

Ashford Board of Education
Ashford, Connecticut

Regular Meeting Agenda
April 7, 2016
7:30 pm
Ashford School
District Office Conference Room

1. Call To Order
2. Persons to be Heard
3. Communications
4. Approval of Minutes: 03/17/2016
5. Administrative Reports
 - a. Superintendent
6. New Business
 - a. Extension of Bicknell Trust Scholarship Application Deadline
7. Old Business
 - a. FY 17 Budget
 1. Budget Worksession (if necessary)
 - b. Capital Improvement Plan
8. Next Meeting Date/Agenda Item
9. Superintendent Evaluation (Executive Session Anticipated)
10. Adjournment

Ashford Board of Education Goals

The Ashford Board shall:

1. Initiate policies and practices, as well as devote appropriate resources, towards the improvement of Ashford students on Connecticut standardized testing.
2. Promote instructional practices rooted in the individual skills, talents, needs and performance of the student.
3. Initiate mechanisms for improved and effective communication with the community as well as town leaders and other town boards and committees.
4. Develop a three-year school improvement plan that presents, and explains, an optimal path towards educational excellence in Ashford.

All meetings, conferences, programs and activities at Ashford School are available, without discrimination, to individuals with disabilities as defined by the Rehabilitation Act of 1973 and/or Title II of the American with Disabilities Act. Individuals with disabilities requesting relocation of this meeting should call the Superintendent at 429-1927 or e-mail a request to jplongo@ashfordct.org not later than 2 working days prior to the meeting. Hearing impaired individuals may communicate their request for accommodations by using the e-mail address above, or calling the State of CT TDD relay service (800) 842-2880 or the national relay service number (800) 855-2880.

cc: Communications; April Enrollment Report;

Ashford Board of Education
440 Westford Road
Ashford, Connecticut 06278

James M. Rupert, Chair
Kimberley Rourke, Vice-Chair
Kay M. Warren, Secretary
(860) 429-1927

John Calarese
John Lippert
Lisa McAdam Donegan
Marian K. Matthews

March 31, 2016

Ziggy Kertenis Jr.
Enfield Transit Mix, Inc.
P.O. Box 376
Enfield, CT 06083

Dear Mr. Kertenis;

The Ashford Board of Education wishes to extend to Enfield Transit its sincere thanks and appreciation for your generous donation of the readi-mixed concrete used in the construction of the Ashford School Greenhouse.

There will be a Greenhouse ribbon cutting ceremony at Ashford School in the near future. Once those plans are finalized, the Principal of Ashford School will be in contact with you to extend an invitation to attend this event. It is our sincere hope that you will be able to attend.

Once again, we thank you for your donation and for your support of education at Ashford School.

Sincerely,

James M. Rupert, Chair

Ashford Board of Education
440 Westford Road
Ashford, Connecticut 06278

James M. Rupert, Chair
Kimberley Rourke, Vice-Chair
Kay M. Warren, Secretary
(860) 429-1927

John Calarese
John Lippert
Lisa McAdam Donegan
Marian K. Matthews

March 31, 2016

Jake Stevenson
Jake's Foundations, Inc.
380 North Rd.
Ashford, CT 06278

Dear Mr. Stevenson;

The Ashford Board of Education wishes to extend to Jake's Foundations its sincere thanks and appreciation for your generous donation of employee labor, concrete form construction and foundation installation for the Ashford School Greenhouse.

There will be a Greenhouse ribbon cutting ceremony at Ashford School in the near future. Once those plans are finalized, the Principal of Ashford School will be in contact with you to extend an invitation to attend this event. It is our sincere hope that you will be able to attend.

Once again, we thank you for your donation and for your support of education at Ashford School.

Sincerely,

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March 31, 2016

Michael Zambo, First Selectman
Joseph Kalinowksi, Highway Supervisor
Town of Ashford
5 Town Hall Rd.
Ashford, CT 06278

Dear Mike and Joe;

The Ashford Board of Education wishes to extend to its sincere thanks and appreciation to the Board of Selectmen and the Town of Ashford Highway employees for their contribution of employee labor and use of the Town's equipment in preparation of the the site for the Ashford School Greenhouse.

There will be a Greenhouse ribbon cutting ceremony at Ashford School in the near future. Once those plans are finalized, the Principal of Ashford School will be in contact with you to extend an invitation to attend this event. It is our sincere hope that you will be able to attend.

Once again, we thank you for assistance and for your support of education at Ashford School.

Sincerely,

James M. Rupert, Chair

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH



Dannel P. Malloy
Governor
Nancy Wyman
Lt. Governor

Raul Pino, M.D., M.P.H.
Commissioner

Environmental Health Section

To: Dr. James Longo
Superintendent of Schools
Ashford Public Schools

From: Kristen M. Day
Asbestos Program
Department of Public Health (DPH)
410 Capitol Ave, MS 51 AIR, Hartford, CT 06134-0308

Date: March 31, 2016

Subject: **AHERA Asbestos Management Plan (AMP) Submission for:**
Ashford Public Schools, Ashford Elementary School
440 Westford Road, Ashford, CT

DPH received the initial asbestos management plan for Ashford Elementary School on November 7, 1990. DPH reviewed the plan and did not issue a formal acceptance letter. Based on the checklist in the file, the only documentation missing was the annual notification. Your office provided a copy of all annual notifications from 1990 to 1999. Please ensure that your office retains annual notifications for every year since implementation of the management plan.

As a result of the review of the plan at the school on September 16, 2015 and subsequent information received by the DPH, the AMP appears to be complete and in conformation with the submission requirements.

