

Ashford Board of Education  
Ashford, Connecticut  
Meeting Agenda  
November 15, 2018  
**7:00 pm**  
Ashford School  
District Office Conference Room 14

1. Call To Order
2. Communications
3. Opportunity for Public Comment
  - a. FY 20 Ashford School Budget
  - b. Posted Agenda Items
4. Approval of Minutes: 11/01/2018
5. Committee Break Out Sessions
  - a. Transportation
  - b. Personnel
  - c. Long-Range Capital Planning
6. Committee Reports to Board
7. New Business
  - a. FY 19 Audit Report
  - b. First Reading of Policies (Series 1000: Visitors)
8. Old Business
  - a. Prioritize Capital Projects/Energy Audit Lists
  - b. FY 20 Budget Planning Follow Up
9. Next Meeting Date/Agenda Items
10. Second Opportunity for Public Comment
11. Adjournment

**Ashford Board of Education Goals**

Curriculum – Ensure a Kindergarten to 8th grade curriculum that challenges students to use methods of inquiry to solve problems, think critically, and express themselves creatively and effectively.

Financial - Develop a budget that ensures the best possible education while being fiscally responsible to taxpayers.

Culture - Foster an environment of physical and emotional health and wellness for all. Support a community that recognizes professional expertise and provides diverse opportunities that enhance teaching and learning.

Community Relations and Facilities - Provide opportunities for enhanced community engagement and serve as a leader for Ashford in enhancing energy efficiency, developing a maintenance and restoration plan that extends the school's useful life and demonstrates environmental responsibility.

*All meetings, conferences, programs and activities at Ashford School are available, without discrimination, to individuals with disabilities as defined by the Rehabilitation Act of 1973 and/or Title II of the American with Disabilities Act. Individuals with disabilities requesting relocation of this meeting should call the Superintendent at 429-1927 or e-mail a request to [jplongo@ashfordct.org](mailto:jplongo@ashfordct.org) not later than 2 working days prior to the meeting. Hearing impaired individuals may communicate their request for accommodations by using the e-mail address above, or calling the State of CT TDD relay service (800) 842-2880 or the national relay service number (800) 855-2880.*

**Fiscal Year July, 2019 through June, 2020**

**Monday, February 11:    Region 19 Budget distributed to member Towns**

**Thursday, March 7: Ashford School Budget presented to BOF and BOS by BOE**

**Thursday, March 21:      Ashford Town Budget:**

- BOF adopts proposed Budget
- BOF sets date and approves notice for Public Hearing

Monday, April 1: Town Budget Books available to Public

**Tuesday, April 9: Ashford Town Budget - PUBLIC HEARING**

**BOF Special Meeting immediately following Public Hearing**  
**Final Budget adjustments**

Wednesday, April 10: BOS sets dates and approves notice for Town Meeting and Referendum

Monday, April 15: Town Budget books available to Public

**Tuesday, April 23: Ashford Town Budget - ANNUAL MEETING**

**Monday, May 6:                      Region 19 Budget - Annual Meeting**

**Tuesday, May 7:** **Ashford Town Budget - REFERENDUM**  
**Region 19 Budget - REFERENDUM**

## Ashford School District

### Ashford Board of Education - 2019 Meeting Schedule

*Unless otherwise posted, all meetings will be held in District Office conference room 14.  
The board reserves the right to schedule one or more subcommittee meetings that will on the agenda for the first Thursday meeting of the month. The regular meeting schedule is as follows:*

#### ***January***

January 3, 2019

January 17, 2019

*January 31, 2019 (optional)*

#### ***February***

February 7, 2019

February 21, 2019

#### ***March***

March 7, 2019

March 21, 2019

#### ***April***

April 4, 2019

April 18, 2019 (school vacation week)

#### ***May***

May 2, 2019

May 16, 2019

*May 30, 2019 (optional)*

#### ***June***

June 6, 2019

June 20, 2019

#### ***July***

July 18, 2019\*

#### ***August***

August 15, 2019\*

#### ***September***

September 5, 2019

September 19, 2019

#### ***October***

October 3, 2019

October 17, 2019

*October 31, 2019 (optional)*

#### ***November***

November 7, 2019

November 21, 2019

#### ***December***

December 5, 2019

December 19, 2019

\*During the months of July and August, meetings may be canceled or postponed at the discretion of the board chair.

