

Ashford Board of Education  
Ashford, Connecticut

Regular Meeting Agenda  
June 15, 2017  
**7:00 pm**  
Ashford School  
District Office Conference Room

1. Call To Order
2. Persons to be Heard
  - a. Comments Concerning Items on the Posted Agenda
3. Communications
4. Approval of Minutes: 06/01/2017
5. Superintendent's Report
  - a. School Bus Safety
6. Business Manager Report
  - a. Approval of April and May 2017 Financial Reports
  - b. Approval of Quarterly Budget Transfers
  - c. Year to Date Budget Update
7. New Business
  - a. Staff Resignation
  - b. Staff Appointment
  - c. Request for Leave of Absence
8. Old Business
  - a. Energy Assessment Report - Building and Grounds Committee
  - b. FY 18 Budget Worksession
9. Next Meeting Date/Agenda Items
10. Second Opportunity for Public Comment
11. Non-Union Personnel Negotiations (Executive Session, Action Anticipated)
  - a. Superintendent (Action Anticipated)
  - b. Board of Education, School and District Support Staff (Action Anticipated)
12. Adjournment

### Ashford Board of Education Goals

The Ashford Board shall:

1. Initiate policies and practices, as well as devote appropriate resources towards the improvement of Ashford students on Connecticut standardized testing.
2. Promote instructional practices rooted in the individual skills, talents, needs and performance of the student.
3. Initiate mechanisms for improved and effective communication with the community as well as town leaders and other town boards and committees.
4. Develop a three-year school improvement plan that presents, and explains, an optimal path towards educational excellence in Ashford.

*All meetings, conferences, programs and activities at Ashford School are available, without discrimination, to individuals with disabilities as defined by the Rehabilitation Act of 1973 and/or Title II of the American with Disabilities Act.*

*Individuals with disabilities requesting relocation of this meeting should call the Superintendent at 429-1927 or e-mail a request to [jplongo@ashfordct.org](mailto:jplongo@ashfordct.org) not later than 2 working days prior to the meeting. Hearing impaired individuals may communicate their request for accommodations by using the e-mail address above, or calling the State of CT TDD relay service (800) 842-2880 or the national relay service number (800) 855-2880.*

SMS220  
ASHFORD

Scholarship America  
Scholarship Management Services

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04-28-2017

2017 Maurice B. and Mildred C. Bicknell Scholarship Program

EMPLOYEE VERIFICATION REPORT

Employee Name	Resident	Student Name/ID	Award Amt
Caldwell, Sandra L.	Ashford, CT	Sarah L. Caldwell 2017-2	\$1,000.00
Pease, John R.	Ashford, CT	Olivia C. Pease 2017-7	\$1,000.00
Schillinger, Suzanne M.	Ashford, CT	Jared F. Schillinger 2017-8	\$1,000.00
Vertefeuille, Donna M.	Ashford, CT	Nicholas J. Vertefeuille 2017-6	\$1,000.00

Number of Students for the report: 4  
Award amount of the students for the report: \$4,000.00

Ashford Board of Education  
Meeting Minutes – June 1, 2017  
7:00 p.m.  
District Office Conference Room

*Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.*

**Call To Order**

Chair J. Rupert called the meeting to order at 7:09 pm. Present were members J. Rupert, J. Calarese, M. Matthews and K. Rourke. Also present were Superintendent Dr. J. Longo, Principal T. Hopkins and recording secretary J. Barsaleau. Unable to attend were board members K. Warren, J. Lippert and L. Donegan. Present in the audience was AEA co-president J. Horn, teacher S. Noheimer and M. Caye.

**Persons to be Heard**

**a. Comments Concerning Items on the Posted Agenda**

M. Caye inquired if contingency plans were being considered should the board of education have to make reductions to its proposed FY 18 budget, and could some of that information be shared with the public? J. Rupert responded to Mrs. Caye's question stating a zero budget will result in staff reductions, and further stated that as long as current minimum budget requirement (MBR) formula remains in effect, the FY 18 budget would need to reflect a minimum of a 1.5% increase over the current year's budget to be in compliance with this regulation.

**Communications**

A copy of the June activities calendar and June 2017 enrollment were distributed. Communication from the state DEEP concerning Air Amnesty was given to the board chair for review. It was also noted that school medical advisor Dr. Ronald Kelly has issued protocol and procedure for the use of Narcan to be added to the current Medical Standing Orders.

**Approval of Minutes: 05/04/2017**

***Motion by K. Rourke to approve the regular meeting minutes of 05/04/2017. Motion seconded by M. Matthews and carried unanimously.***

**Superintendent's Report**

Dr. Longo's report was in the board's agenda packet. As had been discussed previously, plans to complete some of the technology education space renovations are being planned. The board of education had offered to return some remaining budget funds to the Town at the close of this fiscal year. The Board of Finance's preference was that it be spent rather than returned. With this in mind, technology education renovations including installation of windows, doors and records storage area will begin as soon as the school year ends, and a small tractor purchased to improve ground maintenance capability.

**Receipt of Administrative Reports**

Administrative reports were included in the board agenda packet for review. Mr. Hopkins spoke briefly about the content of his report including the process taken to create a new mission statement for Ashford School and shared activities that some of our staff members will be participating in this summer.

**New Business**

**a. Staff Resignation**

Dr. Longo received a letter of resignation from Scott Hollister, physical education and health teacher.

***Motion made by J. Calarese to accept the resignation of Scott Hollister effective June 30, 2017. Motion seconded with regret by K. Rourke and carried unanimously.***

**b. Approval of April 2017 Financial Report**

***Motion made by J. Rupert to table the April 2017 financial report until the next regular meeting at which time the board will also address quarterly budget transfers. Motion seconded by M. Matthews and carried unanimously.***

**c. 2017-2018 Healthy Foods Certification**

***Motion made by J. Rupert that the Ashford Board of Education, pursuant to section 10-215f of the Connecticut General Statutes, hereby certify that all food items offered for sale to students in the school under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education will meet said standards during the period of July 1, 2017 through June 30, 2018. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to,***

*school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.*

**Motion seconded by M. Matthews and carried unanimously.**

**Old Business**

**a. Energy Assessment**

M. Matthews suggested that the Building and Grounds committee schedule a meeting to review the energy assessment and bring recommendations to the board. A special meeting of the committee is planned for 6/15/17 at 6:00 pm. Susan Eastwood will be invited to attend.

**a. FY 18 Budget Worksession**

**1. Discuss Staffing for 2017-2018**

Staffing levels for next school year were discussed earlier in the meeting as they relate to the FY 18 budget. Dr. Longo added that there will be communication with staff input and their will be sought.

**Next Meeting Date/Agenda Items**

Approval of financial statements, quarterly budget transfers, executive session for negotiations, Bicknell Trust Scholarship recipients, year-end and FY 18 budget.

**Second Opportunity for Public Comment**

In relationship to the budget, M. Caye asked if laptop purchase is planned before year-end, are there any change to grade 4 staffing, and was there a plan to fill the vacancy of Mr. Hollister?

Laptop purchasing has been taken care of. The current anticipated elementary vacancy posted is to replace a staff member who had resigned previously. Mr. Hopkins and members of the faculty have an active screening committee and are interviewing candidates to fill Mr. Hollister's position.

