436 | 0 | 436 | 0 | 470 | 0 | 0 | (470) | -100.0% | 0.0% | 0.0% |
| Technology Tech Ed Supplies | 0 | 0 | 0 | 860 | 500 | 300 | 2,017 | 1,517 | 303.4% | 0.0% | 0.0% |
| Technology Library Supplies | 1,485 | 1,462 | 1,485 | 0 | 1,485 | 1,485 | 0 | (1,485) | -100.0% | 0.0% | 0.0% |
| Technology SpEd Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Technology Admin Supplies | 6,258 | 1,662 | 6,258 | 5,802 | 3,000 | 3,000 | 626 | (2,374) | -79.1% | 0.0% | 0.0% |
| Technology Subscriptions | 27,853 | 18,989 | 25,000 | 16,732 | 25,000 | 16,679 | 15,263 | (9,737) | -38.9% | -0.1% | 0.2% |
| *TOTAL** Supplies | 133,213 | 145,075 | 133,984 | 162,754 | 129,018 | 123,493 | 159,086 | 30,068 | 23.3% | 0.4% | 2.2% |
| Plant Fuel | 109,798 | 129,762 | 106,651 | 107,568 | 105,000 | 105,000 | 67,494 | (37,506) | -35.7% | -0.5% | 0.9% |
| *TOTAL** Fuel | 109,798 | 129,762 | 106,651 | 107,568 | 105,000 | 105,000 | 67,494 | (37,506) | -35.7% | -0.5% | 0.9% |
| Diesel | 49,770 | 28,568 | 38,500 | 34,599 | 35,500 | 28,815 | 23,581 | (11,919) | -33.6% | -0.2% | 0.3% |
| Gasoline | 18,000 | 12,744 | 15,000 | 9,957 | 15,000 | 9,528 | 7,900 | (7,100) | -47.3% | -0.1% | 0.1% |
| *TOTAL** Fuel | 67,770 | 41,313 | 53,500 | 44,556 | 50,500 | 38,343 | 31,481 | (19,019) | -37.7% | -0.3% | 0.4% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| lementary Supplemental Texts | 3,900 | 0 | 2,500 | 1,567 | 300 | 0 | 2,071 | 1,771 | 590.3% | 0.0% | 0.0% |
| lementary Curriculum Upgrade | 3,273 | 1,824 | 3,000 | 160 | 300 | 3,322 | 0 | (300) | -100.0% | 0.0% | 0.0% |
| lementary Replacement Texts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| lementary Periodicals | 515 | 0 | 515 | 2,146 | 300 | 0 | 1,172 | 872 | 290.7% | 0.0% | 0.0% |
| iddle School Supplemental Tex | 3,892 | 5,395 | 2,500 | 2,500 | 300 | 0 | 1,890 | 1,590 | 530.0% | 0.0% | 0.0% |
| iddle School Reading Texts | 0 | 0 | 0 | 0 | 0 | 0 | 691 | 691 | NEW | 0.0% | 0.0% |
| iddle School Periodicals | 326 | 0 | 350 | 1,633 | 300 | 0 | 534 | 234 | 78.0% | 0.0% | 0.0% |
| iddle School Replacment Text | 0 | 0 | 0 | 169 | 0 | 0 | 220 | 220 | NEW | 0.0% | 0.0% |
| iddle School Curriculum Upgra | 1,630 | 7,485 | 2,000 | 9,473 | 300 | 755 | 0 | (300) | -100.0% | 0.0% | 0.0% |
| ort Textbooks | 200 | 45 | 100 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| orld Language Textbooks | 0 | 0 | 0 | 0 | 0 | 458 | 0 | 0 | | | 0.0% |
| hys Ed/Health Textbooks | 0 | 0 | 0 | 0 | 0 | 0 | 47 | 47 | NEW | 0.0% | 0.0% |
| pecialized Text (NIMAS) | 2,380 | 0 | 1,000 | 0 | 200 | 200 | 102 | (98) | -49.0% | 0.0% | 0.0% |
| *TOTAL** Textbooks | 16,116 | 14,749 | 11,965 | 17,648 | 2,000 | 4,734 | 6,727 | 4,727 | 236.4% | 0.1% | 0.1% |
| ibrary Books Grades K-4 | 1,783 | 1,553 | 1,783 | 153 | 0 | -30 | 2,000 | 2,000 | 0.0% | 0.0% | 0.0% |
| ibrary Books Grade 5-8 | 1,783 | 1,471 | 1,783 | 575 | 0 | 0 | 2,000 | 2,000 | 0.0% | 0.0% | 0.0% |
| *TOTAL** Library Books | 3,566 | 3,024 | 3,566 | 728 | 0 | (30) | 4,000 | 4,000 | 0.0% | 0.1% | 0.1% |
| lementary Equipment | 280 | 3,286 | 350 | 0 | 350 | 0 | 0 | (350) | -100.0% | 0.0% | 0.0% |
| lementary Furniture | 699 | 10,898 | 500 | 742 | 0 | 0 | 0 | 0 | | | 0.0% |
| iddle School Equipment | 580 | 0 | 350 | 0 | 350 | 0 | 0 | (350) | -100.0% | 0.0% | 0.0% |
| iddle School Equip(furniture) | 1,279 | 25,349 | 500 | 3,466 | 1,000 | 0 | 0 | (1,000) | -100.0% | 0.0% | 0.0% |
| usic Equipment | 1,290 | 5,285 | 1,290 | 12,304 | 7,690 | 5,455 | 0 | (7,690) | -100.0% | -0.1% | 0.0% |
| ibrary Equip/Furniture | 3,000 | 945 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| hys Ed Equipment | 1,000 | 970 | 1,000 | 5,647 | 6,000 | 0 | 1,693 | (4,307) | -71.8% | -0.1% | 0.0% |
| athletic Equipment | 0 | 0 | 0 | 15,185 | 2,000 | 0 | 349 | (1,651) | -82.6% | 0.0% | 0.0% |
| IT Equipment Rental | 5,000 | 2,234 | 3,000 | 2,946 | 3,000 | 3,000 | 7,296 | 4,296 | 143.2% | 0.1% | 0.1% |
| adaptive Equipment | 5,000 | 6,626 | 2,000 | 1,119 | 3,000 | 3,000 | 2,488 | (512) | -17.1% | 0.0% | 0.0% |
| p Ed Technology Equipment | 5,000 | 15,664 | 4,000 | 5,094 | 2,500 | 2,500 | 979 | (1,521) | -60.8% | 0.0% | 0.0% |
| p Ed Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 523 | 523 | NEW | 0.0% | 0.0% |