Ashford Board of Education  
**Regular Meeting Minutes – November 1, 2018**  
**7:00 pm**  
**Ashford School District Office Conference Room**

*Note: Per CGS 10-218, Board of Education Meeting Minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exceptions of motions and votes recorded, the minutes are unofficial until they have been read and approved by a majority vote by the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.*

**Call to Order**

Chair John Lippert called the meeting to order at 7:16 pm. Present were members Jane Urban, Shannon Gamache, Lisa Donegan, John Calarese and Marian Matthews. Also in attendance was Superintendent Longo, Business Manager Lisa Dyer and recording secretary Jen Barsaleau. AEA representatives present were Carly Imhoff, Jason Horn and Jennifer Lindsay. Nichole Rice, Tucker Rice, Michael Percy, Eliza Parra, Gabe Kennedy, Kate Lindsay, Jennifer Lesczynski, Rebecca Haeger, Kim Kouatly and Chuck Funk were present in the audience. Unable to attend was Board member Kay Warren.

**Communications**

- John Lippert read an email from recreation director Sherry York thanking Ashford students and Mr. Dukette for community service work performed on 9/29 at Pompey Park.
- The November 1<sup>st</sup> enrollment report was distributed.

**Opportunity for Public Comment**

- There were several freshmen students in the audience. Tucker Rice and Kate Lindsay spoke about their transition from Ashford School to high school. Both students found their teachers at Ashford School to be “amazing”, but both noted a distinct difference in the amount of homework they are now receiving versus little received while at Ashford School. Mr. Rice said that more homework here, teaching of note taking, typing and time management skills might make transition easier. Ms. Lindsay stated that while at Ashford School, she never had more than one test or quiz on the same day, but at E.O. Smith she may have three on any given day. She thinks Ashford School should allow more than one test per day since it is done in high school.
- Kim Kouatly expressed concern that there is little or no homework given in middle school. She is concerned that the teaching of time management skills is lacking. She inquired about allowing parents to purchase athletic uniforms directly to ensure proper fit, and either keep them, or donate them after the season. She noted most of the cross country/track uniforms fit poorly, or are well worn with letters peeling or falling off.
- Nichole Rice referred to the Alumni Survey results noting that the percentage of students who responded that they were prepared for high school is very low. She feels there should be more directives to assign homework, to better prepare students for high school and the teaching of study skills.

Member Lisa Donegan would like to have this survey done annually.

**Approval of Minutes: 09/20/18; 10/04/18**

**Motion made by Marian Matthews to approve the minutes of 09/20/18. Motion seconded by Lisa Donegan and carried with one abstention (Shannon Gamache).**

**Motion made by John Calarese to approve the minutes of 10/04/18. Motion seconded by Jane Urban and carried with two abstentions. (John Lippert, Lisa Donegan)**

**District Administrative Reports**

- Dr. Longo’s noted that his report is designed to give an overview of what is happening at the school and in the district. Dr. Longo stated that particular attention needs to be directed to capital planning and that considerable time needs to be devoted to this item on the board’s agenda. Brief discussion followed about the greenhouse. Dr. Longo noted that the content of his Ashford Citizen article was meant to preface the logic behind budget requests.
- Lisa Dyer distributed a consolidated check register for the period 9/15/18 – 10/31/18 noting that an FY 18 Kloter Farms check was lost and was reissued during this time period. Mrs. Dyer distributed a working draft of the FY 20 budget. This percentage increase reflects all budget requests made by the administration to the superintendent, which was the directive of the Board of Education and the Board of Finance. The BOE’s Finance Committee will meet during the 11/15 meeting to discuss the FY 20 budget.

John Lippert and Mr. Funk discussed scheduling a three-board meeting to review the FY 20 budget process. Lisa Dyer will finish the draft, including narrative text prior to the next meeting.

