

**Series 5000  
Students**

**NON-RESIDENT ADMISSION/TUITION**

The Board of Education authorizes the Superintendent to accept non-resident students in the Ashford Public Schools in accordance with the criteria set forth in this policy.

**I. General Provisions:**

The following terms and conditions are to be used as guidelines when determining eligibility of non-resident students enrolling or continuing in Ashford Public Schools:

- A. The Superintendent or his/her designee may approve the enrollment or continuation of a non-resident student in attendance if class size and other considerations such as the availability of resources permit. Decisions regarding class size and/or the availability of resources shall be made by the Superintendent.
- B. The Superintendent or his/her designee shall not hire additional staff to permit enrollment of non-resident students under this policy.
- C. Non-resident students shall be assigned to whatever class the Superintendent or his/her designee deems appropriate.
- D. Non-resident student attendance shall be for one school year or less.
- E. Non-resident student attendance may be extended from year to year at the discretion of the Superintendent or his/her designee.
- F. This policy does not obligate the Board of Education to provide special education programs or services or create unique programs for students. If a non-resident student is enrolled or continued in the Ashford Public Schools, and such student is eligible for services under the Individuals with Disabilities Education Act (“IDEA”), the Ashford Public Schools shall not act as the local education agency for such child. In instances where special or additional services are provided for a non-resident student, a supplemental tuition or fee may be charged based upon the actual costs associated with providing the special or additional services.
- G. Parents enrolling their children in the Ashford Public Schools shall be required to execute a written contract with the Board, in a form satisfactory to the Superintendent of Schools. In the event that a student’s school district of residence is providing full or partial financial support for the student’s attendance at the Ashford Public Schools, a written contract with the school district of residence is required prior to enrollment.

H. Application for initial enrollment shall be made in writing on a form supplied by the Superintendent or his/her designee.

I. Application for continued enrollment shall be made on an annual basis, in writing on a form supplied by the Superintendent or his/her designee.

J. All non-resident students or their parents or guardians, or the school district of residence, shall provide necessary transportation to and from school.

K. A non-resident student's continuation in the Ashford Public Schools will be contingent upon the student's compliance with all applicable rules and regulations of the Board of Education, satisfactory academic progress, and the availability of staff and school resources. The Superintendent or his/her designee may terminate the non-resident student's enrollment at any time where, in his or her opinion, continuation is not in the best interest of the school system or the student. In the case of a disciplinary disenrollment, the Superintendent shall provide the student with notice of the charges and an opportunity to be heard. The Superintendent's decision regarding disciplinary disenrollment shall be final, and a Board of Education hearing is not required prior to such termination.

L. Notwithstanding the foregoing, if the application of this non-resident student admission policy conflicts with the Board of Education's obligations under the McKinney-Vento Homeless Education Assistance Act, 42 U.S.C. §§ 11431 et seq. or applicable state or federal law, the Board of Education shall act in a manner consistent with its obligations thereunder.

Only non-resident students who meet the criteria set forth in this policy may enroll or continue in enrollment within the Ashford Public Schools.

## **II. Tuition Students:**

A. Tuition or additional fees, if applicable, must be paid in advance on or before the first day of the school year, and on or before January 1st. In the event a student withdraws or is terminated from enrollment in the middle of the school year, pro-rata fees will be refunded. Tuition may be paid by the school district of residence or by the parent(s)/guardian(s) of the non-resident student, pursuant to the written contract requirement referenced above.

B. An annual tuition rate shall be set by the Board of Education. Students requiring additional educational services may be charged additional fees based on the cost of the services provided.

### **III. Waiver of Tuition for Certain Students:**

Upon written parental request, if the general conditions above are met, non-resident students may be allowed by the Superintendent of Schools in his/her discretion to attend Ashford School without tuition under one or more of the following conditions:

- A. A student whose parent or legal guardian purchases or leases property in Ashford and expects to occupy such property within **90 school days** will be allowed to register in the Ashford Public Schools, provided that the sufficient documentation is provided, as determined by the Superintendent.
- B. A student whose parent or guardian moves from Ashford during the last **90 school days** of the school year will be permitted to finish the school year, with written permission of the Superintendent of Schools.
- C. A student whose parent or guardian has moved from Ashford may continue in the Ashford Public Schools until the end of the current marking period with the written permission of the Superintendent of Schools.

### **IV. Children of Certified Staff Members:**

The Superintendent of Schools or his/her designee may permit a non-resident certified staff member to enroll his/her child or children in established programs within the school district, as long as any such child is eligible for admission under the general provisions of this policy, set forth above at Section I.

In the event that class size and other considerations such as the availability of resources as determined by the Board limit the number of children of certified staff members that may be permitted to enroll at a particular grade level, the children of certified staff members shall be accommodated on a first come, first serve basis, with preference being given to those children already enrolled within the district schools or programs.

Any non-resident certified staff member who elects to enroll his or her child in the Ashford Public Schools shall receive a per child credit, as set by the Board on an annual basis. Any additional charges for the child of a certified staff member shall be the sole responsibility of the certified staff member.

All fees must be paid in advance on or before the first day of the school year, and on or before January 1st. In the event a student withdraws or is terminated from enrollment in the middle of the school year, pro-rata fees will be refunded.

The Board of Education, in its discretion, reserves the right to terminate or amend the non-resident attendance benefit for certified staff members, at any time.

**V. Review of Policy:**

The Board of Education shall review this policy on an annual basis.

Approved by the Ashford Board of Education:            October 19, 2017