**Motion to adjourn the meeting (7:59 pm) made by M. Matthews, seconded by J. Calarese and carried unanimously.**

Recorded by:

Jennifer Barsaleau  
Recording Secretary

**Actual & Budgeted Expenses & Encumbrance**

Report Sequence: Object  
 Account: First thru Last  
 Report Period: July 2016 thru June 2017  
 Level Of Detail: Extra

Account Filter=01-####-###-####

Account Number	Account Description	Original Budget	Adjustment	Current Year Budgeted	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
<b>General Fund (01)</b>									
<b>Certified Staff</b>									
01-1100-111-00000	Elementary Certified Staff	971,679.00	46,605.00	1,018,284.00	717,923.05	717,923.05	300,360.52	0.43	0.00
01-1101-111-00001	Middle School Certified Staff	691,955.00	(88,914.00)	603,041.00	401,914.34	401,914.34	201,076.65	50.01	0.01
01-1103-111-01003	Art Certified Staff	45,392.00	9,575.00	54,967.00	38,054.16	38,054.16	16,912.84	0.00	0.00
01-1103-111-02003	Music Certified Staff	102,406.00	0.00	102,406.00	70,285.14	70,285.14	31,237.86	883.00	0.86
01-1104-111-00004	World Language Certified Staff	150,202.00	0.00	150,202.00	103,986.00	103,986.00	46,216.00	0.00	0.00
01-1109-111-00009	Phys Ed/Health Certified Staff	73,914.00	20,000.00	93,914.00	65,017.26	65,017.26	28,896.74	0.00	0.00
01-1112-111-01012	Coaches	18,208.00	0.00	18,208.00	12,003.00	12,003.00	6,205.00	0.00	0.00
01-1112-111-02012	Program Advisors	14,592.00	0.00	14,592.00	8,800.00	8,800.00	6,890.00	(1,098.00)	(7.52)
01-1112-111-03012	Prog Directors & Coordinators	9,660.00	0.00	9,660.00	3,098.00	3,098.00	6,562.00	0.00	0.00
01-1200-111-01120	SpEd Certified Staff	122,394.00	0.00	122,394.00	71,490.91	71,490.91	39,111.06	11,792.03	9.63
01-1200-111-02120	Remedial Certified Staff	134,429.00	0.00	134,429.00	93,066.30	93,066.30	41,362.70	0.00	0.00
01-1200-111-03120	Psychologist Certified Staff	98,380.00	0.00	98,380.00	67,153.02	67,153.02	30,270.70	956.28	0.97
01-1200-111-04120	Enrichment Certified Staff	50,202.00	0.00	50,202.00	34,755.30	34,755.30	15,446.70	0.00	0.00
01-1200-111-05120	Speech Certified Staff	61,080.00	0.00	61,080.00	42,286.14	42,286.14	18,793.86	0.00	0.00
01-1200-111-06120	Behavior Interven. Cert Staff	60,967.00	(16,658.00)	44,309.00	30,675.42	30,675.42	13,633.58	0.00	0.00
01-2200-111-01220	Superintendent	73,474.00	2,060.00	75,534.00	66,781.07	66,781.07	8,752.51	0.42	0.00
01-2200-111-02220	Principal	130,249.00	0.00	130,249.00	115,208.43	115,208.43	15,040.27	0.30	0.00
01-2200-111-03220	Special Ed Director	101,303.00	489.00	101,792.00	90,041.00	90,041.00	11,750.95	0.05	0.00
01-2200-111-04220	Assistant Principal	88,500.00	2,640.00	91,140.00	80,039.61	80,039.61	11,100.39	0.00	0.00
<b>**TOTAL ** Certified Staff 2,998,986.00</b>			<b>(24,203.00)</b>	<b>2,974,783.00</b>	<b>2,112,578.15</b>	<b>2,112,578.15</b>	<b>849,620.33</b>	<b>12,584.52</b>	<b>0.42</b>
<b>Non-Certified Staff</b>									
01-1100-112-00010	Regular Ed Paraprofessional	134,693.00	7,900.00	142,593.00	114,160.73	114,160.73	28,409.53	22.74	0.02
01-1112-112-01012	Athletic Officials	4,600.00	(4,600.00)	0.00	0.00	0.00	0.00	0.00	0.00
01-1112-112-02012	Extracurricular Transport	2,036.00	0.00	2,036.00	859.59	859.59	1,176.41	0.00	0.00
01-1112-112-03012	After Sch Activities Transport	2,804.00	0.00	2,804.00	3,301.52	3,301.52	0.00	(497.52)	(17.74)
01-1112-112-04012	Event Chaperones	1,764.00	0.00	1,764.00	924.00	924.00	840.00	0.00	0.00
01-1200-112-01120	Nursing Staff	63,513.00	0.00	63,513.00	57,197.74	57,197.74	6,315.26	0.00	0.00
01-1200-112-01255	Sp Ed Drivers	0.00	53,203.00	53,203.00	43,735.29	43,735.29	9,958.34	(490.63)	(0.92)
01-1200-112-02120	SpEd Paraprofessional	355,393.00	32,903.00	388,296.00	329,539.35	329,539.35	46,799.61	11,957.04	3.08
01-1200-112-03120	SpEd Substitutes	20,400.00	0.00	20,400.00	10,946.81	10,946.81	9,453.19	0.00	0.00
01-2200-112-00220	Business Manager	36,340.00	0.00	36,340.00	22,110.20	22,110.20	13,948.59	281.21	0.77
01-2200-112-01220	Accounting Clerks	115,864.00	0.00	115,864.00	103,163.67	103,163.67	12,700.34	(0.01)	0.00
01-2200-112-02220	Superintendent's Secretary	56,628.00	0.00	56,628.00	50,094.69	50,094.69	6,533.31	0.00	0.00
01-2200-112-03220	Principal's Secretary	61,739.00	0.00	61,739.00	50,178.18	50,178.18	11,560.82	0.00	0.00
01-2200-112-04220	Substitute Teachers/Paras	61,200.00	0.00	61,200.00	35,005.52	35,005.52	24,363.16	1,831.32	2.99
01-2200-112-05220	Special Ed Secretary	37,444.00	0.00	37,444.00	33,123.22	33,123.22	4,320.78	0.00	0.00
01-2200-112-06220	Sub calling stipend	3,000.00	0.00	3,000.00	2,000.00	2,000.00	1,000.00	0.00	0.00
01-2200-112-07220	BOE Meeting Minutes Stipend	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
01-2540-112-01254	Custodians	200,559.00	0.00	200,559.00	183,353.12	183,353.12	16,829.88	576.00	0.29
01-2540-112-02254	Summer Custodians	3,520.00	1,820.00	5,340.00	5,339.86	5,339.86	0.00	0.14	0.00
01-2540-112-04254	Custodian Substitutes	4,126.00	0.00	4,126.00	3,620.47	3,620.47	505.53	0.00	0.00
01-2540-112-05254	Emergency OT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00