**Administrative Reports (Principal, Asst. Principal)**

A combined administrative report was distributed along with a copy of the spring 2018 alumni survey results. Responses to the survey came from both students and parents. Students will be invited to a January BOE meeting to share their experiences in speaking to astronauts and creating an experiment that will be aboard the International Space Station. John Lippert noted that he and John Calarese attended the CT Elementary Principal of the Year dinner honoring Mr. Hopkins. He noted that there were a great many staff members who also attended, and that it was a great night for Ashford. Dr. Longo stated that we have quality instruction, and it is quite obvious we have a very active group of educators, and this is significant to our success.

It was also noted that the Ashford Lady Wolves won the QVJCC championship earlier in the day and had an undefeated season.

More conversation followed about the role of teachers in overall high school preparedness including meaningful homework, targeted intervention and study skills.

**New Business**

**a. Request Approval of Leave of Absence**

Classroom teacher Kellie Gauvin has requested a maternity leave of absence commencing on or about March 18, 2018.

***Motion made by Jane Urban to approve the leave request of Kellie Gauvin. Motion seconded by Shannon Gamache and carried unanimously.***

**b. Authorization to Submit Consolidated Grant Applications**

Grant applications for Title I, Title II, Title III and Title IV were all due 10/31/18. As the board did not meet on 10/18, the grants were submitted to comply with that deadline. Dr. Longo requests a motion to acknowledge this action.

***Motion made by Lisa Donegan to acknowledge submission of the consolidated title grant applications as stated. Motion seconded by Jane Urban and carried unanimously.***

**c. USDA Child Nutrition Program Agreement**

This agreement, ED099, will now be a permanent agreement on file with CT School Nutrition Programs. Previously, it had to be filed each time there was a change in any of the roles associated with filing of school lunch reimbursement claims.

***Motion made by John Calarese to authorize the execution of the permanent ED099 Program Agreement with no changes to those currently authorized individuals. Motion seconded by Shannon Gamache and carried unanimously.***

**d. First Reading of Policies** (Series 1000: Visitors) (Series 5000: Administration of Medications; Attendance, Truancy and Chronic Absenteeism; Drug and Alcohol Use by Students; Food Allergies and/or Glycogen Storage Disease; Health Assessments; Immunizations; Restraint and Seclusion; Student Discipline; Student Records)

The Series 1000 policy was omitted in error. Summary of the changes to the Series 5000 policies listed were distributed in the board packet. The changes are prepared by legal counsel and may not be altered without permission and represent first reading by the Board. They will be added to a future agenda for second reading and adoption.

**Old Business**

**a. Facilities Update**

A facility update report was distributed.

**b. FY 20 Budget Planning Follow Up**

The 12/6 board meeting will be a budget worksession with opportunity for public comment, a K12 notice will be sent to notice the public session.

**Next Meeting Date/Agenda Items**

There will be a Special Meeting Nov. 15<sup>th</sup> at 6:30 pm for Superintendent Evaluation. Regular meeting items: 3-board meeting & FY20 budget; athletic uniforms; capital projects/energy audit priorities.

Committee break out sessions will be Transportation, Long Range/Capital Planning and Personnel.

**Second Opportunity for Public Comment**

- Rebecca Haeger stated that by far, the majority of teachers are amazing. Feedback from the middle

school teachers is needed with respect to the survey related discussions. Introducing such big changes as being taught in groups has value, but is that driving teaching philosophies?

- Kim Kouatly spoke about homework, and that it reinforces what the students learn. She echoed Mrs. Haeger statement stating “don’t forget what is needed in high school”. Technology has affected kids writing skills. Keyboarding class is needed, study skills should be teacher driven.
- Jennifer Lesczynski agreed with Mrs. Kouatly about technology, and added there is data that confirms that people remember things better when they have written them by hand.