| Account Description | Original Budget FY13-14 | Audited Actuals FY13-14 | Original Budget FY14-15 | Audited Actuals FY14-15 | Original Budget FY15-16 | Projected Expenses FY15-16 | BOE Budget Proposal FY16-17 | FYE17 v FYE16 \$ Inc/Dec | FYE17 v FYE16 % Inc/Dec | FYE17 v FYE16 Increase | % of Budget |
|-----------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|--------------------------------|-------------------------------|------------------------------|----------------------|
| | A | B | C | D | E | F | G | H = G less E | I = G ÷ E | J = H ÷ 7,423,071 | K = G ÷ 7,391,140 |
| Photocopier Lease | 33,419 | 30,513 | 33,419 | 30,004 | 33,419 | 33,419 | 34,422 | 1,003 | 3.0% | 0.0% | 0.5% |
| Administrative Equip/Furn | 181 | 2,874 | 200 | 7,522 | 0 | 450 | 280 | 280 | NEW | 0.0% | 0.0% |
| Plant Equipment | 10,000 | 24,383 | 6,000 | 21,500 | 6,000 | 15,626 | 3,336 | (2,664) | -44.4% | 0.0% | 0.0% |
| Technology Elementary Equip | 4,269 | 53,095 | 4,269 | 112,908 | 11,800 | 28,424 | 12,715 | 915 | 7.8% | 0.0% | 0.2% |
| Technology Middle School Equip | 3,025 | 2,458 | 3,025 | 42,880 | 33,000 | 47,824 | 13,820 | (19,180) | -58.1% | -0.3% | 0.2% |
| Technology Admin Equip | 1,480 | 1,967 | 1,400 | 11,537 | 1,500 | 2,654 | 0 | (1,500) | -100.0% | 0.0% | 0.0% |
| Technology Network Equip | 1,480 | 10,091 | 1,480 | 10,773 | 3,222 | 3,222 | 3,335 | 113 | 3.5% | 0.0% | 0.0% |
| Technology SpEd/Support Equip | 1,480 | 0 | 3,480 | 0 | 3,480 | 3,480 | 0 | (3,480) | -100.0% | 0.0% | 0.0% |
| Technology Art Equip | 1,066 | 0 | 0 | 32,700 | 0 | 0 | 0 | 0 | | | 0.0% |
| *TOTAL** Equipment | 79,528 | 196,636 | 66,263 | 316,329 | 118,311 | 149,053 | 81,236 | (37,075) | -31.3% | -0.5% | 1.1% |
| Robotics Competition Fees | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 3,000 | 1,000 | 50.0% | 0.0% | 0.0% |
| SpEd Dues & Fees | 750 | 672 | 700 | 6,835 | 1,000 | 1,000 | 3,719 | 2,719 | 271.9% | 0.0% | 0.1% |
| SpEd Extra Curricular Fees | 0 | 30 | 150 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Character Dev Train & Material | 4,400 | 0 | 2,000 | 16 | 2,000 | 0 | 1,912 | (88) | -4.4% | 0.0% | 0.0% |
| Dues & Fees | 7,675 | 8,823 | 7,675 | 17,608 | 9,000 | 3,526 | 11,251 | 2,251 | 25.0% | 0.0% | 0.2% |
| Board of Education Expenses | 1,000 | 374 | 1,000 | 1,543 | 1,000 | 1,000 | 2,395 | 1,395 | 139.5% | 0.0% | 0.0% |
| Professional Development | 9,000 | 8,285 | 9,000 | 9,255 | 9,000 | 9,000 | 5,320 | (3,680) | -40.9% | 0.0% | 0.1% |
| Principal's Discretionary Fund | 800 | 501 | 800 | 854 | 800 | 800 | 1,000 | 200 | 25.0% | 0.0% | 0.0% |
| Medical/Screenings | 600 | 289 | 1,299 | 479 | 1,299 | 823 | 1,275 | (24) | -1.8% | 0.0% | 0.0% |
| Penalty Fees & Interest | 0 | 70 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Stop Check Payment Fee | 0 | 27 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| *TOTAL** Dues & Fees | 24,225 | 19,070 | 22,624 | 36,590 | 26,099 | 18,149 | 29,872 | 3,773 | 14.5% | 0.1% | 0.4% |
| Miscellaneous | 2 | 0 | 30,500 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| Operating Transfers Out-Cafe | 0 | 0 | 500 | 0 | 500 | 0 | 500 | 0 | | | 0.0% |
| Audit Adjustments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0.0% |
| *TOTAL** Audit Adjustments | 2 | 0 | 31,000 | 0 | 500 | 0 | 500 | 0 | | | 0.0% |
| Supplement Appropriation | | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| General Fund (01) Totals | 7,035,706 | 7,003,646 | 7,288,036 | 7,239,644 | 7,423,071 | 7,220,343 | 7,391,140 | (31,931) | -0.4% | -0.4% | 100.0% |