## Actual &amp; Budgeted Expenses &amp; Encumbrance

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Account Number	Account Description	Original Budget	Adjustment	Current Year Budgeted	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
<b>General Fund (01)</b>									
01-2540-112-06254	Community Drivers	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100.00
01-2550-112-01255	Transportation Coordinator	138,434.00	0.00	138,434.00	107,292.63	107,292.63	41,915.27	(10,773.90)	(7.78)
01-2550-112-02255	Mechanic	19,184.00	0.00	19,184.00	12,375.14	12,375.14	4,323.86	2,485.00	12.95
01-2550-112-03255	Driver Sick/Personal Leave	44,874.00	0.00	44,874.00	38,433.84	38,433.84	6,440.16	0.00	0.00
01-2550-112-04255	Class Trip Transportation	7,464.00	0.00	7,464.00	2,024.16	2,024.16	1,335.07	4,104.77	54.99
01-2550-112-05255	Technology Paraprofessional	11,200.00	0.00	11,200.00	7,112.89	7,112.89	4,087.11	0.00	0.00
01-2600-112-01260	Technology Consultant	26,040.00	0.00	26,040.00	24,417.04	24,417.04	2,297.96	(675.00)	(2.59)
01-2600-112-02260		82,400.00	0.00	82,400.00	72,892.29	72,892.29	9,507.71	0.00	0.00
<b>**TOTAL** Non-Certified Staff</b>		<b>1,497,719.00</b>	<b>91,226.00</b>	<b>1,588,945.00</b>	<b>1,313,201.95</b>	<b>1,313,201.95</b>	<b>266,421.89</b>	<b>9,321.16</b>	<b>0.59</b>
<b>Insurance</b>									
01-2200-200-01220	Medical/Dental Insurance	1,058,375.00	0.00	1,058,375.00	836,661.17	836,661.17	91,325.58	130,388.25	12.32
01-2200-200-01230	Group Life Insurance	10,028.00	0.00	10,028.00	9,772.63	9,772.63	1,038.00	(782.63)	(7.80)
01-2200-200-02220	Workers Compensation Insurance	57,826.00	8,279.00	66,105.00	65,400.35	65,400.35	0.00	704.65	1.07
<b>**TOTAL** Insurance</b>		<b>1,126,229.00</b>	<b>8,279.00</b>	<b>1,134,508.00</b>	<b>911,834.15</b>	<b>911,834.15</b>	<b>92,363.58</b>	<b>130,310.27</b>	<b>11.49</b>
<b>Other Insurances</b>									
01-2200-205-01220	Social Security/Medicare Costs	166,852.00	0.00	166,852.00	138,472.76	138,472.76	33,140.08	(4,760.84)	(2.85)
01-2200-205-02220	Non-Certified Retirement Costs	61,845.00	0.00	61,845.00	54,017.09	54,017.09	14,400.08	(6,572.17)	(10.63)
01-2200-205-02230	Non-Certified Other Benefits	71,800.00	0.00	71,800.00	66,250.00	66,250.00	0.00	5,550.00	7.73
01-2200-205-03220	Unemployment Compensation Cost	27,926.00	0.00	27,926.00	5,522.00	5,522.00	300.00	22,104.00	79.15
01-2200-205-04220	Cert Retirement Healthcare	39,305.00	0.00	39,305.00	37,175.60	37,175.60	4,239.22	(2,109.82)	(5.37)
01-2200-205-04230	Certified Other Benefits	96,100.00	0.00	96,100.00	91,065.18	91,065.18	1,051.98	3,982.84	4.14
<b>**TOTAL** Other Insurances</b>		<b>463,828.00</b>	<b>0.00</b>	<b>463,828.00</b>	<b>392,502.63</b>	<b>392,502.63</b>	<b>53,131.36</b>	<b>18,194.01</b>	<b>3.92</b>
<b>Instructional Improvement</b>									
01-2200-312-01220	Workshop Sub Pay	3,000.00	0.00	3,000.00	3,012.50	3,012.50	0.00	(12.50)	(0.42)
01-2200-312-02220	Teacher Workshops	8,000.00	0.00	8,000.00	5,999.45	5,999.45	2,000.00	0.55	0.01
01-2200-312-03220	Curriculum Development	16,000.00	0.00	16,000.00	4,252.22	4,252.22	11,747.78	0.00	0.00
01-2200-312-04220	District Professional Dev Days	2,500.00	0.00	2,500.00	1,989.79	1,989.79	510.21	0.00	0.00
01-2200-312-05220	CT TEAM Mentor	0.00	0.00	0.00	(1,500.00)	(1,500.00)	0.00	1,500.00	0.00
01-2200-312-06220	AEA Tuition Reimbursement	10,000.00	0.00	10,000.00	8,840.00	8,840.00	0.00	1,160.00	11.60
01-2200-312-07220	MEUI Tuition Reimbursement	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
<b>**TOTAL** Instructional Improvement</b>		<b>44,500.00</b>	<b>0.00</b>	<b>44,500.00</b>	<b>22,593.96</b>	<b>22,593.96</b>	<b>19,257.99</b>	<b>2,648.05</b>	<b>5.95</b>
<b>Professional Services</b>									
01-1112-319-01012	Athletic Officials	0.00	4,600.00	4,600.00	3,082.75	3,082.75	2,978.91	(1,461.66)	(31.78)
01-1200-319-01120	Speech Outsourced	50,888.00	19,536.00	70,424.00	55,288.78	55,288.78	13,305.49	1,829.73	2.60
01-1200-319-02120	Training Seminars	8,554.00	0.00	8,554.00	3,965.20	3,965.20	0.00	4,588.80	53.65
01-1200-319-03120	OT Outsourced	59,596.00	0.00	59,596.00	44,453.04	44,453.04	12,000.00	3,142.96	5.27
01-1200-319-04120	Evaluations Outsourced	11,450.00	3,000.00	14,450.00	3,187.50	3,187.50	11,450.00	(187.50)	(1.30)
01-1200-319-05120	Physical Therapy Outsourced	22,050.00	19,039.00	41,089.00	32,688.10	32,688.10	8,400.00	0.90	0.00
01-1200-319-06120	Behavioral Therapy Outsourced	42,500.00	10,710.00	53,210.00	34,951.22	34,951.22	18,258.38	0.40	0.00
01-1200-319-07120	Assistive Technology/ACC	2,087.00	0.00	2,087.00	0.00	0.00	0.00	2,087.00	100.00
01-1200-319-09120	Pre-K Screening	0.00	0.00	0.00	277.19	277.19	0.00	(277.19)	0.00
01-2200-319-01220	Legal	20,000.00	0.00	20,000.00	21,532.50	21,532.50	1,216.00	(2,748.50)	(13.74)
01-2200-319-02220	Audit	16,250.00	0.00	16,250.00	15,050.00	15,050.00	0.00	1,200.00	7.38
01-2200-319-03220	Data Processing	13,723.00	0.00	13,723.00	7,957.04	7,957.04	1,578.26	4,187.70	30.52
01-2200-319-04220	Consultant	10,000.00	0.00	10,000.00	1,500.00	1,500.00	0.00	8,500.00	85.00
01-2200-319-05220	Volunteer Screening	408.00	0.00	408.00	0.00	0.00	0.00	408.00	100.00
<b>**TOTAL** Professional Services</b>		<b>257,506.00</b>	<b>56,885.00</b>	<b>314,391.00</b>	<b>223,933.32</b>	<b>223,933.32</b>	<b>69,187.04</b>	<b>21,270.64</b>	<b>6.77</b>
<b>Utilities</b>									
01-2540-321-00254	Plant Utilities	67,396.00	0.00	67,396.00	55,687.97	55,687.97	9,912.12	1,795.91	2.66

