

Ashford School
440 Westford Road (Rt. 89)
Ashford, CT 06278
School Web site: www.ashfordct.org

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SCHOOL BUSINESS MANAGER – PART TIME

.25 FTE School Business Manager needed for the Ashford Public School District. Candidate should possess a B.S. in Accounting. CT School Business Administrator (085) endorsement desirable; a minimum of 5 years experience in school business and finance with at least 3 years of managerial experience. Responsibilities include: supervision of finance staff, support the development and subsequent monitoring of annual budget, external and internal reporting, audit oversight, grants management, purchasing, payroll, A/P. Hours are flexible and negotiable, and the salary and benefits are competitive. The Ashford Budget is approximately \$7.5 million. Interested candidates should submit a letter of intent, summary of qualifications, resume, copy of certification, and 3 letters of recommendation to:

Dr. James Longo, Superintendent
Ashford Public School District
440 Westford Rd.
Ashford, CT 06278.

Interested candidates should visit our website at www.ashfordct.org to view complete job description. Available 12/15/2016. Open until filled.

EEO/AE