**Motion to adjourn the meeting (9:22pm) made by Marian Matthews, seconded by Lisa Donegan and carried unanimously.**

Recorded by:

Jennifer Barsaleau  
Recording Secretary



## Presentation to the Board of Finance

### 2018 Audit Results

## Town of Ashford, Connecticut

Presented by:  
Michael J. VanDeventer, CPA, Partner  
Lauren A. Messina, CPA, Manager

November 8, 2018

## Agenda

- Scope of Work
- Auditor's Reports
- Financial Highlights
- Required Communications
- Questions

## Scope of Work

**Audit of Financial Statements performed in accordance with the following:**

- Auditing standards issued by the American Institute of Certified Public Accountants
- Government auditing standards issued by the Government Accountability Office

**State Single Audit performed in accordance with the following:**

- State of Connecticut, OPM Compliance Supplement to the State Single Audit Act
- Applicable grant and contract agreements

**Town did not meet the threshold for having a federal single audit. The threshold is \$750,000 and the Town spent approximately \$340,000 in federal awards.**

**Agreed-Upon Procedures on End of Year School Reports (EFS)**

- Procedures required by the State of Connecticut Department of Education

## Auditor's Reports

### Report on Financial Statements

- Unmodified "clean" opinions on the following opinion units:
  - Governmental activities
  - Each Major Fund:
    - General Fund
    - Capital Nonrecurring Fund (Assets > 10%)
    - Small Cities Grant Program Fund (Assets > 10%)
  - Aggregate remaining fund information:  
(Special Revenue, Permanent, Pension Trust, Private-Purpose Trust, and Agency Funds)

### Report on Compliance and on Internal Control over Financial Reporting

- We are not reporting any material noncompliance of laws and regulations
- We are not reporting any significant deficiencies or material weaknesses over financial reporting

## Auditor's Reports *(Continued)*

### State Single Audit

- Report on Compliance and on Internal Control at the State Financial Assistance Level
  - Fiscal Year 2018: \$4,094,140 expended, \$587,808 nonexempt
  - Major Programs:
    - Town Aid Road Grants - \$292,910
    - Local Capital Improvement Program - \$91,233
  - Unmodified “clean” opinion on compliance
  - We did not report a significant deficiency over in internal control over grant compliance

## Financial Highlights *(Continued)*

### **General Fund – Budgetary Highlights (Page 46)**

- Original budget did not provide for the use of fund balance to balance the budget
- Final budget included an additional appropriation of \$352,301 to transfer funds to the Capital Nonrecurring Fund for future capital purposes
- Actual change in fund balance was a decrease of \$164,322, resulting in a favorable budgetary variance of \$187,979
- Revenues were \$123,609 less than budgeted
  - Budgetary shortfall in education cost sharing in the amount of \$315,073, offset by favorable property tax collections of \$121,283
- Expenditures were \$311,588 less than budgeted (+2.31% favorable variance)
  - No budgetary noncompliance issues were identified.

## Financial Highlights *(Continued)*

### **Governmental Funds – Highlights** (Pages 15 and 17)

- Combined ending fund balances as of June 30, 2018 totaled \$4,399,722, a decrease of \$17,101 from the prior year
- Total fund balances consisted of the following:
  - General Fund: \$2,010,480, a decrease of \$79,136 from the prior year
    - \$1,796,923 is unassigned, which represents 12.5% or 1.5 months of fiscal 2019 budgetary expenditure appropriations
  - Capital Nonrecurring Fund: \$625,170, an increase of \$59,835 from the prior year
  - Small Cities Grant Program Fund: \$1,533,762, a decrease of \$10,314 from the prior year
    - Includes \$81,725 in program income available for spending and loans outstanding of \$1,452,037
  - Other Funds: \$230,310, an increase of \$12,514 from the prior year
    - Deficit fund balance of \$1,095 in the School Cafeteria Fund to be funded in fiscal 2019

## Financial Highlights *(Continued)*

### **Government-wide Financials – Highlights (Pages 13 and 15)**

- Positive unrestricted net position of \$2,350,476
  - No liabilities for defined benefit pensions
  - Low levels of long-term bonded debt (debt service represented 2.0% of fiscal 2018 budgetary expenditure appropriations)
- State Teachers' Retirement System
  - The net pension liability for the State Teachers' Retirement System attributed to the Town totaled approximately \$10.3 million as of June 30, 2017 (most recent available reporting by the Board). This liability is currently carried by the State. On-behalf payments totaled approximately \$776 thousand