## Actual &amp; Budgeted Expenses &amp; Encumbrance

Page: 0003

Account Number	Account Description	Original Budget	Adjustment	Current Year Budgeted	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
<b>General Fund (01)</b>									
<b>Maintenance</b>									
<b>**TOTAL ** Utilities</b>		<b>67,396.00</b>	<b>0.00</b>	<b>67,396.00</b>	<b>55,687.97</b>	<b>55,687.97</b>	<b>9,912.12</b>	<b>1,795.91</b>	<b>2.66</b>
01-1200-322-15254	Spec Ed Equip Maintenance	2,000.00	0.00	2,000.00	784.00	784.00	0.00	1,216.00	60.80
01-2200-322-00220	Administrative Equipment Maint	758.00	0.00	758.00	0.00	0.00	0.00	758.00	100.00
01-2540-322-01254	Rubbish Removal	7,537.00	0.00	7,537.00	6,716.27	6,716.27	610.57	210.16	2.79
01-2540-322-02254	Asbestos Monitoring	550.00	0.00	550.00	550.00	550.00	0.00	0.00	0.00
01-2540-322-03254	Water	17,438.00	0.00	17,438.00	11,431.27	11,431.27	4,765.50	1,241.23	7.12
01-2540-322-04254	General Maintenance & Repairs	20,000.00	0.00	20,000.00	21,895.48	21,895.48	10,900.00	(12,795.48)	(63.98)
01-2540-322-05254	Sanitary System	3,000.00	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00
01-2540-322-06254	Fire Equipment	4,977.00	0.00	4,977.00	2,946.25	2,946.25	1,310.50	720.25	14.47
01-2540-322-07254	Generator Maintenance	3,868.00	0.00	3,868.00	2,375.00	2,375.00	0.00	1,493.00	38.60
01-2540-322-08254	Boiler	13,718.00	0.00	13,718.00	16,882.34	16,882.34	8,460.50	(11,624.84)	(84.74)
01-2540-322-09254	Grounds Upkeep	7,644.00	0.00	7,644.00	4,033.73	4,033.73	3,610.27	0.00	0.00
01-2540-322-10254	Painting	1,964.00	0.00	1,964.00	963.66	963.66	86.85	913.49	46.51
01-2540-322-11254	Floor Covering	6,560.00	0.00	6,560.00	575.00	575.00	5,985.00	0.00	0.00
01-2540-322-12254	Roof Maintenance	3,595.00	0.00	3,595.00	2,025.00	2,025.00	1,570.00	0.00	0.00
01-2540-322-14254	Radon Testing	300.00	0.00	300.00	0.00	0.00	0.00	300.00	100.00
01-2540-322-15254	HVAC Maintenance	5,250.00	0.00	5,250.00	5,250.00	5,250.00	0.00	0.00	0.00
<b>**TOTAL ** Maintenance</b>		<b>99,159.00</b>	<b>0.00</b>	<b>99,159.00</b>	<b>79,428.00</b>	<b>79,428.00</b>	<b>37,299.19</b>	<b>(17,568.19)</b>	<b>(17.72)</b>
<b>Equipment Maintenance</b>									
01-1103-323-02003	Music Instrument Maintenance	570.00	0.00	570.00	340.00	340.00	230.00	0.00	0.00
01-2600-323-02260	Tech Equip Maint	3,997.00	0.00	3,997.00	2,844.21	2,844.21	4,734.00	(3,581.21)	(89.60)
<b>**TOTAL ** Equipment Maintenance</b>		<b>4,567.00</b>	<b>0.00</b>	<b>4,567.00</b>	<b>3,184.21</b>	<b>3,184.21</b>	<b>4,964.00</b>	<b>(3,581.21)</b>	<b>(78.41)</b>
<b>Liability Insurance</b>									
01-2200-324-00254	Student Accident Insurance	1,097.00	0.00	1,097.00	1,015.00	1,015.00	0.00	82.00	7.47
01-2540-324-00254	Plant Insurance	25,524.00	0.00	25,524.00	19,651.54	19,651.54	0.00	5,872.46	23.01
01-2550-324-00255	Transportation Insurance	13,605.00	0.00	13,605.00	13,604.51	13,604.51	0.00	0.49	0.00
<b>**TOTAL ** Liability Insurance</b>		<b>40,226.00</b>	<b>0.00</b>	<b>40,226.00</b>	<b>34,271.05</b>	<b>34,271.05</b>	<b>0.00</b>	<b>5,954.95</b>	<b>14.80</b>
<b>Transportation</b>									
01-1200-331-00120	SpEd Transportation	53,203.00	(53,203.00)	0.00	0.00	0.00	0.00	0.00	0.00
01-2550-331-01120	Class Trip Tolls & Parking	82.00	0.00	82.00	82.75	82.75	36.25	(37.00)	(45.12)
01-2550-331-01121	Regular Transportation	0.00	16,500.00	16,500.00	10,125.00	10,125.00	15,857.00	(9,482.00)	(57.47)
<b>**TOTAL ** Transportation</b>		<b>53,285.00</b>	<b>(36,703.00)</b>	<b>16,582.00</b>	<b>10,207.75</b>	<b>10,207.75</b>	<b>15,893.25</b>	<b>(9,519.00)</b>	<b>(57.41)</b>
<b>Communication</b>									
01-2200-340-01220	Telephone	9,143.00	0.00	9,143.00	9,478.49	9,478.49	456.93	(792.42)	(8.67)
01-2200-340-02220	Postage	4,341.00	0.00	4,341.00	3,614.60	3,614.60	1,175.29	(448.89)	(10.34)
01-2200-340-03220	Internet	0.00	5,400.00	5,400.00	5,400.00	5,400.00	0.00	0.00	0.00
01-2200-340-04220	Advertising	520.00	0.00	520.00	562.44	562.44	535.00	(577.44)	(111.05)
<b>**TOTAL ** Communication</b>		<b>14,004.00</b>	<b>5,400.00</b>	<b>19,404.00</b>	<b>19,055.53</b>	<b>19,055.53</b>	<b>2,167.22</b>	<b>(1,818.75)</b>	<b>(9.37)</b>
<b>Outside Services</b>									
01-1101-370-05120	MS Out of District Tuition	27,900.00	0.00	27,900.00	13,800.00	13,800.00	0.00	14,100.00	50.54
01-1200-370-01120	Outplacement Tuition	255,463.00	(96,479.00)	158,984.00	112,570.56	112,570.56	16,072.00	30,341.44	19.08
01-1200-370-02120	Homebound Instruction/Tutoring	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00
01-1200-370-03120	Extended School Year	32,376.00	0.00	32,376.00	30,832.78	30,832.78	0.00	1,543.22	4.77
<b>**TOTAL ** Outside Services</b>		<b>320,739.00</b>	<b>(96,479.00)</b>	<b>224,260.00</b>	<b>157,203.34</b>	<b>157,203.34</b>	<b>16,072.00</b>	<b>50,984.66</b>	<b>22.73</b>
<b>Purchased Services</b>									
01-2200-390-01220	Contract Mileage	1,140.00	0.00	1,140.00	245.65	245.65	479.29	415.06	36.41
01-2200-390-02220	Printing	1,016.00	0.00	1,016.00	0.00	0.00	0.00	1,016.00	100.00
01-2550-390-01255	Fleet Maintenance	16,844.00	0.00	16,844.00	3,634.16	3,634.16	10,313.61	2,896.23	17.19



## Actual &amp; Budgeted Expenses &amp; Encumbrance

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Account Number	Account Description	Original Budget	Adjustment	Current Year Budgeted	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
<b>General Fund (01)</b>									
01-2550-390-02255	Bus Facility Building Usage	3,600.00	0.00	3,600.00	(2,400.00)	(2,400.00)	3,600.00	2,400.00	66.67
<b>**TOTAL ** Purchased Services</b>		<b>22,600.00</b>	<b>0.00</b>	<b>22,600.00</b>	<b>1,479.81</b>	<b>1,479.81</b>	<b>14,392.90</b>	<b>6,727.29</b>	<b>29.77</b>
<b>Supplies</b>									
01-1100-410-01000	Elementary General Supplies	7,920.00	0.00	7,920.00	5,254.39	5,254.39	6,126.66	(3,461.05)	(43.70)
01-1100-410-02000	Elementary Reading Supplies	1,247.00	0.00	1,247.00	1,247.00	1,247.00	0.00	0.00	0.00
01-1100-410-03000	Elementary Math Supplies	200.00	0.00	200.00	200.00	200.00	0.00	0.00	0.00
01-1100-410-04000	Elementary Lang Arts Supplies	654.00	0.00	654.00	654.00	654.00	0.00	0.00	0.00
01-1100-410-05000	Elementary Health Supplies	2,500.00	0.00	2,500.00	2,352.04	2,352.04	0.00	147.96	5.92
01-1100-410-06000	Elementary Science Supplies	946.00	0.00	946.00	723.28	723.28	0.00	222.72	23.54
01-1100-410-07000	Elem Social Studies Supplies	300.00	0.00	300.00	299.69	299.69	0.00	0.31	0.10
01-1100-410-08000	Assessments	8,961.00	0.00	8,961.00	63.23	63.23	7,660.00	1,237.77	13.81
01-1100-410-09000	Elementary Art Supplies	1,814.00	0.00	1,814.00	610.88	610.88	0.00	1,203.12	66.32
01-1101-410-01001	Middle School General Supplies	6,501.00	0.00	6,501.00	3,757.20	3,757.20	6,016.71	(3,272.91)	(50.34)
01-1101-410-02001	Middle School LA Supplies	1,542.00	0.00	1,542.00	1,402.23	1,402.23	0.00	139.77	9.06
01-1101-410-03001	Middle School Math Supplies	300.00	0.00	300.00	175.07	175.07	0.00	124.93	41.64
01-1101-410-04001	Middle School Reading Supplies	300.00	0.00	300.00	90.04	90.04	0.00	209.96	69.99
01-1101-410-05001	Middle School Science Supplies	5,720.00	0.00	5,720.00	3,939.14	3,939.14	1,719.87	60.99	1.07
01-1101-410-06001	Middle School Social Stud Supp	400.00	0.00	400.00	399.17	399.17	0.00	0.83	0.21
01-1102-410-04120	Remedial Supplies	1,000.00	0.00	1,000.00	848.95	848.95	0.00	151.05	15.11
01-1103-410-01003	Art Supplies	4,000.00	0.00	4,000.00	3,761.17	3,761.17	237.86	0.97	0.02
01-1103-410-02003	General Music Supplies	370.00	0.00	370.00	368.68	368.68	0.00	1.32	0.36
01-1103-410-03003	Choral Supplies	248.00	0.00	248.00	379.46	379.46	915.00	(1,046.46)	(421.96)
01-1103-410-04003	Band Supplies	1,918.00	0.00	1,918.00	2,010.80	2,010.80	299.85	(392.65)	(20.47)
01-1104-410-00004	World Language Supplies	360.00	0.00	360.00	255.00	255.00	105.00	0.00	0.00
01-1104-410-06120	ELL Supplies	200.00	0.00	200.00	81.00	81.00	0.00	119.00	59.50
01-1107-410-01007	Library Supplies	1,333.00	0.00	1,333.00	846.16	846.16	0.00	486.84	36.52
01-1107-410-02007	Library Periodicals	785.00	0.00	785.00	383.59	383.59	0.00	401.41	51.14
01-1109-410-01009	Phys Ed Supplies	200.00	0.00	200.00	38.00	38.00	161.10	0.90	0.45
01-1109-410-02009	Health Supplies	200.00	0.00	200.00	200.00	200.00	0.00	0.00	0.00
01-1112-410-01012	Graduation Supplies	414.00	0.00	414.00	668.98	668.98	500.00	(754.98)	(182.36)
01-1112-410-02012	Athletic Supplies	2,600.00	0.00	2,600.00	1,573.97	1,573.97	1,026.03	0.00	0.00
01-1112-410-04012	After School Activities Suppli	2,400.00	0.00	2,400.00	831.30	831.30	0.00	1,568.70	65.36
01-1200-410-01120	SpEd Instructional Supplies	1,455.00	0.00	1,455.00	1,454.62	1,454.62	0.00	0.38	0.03
01-1200-410-01130	Gifted Program Supplies	5,000.00	0.00	5,000.00	2,036.92	2,036.92	0.00	2,963.08	59.26
01-1200-410-01140	CORR Life Skills Supplies	358.00	0.00	358.00	100.09	100.09	257.73	0.18	0.05
01-1200-410-01150	Behavior Support Supplies	1,430.00	0.00	1,430.00	137.87	137.87	1,292.13	0.00	0.00
01-1200-410-02120	Assessment Supplies	862.00	0.00	862.00	(656.66)	(656.66)	1,518.40	0.26	0.03
01-1200-410-03120	Enrichment Supplies	5,000.00	0.00	5,000.00	2,347.08	2,347.08	2,000.50	652.42	13.05
01-1200-410-04120	Remedial Supplies	520.00	0.00	520.00	316.00	316.00	0.00	204.00	39.23
01-1200-410-05120	Medical Supplies	3,754.00	0.00	3,754.00	2,910.59	2,910.59	3,183.09	(2,339.68)	(62.32)
01-1200-410-07120	SpEd Software/Supplies	8,622.00	0.00	8,622.00	5,586.49	5,586.49	3,035.51	0.00	0.00
01-2200-410-01220	Administrative Office Supplies	2,134.00	0.00	2,134.00	2,078.82	2,078.82	1,140.03	(1,084.85)	(50.84)
01-2200-410-04220	Copier Paper	7,747.00	0.00	7,747.00	1,878.40	1,878.40	1,878.40	3,990.20	51.51
01-2540-410-01254	Plant Floor Supplies	6,650.00	0.00	6,650.00	2,267.28	2,267.28	4,382.72	0.00	0.00
01-2540-410-02254	Plant Cleaning Supplies	1,652.00	0.00	1,652.00	560.11	560.11	1,091.89	0.00	0.00
01-2540-410-03254	Plant General Supplies	3,501.00	0.00	3,501.00	5,515.59	5,515.59	960.16	(2,974.75)	(84.97)
01-2540-410-04254	Plant Paper Supplies	8,776.00	0.00	8,776.00	8,107.62	8,107.62	1,820.38	(1,152.00)	(13.13)
01-2540-410-05254	Plant Lighting Supplies	1,701.00	0.00	1,701.00	760.72	760.72	0.00	940.28	55.28
01-2540-410-06254	Plant Tools	1,056.00	0.00	1,056.00	542.55	542.55	0.00	513.45	48.62
01-2550-410-02254	Transportation Clean Supplies	12.00	0.00	12.00	0.00	0.00	0.00	12.00	100.00
01-2550-410-04254	Transportation Paper Supplies	488.00	0.00	488.00	488.00	488.00	0.00	0.00	0.00



