

Ashford Board of Education
Regular Meeting Minutes – October 4, 2018
7:00 pm
Ashford School District Office Conference Room

Note: Per CGS 10-218, Board of Education Meeting Minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exceptions of motions and votes recorded, the minutes are unofficial until they have been read and approved by a majority vote by the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call to Order

Vice-Chair Marian Matthews called the meeting to order at 7:06 pm. Present were members Jane Urban, Kay Warren, Shannon Gamache and John Calarese (7:24pm). Also in attendance was Superintendent Longo, Asst. Principal Dukette, Ashford Food Service Dept. employees Karen Samperi and Kim Johnston and recording secretary Jen Barsaleau. AEA representative Carly Imhoff and resident Rebecca Haeger were in the audience. Board members John Lippert and Lisa Donegan were unable to attend.

Authorization to Request Release of Unexpended Educational Funds

Previous action taken by the Capital Projects Committee, Board of Selectmen and the Board of Finance authorized up to \$20,000 for school facility architectural services. The Board of Selectmen recommend that the Board of Education request the Board of Finance transfer of funds from the Unexpended Educational Funds account to the Capital Budget – School Facility Repairs account to satisfy the proposal of Friar & Associates in the amount of \$24,000 for these services.

Motion made by K. Warren to request that the Board of Finance transfer of \$4,000 from the Board of Education Unexpended Educational Funds account to the Capital Budget – School Facility repairs account in order to satisfy the proposal of Friar & Associates. Motion seconded by J. Urban and carried unanimously.

Committee Worksessions (any of all of these committees may meet in break out sessions)

Building & Grounds, Cafeteria, Curriculum Advisory, Finance, Long Term/Capital Planning, Personnel, Transportation, Policy

- Cafeteria

All members of the cafeteria committee were present. Creating, packaging and distribution of salads were discussed with Ms. Samperi and Mrs. Johnston. Salad as a reimbursable meal, ordering, sustainability, product waste and composting were also discussed. The work session closed at 7:29 pm.

Motion made by S. Gamache to add item 3a to the agenda, “Opportunity for Public Comment”. Motion seconded by J. Urban and carried unanimously.

- Transportation

Notes from the 9/20 that were taken by Mr. Calarese and Mrs. Warren were distributed and reviewed. They will be edited to reflect that Mrs. Haeger was present at the meeting. Difficulties reaching the coordinator were discussed. Calls will be forwarded to another extension when the coordinator is unavailable. The Superintendent will gather information concerning the outsourcing of regular and special transportation services. The work session closed at 7:40 pm.

- Long Term/Capital Planning

Dr. Longo distributed capital project notes from the past few years. The most recent five-year plan will be revisited at the 10/18 or 11/1 meeting. Ms. Matthews requested that “Facilities Update” be added to regular meeting agendas. The work session closed at 7:45 pm.

- Curriculum Advisory

The committee held its first meeting earlier in the evening. The next meeting will be 11/1 at 6:30 pm. The group will start with a review of the science curriculum, followed by math.

Opportunity for Public Comment

Mrs. Haeger commented that she was concerned that the transportation committee had not met in the recent past. From her own experience as a driver, she felt some of the information shared at that meeting was not objective, and that her interest in transportation is as a parent and taxpayer. She would like to see all committees meet more often and that the board monitor meeting frequency and attendance.

Motion made by K. Warren to add item 4a to the agenda, “Next Meeting Date/Agenda Items.” Motion seconded by J. Calarese and carried unanimously.

Next Meeting Date/Agenda Items

Superintendent Evaluation, ED099 Child Nutrition Programs, consolidated grant application, first reading of policy series 5000, facilities update, 5-year capital plan, Sustainable CT.

Motion to adjourn the meeting (8:04pm) made by K. Warren, seconded by S. Gamache and carried unanimously.

Recorded by:

Jennifer Barsaleau
Recording Secretary