Appendix C

Region #19 Transportation Budget

| Decription | Hours | Rate | # Days or Weeks | Total | |
|--|---------|-----------|-----------------|-------------|-------------------|
| 3hrs/day x 4.5 runs | 13.5 | \$22.62 | 192 | \$ 58,631 | |
| Late run 1.5hrs x 2runs x 2 days | 6 | \$22.62 | 30 | \$ 4,072 | |
| Sick time 3/hrs day x 4 runs | 12 | \$22.62 | 15 | \$ 4,072 | |
| Transportation Coordinator (0.4FTE) | 6 | \$24.85 | 38 | \$ 5,666 | |
| Driver Benefits | | | | \$ 40,492 | |
| TOTAL DRIVER COSTS | | | | | \$112,932 |
| | | | | Total | |
| Mechanic Annual Salary | | \$ 56,092 | 0.2FTE | \$ 11,218 | |
| Mechanic Benefits | | | | \$ 6,949 | |
| TOTAL MECHANIC COSTS | | | | | \$ 18,167 |
| Estimated Fuel | Mileage | MPG | #days | Cost/gallon | Total |
| Run 1 | 120 | 7 | 180 | \$ 1.86 | \$ 5,743 |
| Run 2 | 100 | 7 | 180 | \$ 1.86 | \$ 4,786 |
| Run 3 | 100 | 7 | 180 | \$ 1.86 | \$ 4,786 |
| Run 4 | 63 | 7 | 180 | \$ 1.86 | \$ 3,015 |
| Late Run | 80 | 7 | 78 | \$ 1.86 | \$ 1,659 |
| TOTAL ESTIMATED FUEL | | | | | \$ 19,988 |
| | | Rate | Percentage | Total | |
| Liability (LAP) Insurance | | \$ 22,675 | 40% | \$ 9,070 | |
| Fleet Maintenance & Services | | \$ 63,574 | 40% | \$ 25,430 | |
| COSTA Dues | | \$ 465 | 40% | \$ 186 | |
| Driver Medical Exams/Drug Screenings | | \$ 1,700 | 40% | \$ 680 | |
| Bus Facility Building Usage | | \$ 6,000 | 40% | \$ 2,400 | |
| TOTAL OTHER COSTS | | | | | \$ 37,766 |
| TOTAL REGION 19 TRANSPORTATION COST FOR FY16-17 | | | | | \$ 188,853 |

***Includes Ellis Tech**pending on student count**

Discount rate applied for Diesel Fuel

LAP Insurance capped at 3% increase

Pay rate and benefit cost increases based on collective bargaining agreement

Thank You for your continued support.
If you have any questions regarding this document please forward them to Dr. Longo.
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