## Actual &amp; Budgeted Expenses &amp; Encumbrance

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Account Number	Account Description	Original Budget	Adjustment	Current Year Budgeted	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
<b>General Fund (01)</b>									
01-2560-410-01256	Fleet Maintenance Supplies	21,300.00	0.00	21,300.00	20,713.27	20,713.27	3,737.29	(3,150.56)	(14.79)
01-2600-410-01260	Technology Elementary Supplies	2,198.00	0.00	2,198.00	2,197.65	2,197.65	0.00	0.35	0.02
01-2600-410-02260	Technology Middle School Suppl	1,631.00	0.00	1,631.00	923.67	923.67	2,819.83	(2,112.50)	(129.52)
01-2600-410-04260	Technology Tech Ed Supplies	2,017.00	0.00	2,017.00	1,629.49	1,629.49	386.65	0.86	0.04
01-2600-410-07260	Technology Admin Supplies	626.00	0.00	626.00	1,148.23	1,148.23	0.00	(522.23)	(83.42)
01-2600-410-08260	Technology Subscriptions	15,263.00	0.00	15,263.00	9,996.71	9,996.71	4,386.00	880.29	5.77
	<b>**TOTAL ** Supplies</b>	<b>159,086.00</b>	<b>0.00</b>	<b>159,086.00</b>	<b>106,455.53</b>	<b>106,455.53</b>	<b>58,658.79</b>	<b>(6,028.32)</b>	<b>(3.79)</b>
<b>Heating Fuel</b>									
01-2540-411-00254	Plant Fuel	67,494.00	0.00	67,494.00	59,944.51	59,944.51	6,524.35	1,025.14	1.52
	<b>**TOTAL ** Heating Fuel</b>	<b>67,494.00</b>	<b>0.00</b>	<b>67,494.00</b>	<b>59,944.51</b>	<b>59,944.51</b>	<b>6,524.35</b>	<b>1,025.14</b>	<b>1.52</b>
<b>Transportation Fuel</b>									
01-2550-412-01255	Diesel	23,581.00	0.00	23,581.00	22,210.33	22,210.33	5,418.37	(4,047.70)	(17.17)
01-2550-412-02255	Gasoline	7,900.00	0.00	7,900.00	5,226.39	5,226.39	1,388.01	1,285.60	16.27
	<b>**TOTAL ** Transportation Fuel</b>	<b>31,481.00</b>	<b>0.00</b>	<b>31,481.00</b>	<b>27,436.72</b>	<b>27,436.72</b>	<b>6,806.38</b>	<b>(2,762.10)</b>	<b>(8.77)</b>
<b>Textbooks</b>									
01-1100-420-01000	Elementary Supplemental Texts	2,071.00	0.00	2,071.00	2,363.59	2,363.59	0.00	(292.59)	(14.13)
01-1100-420-04000	Elementary Periodicals	1,172.00	0.00	1,172.00	883.06	883.06	1,285.02	(996.08)	(84.99)
01-1101-420-01001	Middle School Supplemental Tex	1,890.00	0.00	1,890.00	1,889.16	1,889.16	0.00	0.84	0.04
01-1101-420-02001	Middle School Reading Texts	691.00	0.00	691.00	691.00	691.00	0.00	0.00	0.00
01-1101-420-03001	Middle School Periodicals	534.00	0.00	534.00	(63.65)	(63.65)	593.34	4.31	0.81
01-1101-420-04001	Middle School Replacement Text	220.00	0.00	220.00	220.00	220.00	0.00	0.00	0.00
01-1104-420-00004	World Language Textbooks	0.00	0.00	0.00	(0.32)	(0.32)	0.00	0.32	0.00
01-1109-420-00009	Phys Ed/Health Textbooks	47.00	0.00	47.00	47.00	47.00	0.00	0.00	0.00
01-1200-420-00130	Specialized Text (NIMAS)	102.00	0.00	102.00	102.00	102.00	0.00	0.00	0.00
	<b>**TOTAL ** Textbooks</b>	<b>6,727.00</b>	<b>0.00</b>	<b>6,727.00</b>	<b>6,131.84</b>	<b>6,131.84</b>	<b>1,878.36</b>	<b>(1,283.20)</b>	<b>(19.08)</b>
<b>Library Books</b>									
01-1107-430-01007	Library Books Grades K-4	2,000.00	0.00	2,000.00	2,653.61	2,653.61	0.00	(653.61)	(32.68)
01-1107-430-02007	Library Books Grade 5-8	2,000.00	0.00	2,000.00	2,475.46	2,475.46	0.00	(475.46)	(23.77)
	<b>**TOTAL ** Library Books</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>5,129.07</b>	<b>5,129.07</b>	<b>0.00</b>	<b>(1,129.07)</b>	<b>(28.23)</b>
<b>Equipment</b>									
01-1100-540-00013	Elementary Furniture	0.00	0.00	0.00	227.95	227.95	0.00	(227.95)	0.00
01-1103-540-01003	Music Equipment	0.00	0.00	0.00	0.00	0.00	4,680.00	(4,680.00)	0.00
01-1109-540-01009	Phys Ed Equipment	1,693.00	0.00	1,693.00	1,693.00	1,693.00	0.00	0.00	0.00
01-1112-540-02012	Athletic Equipment	349.00	0.00	349.00	0.00	0.00	0.00	349.00	100.00
01-1200-540-01120	AT Equipment Rental	7,296.00	0.00	7,296.00	7,492.20	7,492.20	2,061.20	(2,257.40)	(30.94)
01-1200-540-02120	Adaptive Equipment	2,488.00	7,706.00	10,194.00	10,193.46	10,193.46	392.80	(392.26)	(3.85)
01-1200-540-03120	Sp Ed Technology Equipment	979.00	0.00	979.00	799.00	799.00	0.00	180.00	18.39
01-1200-540-04120	Sp Ed Equipment	523.00	1,568.00	2,091.00	2,090.55	2,090.55	0.00	0.45	0.02
01-2200-540-01220	Copier Lease	34,422.00	0.00	34,422.00	22,138.50	22,138.50	3,538.00	8,745.50	25.41
01-2200-540-02220	Administrative Equip/Furn	280.00	0.00	280.00	2,218.50	2,218.50	0.00	(1,938.50)	(692.32)
01-2540-540-00254	Plant Equipment	3,336.00	0.00	3,336.00	9,862.66	9,862.66	7,040.80	(13,567.46)	(406.70)
01-2540-540-00255	Plant Rentals	0.00	0.00	0.00	1,308.00	1,308.00	0.00	(1,308.00)	0.00
01-2600-540-01260	Technology Elementary Equip	12,715.00	0.00	12,715.00	32,927.95	32,927.95	0.00	(20,212.95)	(158.97)
01-2600-540-02260	Technology Middle School Equip	13,820.00	0.00	13,820.00	72,769.90	72,769.90	0.00	(58,949.90)	(426.55)
01-2600-540-03260	Technology Admin Equip	0.00	0.00	0.00	0.00	0.00	1,355.90	(1,355.90)	0.00
01-2600-540-05260	Technology Network Equip	3,335.00	0.00	3,335.00	0.00	0.00	0.00	3,335.00	100.00
	<b>**TOTAL ** Equipment</b>	<b>81,236.00</b>	<b>9,274.00</b>	<b>90,510.00</b>	<b>163,721.67</b>	<b>163,721.67</b>	<b>19,068.70</b>	<b>(92,280.37)</b>	<b>(101.96)</b>
<b>Dues &amp; Fees</b>									
01-1113-640-01001	Robotic Competition Fees	3,000.00	0.00	3,000.00	2,400.00	2,400.00	400.00	200.00	6.67