Please retain a copy of this approval letter in the updated management plan, as there must be a complete, up to date management plan in the school office. Please feel free to contact this office should you have any questions regarding this correspondence or asbestos management in schools.

cc: Michael Akana makana@eastconn.org; Donna Sylvestre <DSylvestre@eastconn.org>
Jennifer Barsaleau <jbarsaleau@ashfordct.org>



Phone: (860) 509-7367 • Fax: (860) 509-7378
410 Capitol Avenue, MS #51AIR - P.O. Box 340308
Hartford, Connecticut 06134-0308
www.ct.gov/dph

Affirmative Action/Equal Opportunity Employer

Enrollment Summary: Federal Ethnicity and Race Report

Ashford School

View:

Federal Ethnicity and Race

Students:

- All Active Enrollments
 Current Selection

Date:

04/01/2016

Grade Level	Total in Grade	(I) American Indian or Alaska Native	(A) Asian	(B) Black or African American	(P) Native Hawaiian / Other Pac Islander	(W) White	Hispanic/Latino	Two or More Race Categories	Unspecified
-2	13 7/6	0 0/0	0 0/0	0 0/0	0 0/0	10 5/5	2 1/1	1 1/0	0 0/0
-1	31 17/14	0 0/0	0 0/0	1 0/1	1 1/0	25 15/10	3 0/3	1 1/0	0 0/0
0	42 18/24	0 0/0	1 0/1	1 1/0	0 0/0	32 12/20	4 3/1	4 2/2	0 0/0
1	33 21/12	0 0/0	0 0/0	3 2/1	0 0/0	22 14/8	4 3/1	4 2/2	0 0/0
2	43 20/23	0 0/0	1 0/1	0 0/0	0 0/0	35 17/18	3 2/1	4 1/3	0 0/0
3	30 15/15	0 0/0	0 0/0	2 2/0	0 0/0	23 13/10	5 0/5	0 0/0	0 0/0
4	42 20/22	0 0/0	2 0/2	1 0/1	0 0/0	36 18/18	2 1/1	1 1/0	0 0/0
5	37 11/26	0 0/0	0 0/0	1 1/0	0 0/0	34 9/25	2 1/1	0 0/0	0 0/0
6	38 22/16	0 0/0	0 0/0	0 0/0	0 0/0	35 21/14	3 1/2	0 0/0	0 0/0
7	50 25/25	0 0/0	3 0/3	4 3/1	0 0/0	41 21/20	2 1/1	0 0/0	0 0/0
8	36 22/14	0 0/0	0 0/0	0 0/0	0 0/0	33 20/13	3 2/1	0 0/0	0 0/0
Total	395 198/197	0 0/0	7 0/7	13 9/4	1 1/0	326 165/161	33 15/18	15 8/7	0 0/0

The Federal Ethnicity and Race view displays aggregate student data as required by the Federal Ethnicity and Race Categories from the U.S. Department of Education. See the help for more information.

+ 3 Outplaced District Enrollment (398)

Legend

Icons  - Date Entry

Ashford Board of Education
Meeting Minutes – March 17, 2016

7:30 p.m.

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call To Order

Board J. Rupert called the meeting to order at 7:38 pm. Present were members J. Calarese, J. Lippert, K. Warren and M. Matthews (7:44 pm). Also present were Superintendent Dr. J. Longo and recording secretary J. Barsaleau. Unable to attend were Business Manager D. Neel, and board members L. Donegan and K. Rourke.

Persons to be Heard

None

Communications

J. Rupert acknowledged receipt of the following communications:

- Letter from M&J Transportation concerning student transportation
- Letter from the DPH requesting copies of annual asbestos notifications from 1990-2000

Approval of Minutes: 02/18/2016; 03/03/2106 (special)

Motion made by K. Warren to approve the regular meeting minutes of 02/18/2016, motion seconded by J. Lippert and carried with one abstention (J. Calarese).

Motion made by J. Lippert to approve the special meeting minutes of 03/03/2016, motion seconded by K. Warren and carried unanimously.

Administrative Reports

Administrative reports by the Principal, Asst. Principal and Director of Pupil Personnel were provided to members prior to the meeting. Future planning for report presentations by these administrators followed.

a. Superintendent

The Superintendent's report was reviewed. Discussion of tech ed space renovation plans, high school transportation and school bus purchase followed. The subject of Dr. Longo's next Ashford Citizen article will highlight after school enrichment programs and opportunities.

b. Business Manager

It was noted that D. Neel and K. Rourke are in attendance at the Board of Finance meeting. Mr. Neel's written report was reviewed.

1. Request Approval of Financial Statement through February 2016

The board acknowledged there were no contractual payments to, or for the benefit of the Superintendent through the month ending February 2016.

Motion made by J. Rupert to approve the financial statement through the month ending February 2016. Motion seconded by J. Lippert and carried unanimously.

New Business

a. Staff Resignation

An email notice of resignation was received from driver Carol Krupa effective February 28, 2016.

Motion made by J. Lippert to accept with regret, the resignation of Carol Krupa effective February 28, 2016. Motion seconded by J. Calarese and carried unanimously.

b. Recreation Dept. Request for Transportation

Ashford Parks and Recreation has requested transportation for a group of students from Ashford School to the recreation department's swim club at the Evangelical Christian Center for a period of six weeks beginning 3/28/16.

Motion made by J. Lippert to approve the transportation request of Ashford Parks and Recreation Dept. from Ashford School to the Evangelical Christian Center for the specified period. Motion seconded by M. Matthews and carried unanimously.

c. Discussion: BOE Meeting Minutes

J. Rupert summarized communications received from the Town Clerk concerning Board of Education minutes and Freedom of Information regulations. Discussion followed. The Board of Education's minutes violate no Freedom of Information regulations or requirements.