## Actual &amp; Budgeted Expenses &amp; Encumbrance

Account Number	Account Description	Original Budget	Adjustment	Current Year Budgeted	Period Expenditure	Current Year Expenditure	Encumbrances	Balance Remaining	Percent Left
<b>General Fund (01)</b>									
01-1200-640-00120	SpEd Dues & Fees	3,719.00	0.00	3,719.00	2,538.01	2,538.01	1,180.99	0.00	0.00
01-2200-640-01120	Character Dev Train & Material	1,912.00	0.00	1,912.00	43.72	43.72	0.00	1,868.28	97.71
01-2200-640-01220	Dues & Fees	11,251.00	0.00	11,251.00	5,679.00	5,679.00	2,891.00	2,681.00	23.83
01-2200-640-02220	Board of Education Expenses	2,395.00	0.00	2,395.00	2,242.03	2,242.03	248.73	(95.76)	(4.00)
01-2200-640-03220	Professional Development	5,320.00	0.00	5,320.00	4,744.92	4,744.92	575.00	0.08	0.00
01-2200-640-04220	Principal's Discretionary Fund	1,000.00	0.00	1,000.00	1,389.46	1,389.46	73.94	(463.40)	(46.34)
01-2200-640-05220	Medical/Screenings	1,275.00	0.00	1,275.00	275.00	275.00	675.00	325.00	25.49
	<b>**TOTAL ** Dues &amp; Fees</b>	<b>29,872.00</b>	<b>0.00</b>	<b>29,872.00</b>	<b>19,312.14</b>	<b>19,312.14</b>	<b>6,044.66</b>	<b>4,515.20</b>	<b>15.12</b>
<b>Audit Adjustments</b>									
01-2200-700-99999	Miscellaneous	15,000.00	(13,679.00)	1,321.00	0.00	0.00	0.00	1,321.00	100.00
01-2700-700-00000	Operating Transfers Out-Cafe	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100.00
	<b>**TOTAL ** Audit Adjustments</b>	<b>15,500.00</b>	<b>(13,679.00)</b>	<b>1,821.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,821.00</b>	<b>100.00</b>
<b>General Fund (01) Totals</b>		<b>7,406,140.00</b>	<b>0.00</b>	<b>7,406,140.00</b>	<b>5,725,293.30</b>	<b>5,725,293.30</b>	<b>1,549,664.11</b>	<b>131,182.59</b>	<b>1.77</b>
<b>Totals Consolidated Funds</b>		<b>7,406,140.00</b>	<b>0.00</b>	<b>7,406,140.00</b>	<b>5,725,293.30</b>	<b>5,725,293.30</b>	<b>1,549,664.11</b>	<b>131,182.59</b>	<b>1.77</b>

<b>A/P Monthly Report</b>	<b>May 2017</b>	6/1/2017 11:34	
<b>Object 000</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Payroll Withholding-Anthem	0.00	01-0222-000-00000	
Payroll Withholding-Connecticare	0.00	01-0222-000-00000	
<b>Total</b>	<b>\$0.00</b>		
<b>Object 200</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Anthem Blue Cross Blue Shield	5,766.96	01-2200-200-01220	Period 5/1/17-5/31/17 Dental Insurance Premium
Connecticare Inc	0.00	01-2200-200-01220	Period 5/1/15-5/31/2015 Medical Insurance Premium
CIRMA	0.00	01-2200-200-02220	4th QTR Workers Comp Insurance Premium
Sun Life Financial	0.00	01-2200-200-01230	Period 5/1/15-5/31/15 Group Life Insurance Premium
<b>Total</b>	<b>\$5,766.96</b>		
<b>Object 205</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Department Of Labor	0.00	01-2200-205-03220	Unemployment Expense Period Ending 3/31/2016
Connecticare Inc	0.00	01-2200-205-04220	Period 5/1/15-5/31/15 Cert Retirement Medical Insurance Premium
Anthem Blue Cross Blue Shield	280.14	01-2200-205-04220	Period 5/1/17-5/31/17 Cert Retirement Dental Insurance Premium
<b>Total</b>	<b>\$280.14</b>		
<b>Object 312</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
The Dalton School	20.00	01-2200-312-02220	3rd Annual Dalton FLES Fest
EastConn	0.00	01-2200-312-02220	
<b>Total</b>	<b>\$20.00</b>		
<b>Object 319</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Complete Payroll Solutions	582.48	01-2200-319-03220	5/5/17 & 5/19/17 Payroll Processing Fee
Business Management Systems Inc	2,932.00	01-2200-319-03220	Annual License Fee-Fund Accounting & Advantage Database Server
Horizons Inc	296.59	01-1200-319-06120	April 2017 Behavior Therapy Services
<b>Total</b>	<b>\$3,811.07</b>		
<b>Object 321</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Eversource	2,817.91	01-2540-321-00254	Period 4/6/17-5/8/17 Facility
Eversource	11.82	01-2540-321-00254	Period 3/30/17-5/1/17 Lamp Post
Constellation New Energy	2,441.68	01-2540-321-00254	Period 4/7/17-5/8/17 Facility
<b>Total</b>	<b>\$5,271.41</b>		
<b>Object 322</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Aqua Pump Inc	1,069.00	01-2540-322-03254	April 2017 Maintenance, 2nd QTR H2O Test
Microbac Laboratories Inc	316.00	01-2540-322-03254	Groundwater Well Testing-Outside
Mechanical Maintenance Company	1,471.89	01-2540-322-08254	Replaced Leaking Section of 1" Copper Pipe
Life Safety Service & Supply	174.00	01-2540-322-06254	Repairs Made to Emergency lighting & Replaced Batteries
DeSiato Sand & Gravel	656.10	01-2540-322-09254	Baseball Brown Infield Fill
Village Springs Distributor	40.00	01-2540-322-03254	H2O Delivery for Watercoolers Superintendent Office & Nurse
Willimantic Waste Paper	610.57	01-2540-322-01254	May 2017 Trash & Recycle Pickup Charge
<b>Total</b>	<b>\$4,337.56</b>		
<b>Object 323</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
NEMC	25.00	01-1103-323-02003	Yamaha Piccolo Snare Drum Repair
<b>Total</b>	<b>\$25.00</b>		
<b>Object 324</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
CIRMA	0.00	01-2540-324-00254	4th QTR Plant Insurance
CIRMA	0.00	01-2550-324-00255	4th QTR Transportation Insurance
<b>Total</b>	<b>\$0.00</b>		
<b>Object 331</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Commonwealth of Massachusetts	18.80	01-2550-331-01120	Field Trips-Mass Turnpike Tolls
EastConn	125.00	01-2550-331-01121	Transportation Cost For Students Busing From Ashford To Mansfield Schools
<b>Total</b>	<b>\$143.80</b>		
<b>Object 340</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Frontier	412.34	01-2200-340-01220	Period 5/3/17-6/2/17 Telephone Expense
Treasurer-State of Connecticut	2,700.00	01-2200-340-03220	CEN Internet Access Period 1/1/17-6/30/17
Voice New England	437.04	01-2200-340-01220	Extended Warranty Period 6/1/17-6/30/17
AT&T	27.06	01-2200-340-01220	GoPhone-Substitute Phone
Stamps.com	415.99	01-2200-340-02220	Monthly Maintenance Fee & 1st Class Stamps
<b>Total</b>	<b>\$3,992.43</b>		



<b>Object 370</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Natchaug Hospital	6,560.00	01-1200-370-01120	Period 4/1/17-4/30/17 SpEd Outplacement Tuition
Holiday Recreation Center Inc	789.00	01-1200-370-03120	IEP Agreement- Summer Session 4
<b>Total</b>	<b>\$7,349.00</b>		
<b>Object 390</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Putnam Chrysler, Dodge, Jeep, Kia	0.00	01-2550-390-01255	Purchased Parts For The Mid Bus
Furness Bros Inc	816.40	01-2550-390-01255	Tow Fee For Bus 1 & Bus 16
Nutmeg International Trucks	1,057.20	01-2550-390-01255	Serviced Buses & Purchased Parts For Buses
Aaron Environmental	400.75	01-2550-390-01255	Replaced damaged diesel nozzle
Datco	5,578.16	01-2550-390-01255	Replaced Starter Solenoid Relay, Engine Belt & Repaired Broken Bus Manifold
<b>Total</b>	<b>\$7,852.51</b>		
<b>Object 410</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Amazon	169.47	01-2600-410-02260	Bus-Powered USB 3.1 Cable, Bus-Powered USB 3.0 Flash SSDs
Amazon	314.95	01-2600-410-02260	MFC-7440N High Yield Toner Black QTY#5
Amazon	33.48	01-1200-410-03120	Prang Tempra Paint 16oz
Apple Inc	1,000.00	01-2600-410-08260	Apple VPP Card Online
BrainPop LLC	2,395.00	01-1100-410-08000	FY 2017-2018 School Combo 24/7 Subscription Renewal
Companion Corporation	1,595.00	01-2600-410-08260	FY 2017-2018 Library Circulation License
CT Center for Advanced Technology	294.00	01-2600-410-08260	Annual Hosting School Website Period 7/1/17-6/30/18
Bus Parts Warehouse	0.00	01-2560-410-01256	Purchased Parts For Both Buses And Vans
Lawson Products Inc	331.88	01-2560-410-01256	Purchased Parts For Both Buses And Vans
Top Line Supplies	252.99	01-2560-410-01256	15/40 Super Duty Oil Plus/Drum & CHEMTEx 50LB Rags
Mansfield Supply	67.91	01-2560-410-01256	Garage/Workshop Kit, Tools & Miscellaneous
Napa Auto Willmantic	156.27	01-2560-410-01256	Purchased Parts For Both Buses And Vans
Snap-On	1,304.01	01-2560-410-01256	Modis Ultra Full ScanBay Software Update & 33mm DP IMP SKT
Pete's Tire Barns Inc	0.00	01-2560-410-01256	Bus Replacement Tires
COSTA	395.85	01-2200-410-01220	DVIR 2 Ply Bus Driver Logs
Curriculum Associates LLC	90.99	01-1200-410-02120	WS-14283 IED III Record Book
Deep Space Sparkle	299.00	01-1103-410-01003	The Members Club K-6 Yearly Subscription
Steve Weiss Music	84.95	01-1103-410-04003	MUS-M636 Chime Dust Cover
Makey Makey	213.68	01-1200-410-03120	Makey Makey Classic-Simple Box
Gopher	161.10	01-1109-410-01009	CrossPro Pinnies-Blue & Red Set of 6
Minuteman Press	184.29	01-1100-410-01000	Report Card Envelopes
Moore Medical	460.93	01-1200-410-05120	Nurse's Supplies Replenishment
Supreme School Supply	35.34	01-1100-410-01000	NCR Tardy Slips
Supreme School Supply	35.34	01-1101-410-01001	NCR Tardy Slips
Renaissance Learning Inc	5,265.00	01-1100-410-08000	Accelerated Reader Subscription- Star Math, Reading & Hosting Renewal Fee
School Health Corporation	2,072.70	01-1200-410-05120	Human Skeleton Model & MAICO Digital Audiometer with Case
Wyndham Corporate Interiors	211.95	01-2200-410-01220	MPF21-90 Myriad Keyboard Tray
WB Mason	581.71	01-2200-410-01220	Mid Back Swivel Chair Black Mesh, Cleated Chair Mat & Main Office Supplies
WB Mason	52.95	01-2200-410-01220	Main Office Visitor Name Badges, Writing Legal Pads & Pledge Aerosol
WB Mason	841.60	01-2540-410-04254	Garbage Bags, Toilet Paper & Facial Tissue
WB Mason	183.60	01-2540-410-03254	Wipes, KIMTECH Prep
WB Mason	158.76	01-2540-410-02254	Cleaner, F/SS Deep Gloss
WB Mason	1,756.00	01-2200-410-04220	Copy Paper 8(1/2)x11" Bright
Hillyard/Rovic	0.00	01-2540-410-04254	Garbage Bags, Toilet Paper & Facial Tissue
Hillyard/Rovic	0.00	01-2540-410-02254	Vinyl Gloves Medium & Large, Sponges, Trigger Sprayer & Suprox
Hillyard/Rovic	0.00	01-2540-410-03254	Antiseptic Hand Lotion Floral Scent
Hillyard/Rovic	0.00	01-2540-410-01254	EP-22, Green Select Stripper & 18" Black Heavy Duty Strip Pad
<b>Total</b>	<b>\$21,000.70</b>		
<b>Object 411 &amp; 412</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Dime Oil LLC	0.00	01-2540-411-00254	Plant Heating Oil 6100.0 Gallons
Dime Oil LLC	0.00	01-2550-412-01255	4630.0 Gallons Diesel For BOE, DPW & Fire Dept Use
B.A. Muzio Company Inc	0.00	01-2540-411-00254	100 lbs Cylinder (C3H8) For Bus Shed
Amerigas	19.23	01-2540-411-00254	11.4 Gallons (C3H8) for Café
Wex Bank	707.99	01-2550-412-02255	Period 3/31/17-4/27/17 Gasoline For SpEd Vans, Mechanic & Plant Power Tools
<b>Total</b>	<b>\$727.22</b>		
<b>Object 420</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Time For Kids	297.50	01-1100-420-04000	Grades 3-4 Classroom Periodicals
Time For Kids	481.95	01-1101-420-03001	Grades 5-6 Classroom Periodicals
<b>Total</b>	<b>\$779.45</b>		
<b>Object 430</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
	0.00	01-1107-430-02007	
<b>Total</b>	<b>\$0.00</b>		

<b>Object 540</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
American School For The Deaf	576.80	01-1200-540-01120	Audiology Equipment Rental May
West Music	4,680.00	01-1103-540-01003	203829-Sonor Global Beat 15 set of Off Instrument Combo w/fiberglass
Tennant Sales & Service Co	905.35	01-2540-540-00254	Burnisher Repair-Bridge Board Shop Supplies & Disposable Fees
RICOH USA	1,038.00	01-2200-540-01220	Period 5/19/17-6/18/17 Copier Lease Monthly Contract Fee
WB Mason	1,790.40	01-2540-540-00254	Cubical For CORR Room
Apple Inc	72,769.90	01-2600-540-02260	MacBook Pro 13", Bretford Mobility Cart, MagSafe Adapter & MagSafe 2 Adapter
RICOH	1,687.17	01-2200-540-01220	Period 2/7/17-5/6/17 Copy Charges
<b>Total</b>	<b>\$83,447.62</b>		
<b>Object 640</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Ashford Student Activity Fund	25.00	01-2200-640-02220	BOE-Class of 2017 Yearbook Ad
CABE	2,596.00	01-2200-640-01220	Annual Basic Membership Dues
NELMS	295.00	01-2200-640-01220	FY 2017-2018 Annual Membership Renewal
Dollar Tree	58.02	01-2200-640-04220	White Poster Board 22" x 28" QTY# 100
CT Invention Convention	60.00	01-2200-640-01220	CIC State Finals-Fee For 2 Students
Discount Mugs	223.52	01-2200-640-04220	Black/Lime Java Coffee Mugs-Impression & Screen Charges Included
National Pen Co. LLC	239.90	01-2200-640-04220	Personalized Ashford School Paragon Pens Wolf & Moon Logo
Mike Bendzinski	200.00	01-2200-640-01220	10th Annual Middle School Track & Field Championship
Gregory & Howe Inc	130.00	01-2200-640-05220	Bus Driver Drug Screen (G. Celotti & J. Ferrence)
Big Y Foods	71.69	01-2200-640-02220	Food Supplies For Teacher Week
<b>Total</b>	<b>\$3,899.13</b>		
Report Total	148,704.00		
BMSI Total	148,704.00		
<b>Variance</b>	<b>\$0.00</b>		
<b>Dr. Longo Contracted \$1,500</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
	0.00	01-2200-640-03220	
	0.00	01-2200-640-03220	
<b>Total</b>	<b>\$0.00</b>		
<b>Amount Remaining</b>			
Contracted Amount	1,500.00		
Amount Spent	0.00		
<b>Total</b>	<b>\$1,500.00</b>		





Mrs. Kaitlyn Mielniczuk

June 8, 2017

1201 Hartford Pike

Dayville, CT. 06241

Dear Mr. Hopkins and the Ashford School Community,

Thank you for the opportunity to serve the Ashford community for the past three years. In these three years I have grown significantly with my caliber of teaching, developed fantastic colleague relationships, and had the privilege of teaching students who have forever touched my heart.

I am writing this letter to formally announce my resignation as an elementary school teacher at Ashford School effective at the end of the 2016-2017 academic school year. An opportunity was presented to me that would allow me to teach in the community where I attended school, where I currently live, and where my children go to school. I know that this decision is what is best for my family.

I greatly appreciate all of the support that the staff and administration has shown me, and it was a privilege to belong to the Ashford School community.

Respectfully,



Kaitlyn S. Mielniczuk

**Brendan J. Gillotti**  
41 Hollandale Rd. Danbury, CT 06811  
203-470-5381  
[brendangillotti@gmail.com](mailto:brendangillotti@gmail.com)

## PROFILE

I am an experienced and highly motivated individual in the Health and Physical Education field seeking professional opportunities to enhance my growth in the field of teaching and coaching. I possess exceptional leadership qualities, a talent for problem solving, self-efficiency and excellent time management skills.

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## EDUCATION

**Graduate of Eastern Connecticut State University, Willimantic, CT** **Dec 2015**  
- Health and Physical Education  
- 3.61 GPA through spring of 2015  
- Deans List Fall Semester 2012, 2013, 2014 and Spring 2015

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## PROFESSIONAL EXPERIENCES

**Physical Education & Health Teacher at Killingly High School** **Feb 2017 – Present**  
*Teaching Physical Education & Health*  
Responsible for all teaching, planning and assessment along side three other teachers at Killingly High School. Position opened up due to a teacher stepping away to take on an assistant principle roll at the middle school in district. Currently under contract till the end of the 2016 -2017 school year.

**Long Term Sub at Killingly Memorial School** **Dec 2015 – March 2016**  
*Teaching Physical Education*  
Responsible for all teaching duties and planning a full time teacher would be asked to do. I filled in for a woman who was out on maternity leave. I started on December 21<sup>st</sup> and will be finished at the end of March 2016.

**Eastern Connecticut State University Student Teaching First Placement** **Fall 2015**  
*Teaching Elementary Physical Education*  
Responsible for planning, organizing and leading activities for grades K-5 at W.B Sweeney Elementary School in Windham CT. I was placed at this school from August 25<sup>th</sup> through October 16<sup>th</sup>. While at Sweeney I attended staff meetings, after school cross country races and school open house. I worked alongside Kim Switchenko while at Sweeney School.

Kim Switchenko - 860-465-2420 [KSwitchenko@windham.k12.ct.us](mailto:KSwitchenko@windham.k12.ct.us)

**Eastern Connecticut State University Student Teaching Second Placement** **Fall 2015**  
*Teaching Secondary Physical Education*

Responsible for planning, organizing and leading activities for grades 9-12 at Bolton High School in Bolton CT. I was placed at this school from October 19<sup>th</sup> through December 10<sup>th</sup>. I worked alongside David Humiston while at Bolton High School.

David Humiston - 860-643-2768 [david.humiston@boltonct.org](mailto:david.humiston@boltonct.org)

**Eastern Connecticut State University Internship****Spring 2015***Teaching Pre-School Physical Education*

Responsible for planning out and creating lesson plans that are developmentally and instructionally appropriate for Pre-School students. I then take these lessons and taught the students in small group settings.

**Kappa Delta Pi****Fall 2015 - Present***Member*

- *Kappa Delta Pi is the international honor society for education.*
- I was inducted the fall of 2015 and now play and active role at meetings.

**Eastern Connecticut State University Employee****Fall 2014 - 2015***Sports Information Worker*

Responsible for filming and recording stats for NCAA Division 3 sports teams on campus. I have also worked PA for women's soccer.

**Student Athlete Academic Committee****Fall 2014 - 2015***Officer: Vic President*

As the Vic President I am responsible for leading discussions at meetings and addressing changes that student athletes would like to see changed on campus or in the athletic community. I act the middle man between the athletes and the administration.

**College Athlete****Fall 2012 - Spring 2015***Men's Lacrosse*

- Maintained a 3.61 GPA while balancing a college sport at the university level.
- Took on a leadership role on the team
- Only student athlete to be recognized as an outstanding scholar athlete in the spring of 2015

**Danbury Park and Recreations****Summer 2012-2014***Camp Counselor*

- Responsible for planning out all daily activities for the children.
- Overseeing activities.
- Task management.

**Unified Special Olympics****Fall 2010 and 2011***Assistant football coach*

- Organizing and running drill.
- Practice preparation/operations.
- Task instruction and demonstration.

**Lacrosse Coach and Counselor****Summer 2013-Present***Progression Lacrosse*

Responsible for assisting with all daily activities of running a sports camp-including administrative duties, overseeing camp store, coaching, player management on and off the field, evaluating players, and providing a positive role model for campers.

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**ADDITIONAL INTERESTS**

- |            |           |                   |
|------------|-----------|-------------------|
| - Lacrosse | - Fishing | - Public speaking |
| - Skiing   | - Hiking  |                   |





**Connecticut State Department of Education  
Certification Verification (Educator Copy)  
Bureau of Educator Standards and Certification**

Educator ID Card
<b>EIN: 6428661555</b>
<b>BRENDAN J. GILLOTTI</b>
<b>USER NAME: GillottiB</b>
You may access your certification records on-line at: <a href="http://www.ct.gov/sde/cert">www.ct.gov/sde/cert</a>

**BRENDAN J. GILLOTTI**  
**Educator ID Number: 6428661555**  
**INITIAL EDUCATOR**  
**Certificate Number: C022017001296**  
**January 26, 2016 TO January 25, 2019**

Endorsement Code	Endorsement Description	Endorsement Date
044	Physical Education, Pre-K through Grade 12	1/26/2016
043	Health, Pre-K through Grade 12	1/17/2017
	(End of List)	

June 8, 2017

Dear Ashford Board of Education Members,

I have been a full time employee of Ashford School since August of 2015, holding the position of Special Education Para-educator. I'm currently pregnant with an expected due date of July 27, 2017. Although my expected due date falls during the summer break between school years, I am anticipating that time will be needed after my child's birth to recover and care for my newborn baby. Therefore, I am writing to request an official Maternity Leave of absence to take place for the beginning of the 2017-2018 school year.

Thank you,



Megan Gendron  
Special Education Para-educator  
Ashford School