## Financial Highlights *(Continued)*

### **Government-wide Financial Highlights *(Continued)*** (Pages 13 and 15)

- Other Post-employment Benefits
  - Implementation of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, resulted in a decrease in the Town's beginning net position as of July 1, 2017 in the amount of \$701,348
  - Retiree health benefits for eligible teachers and administrators of the Board of Education
  - State law allows retirees access to the Board of Education's healthcare plan provided to active employees
  - Actuarial determined liability for these benefits total \$767,971 as of June 30, 2018
  - Benefit payments totaled \$32,383 for the year ended June 30, 2018

## Required Communications

### **Auditor's Responsibility under U.S. Generally Accepted Auditing Standards**

#### **Planned Scope and Timing of the Audit**

- No changes in the scope or timing of the work that was originally agreed-upon

#### **Significant Audit Findings**

- Qualitative Aspects of Accounting Practices
  - The Town was required to implement GASB Statement No. 75 on OPEB, which resulted in an adjustment to the Town's beginning net position and additional disclosures have been included in Note 10
- There were no difficulties encountered in performing the audit
- There were no uncorrected misstatements
- There were no disagreements with Management
- Management Representations – No unique representations will be obtained
- We were not aware of any management consultations with other independent accountants

## Required Communications (*Continued*)

### Written Internal Control Recommendations:

- Town and Board of Education - *Evaluation of Current Accounting System*
- Town and Board of Education - *Information Technology and Cybersecurity Assessment*
  - Town has obtained an assessment and is working towards implementing recommendations
- Town and Board of Education - *Review and Update Financial Policies and Procedures*

## Questions?

**Michael J. VanDeventer, CPA, Partner**

860-781-7924

[mvandeventer@mahoneysabol.com](mailto:mvandeventer@mahoneysabol.com)

**Lauren A. Messina, CPA, Manager**

860-781-7932

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Series 1000  
Community/Board Operation

**POLICY REGARDING VISITORS AND OBSERVATIONS IN SCHOOLS**

The \_\_\_\_\_ Board of Education (the “Board”) encourages visits by citizens, taxpayers, and parents to all school buildings. In order to promote a safe and productive educational environment for all students and staff, the Board-~~of Education~~ requires all visitors to receive prior approval from the school Principal or his/her designee before being permitted to visit any school building. The Board-~~of Education~~, through the administration, reserves the right to limit visits in accordance with administrative regulations.

The Board further desires to work collaboratively with parents with an educational nexus with the district, its educational programs or the student being observed, to observe their students in their current classrooms or observe proposed educational placements in the Board’s schools. The Board, through the administration, reserves the right to limit observations of current and proposed educational placements in accordance with administrative regulations and the Board’s Guidelines for Independent Educational Evaluations.

Upon arrival, all visitors and observers must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors’ reception area of the school office, prominently displaying visitors’ badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors/observers have authorized access, and complying with directives of school officials at all times.

Legal References:

“Guidelines Regarding Independent Educational Evaluations at Public Expense and In-School Observations,” Connecticut State Department of Education (Mar. 28, 2018).

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

~~July 2013~~ 8/12/18

**Series 1000  
Community/Board Operation**

**ADMINISTRATIVE REGULATIONS  
REGARDING VISITORS ~~TO THE~~ AND OBSERVATIONS IN SCHOOLS**

1. Any person wishing to visit a school building, and/or observe any student program, must obtain prior approval from the building Principal or responsible administrator of the respective school building or program.
2. A visitor to any school building or program must be able to articulate a legitimate reason for his/her proposed visit and/or observation. Where the visitation involves direct contact with district students, or observation of an identified student or student program, the visitor must have a sufficient educational nexus with the district, its educational programs or the student to support such request.
3. All visits must be reasonable in length and conducted in a manner designed to minimize disruption to the district's educational programs.
4. When a parent/guardian makes a request to observe an identified student or student program, the request will be reviewed with the student's parent/guardian to determine the purpose of the observation, specific questions being addressed, the location(s) of the observation, and the date, time and length of the observation.
5. When determining whether to approve a request to visit and/or observe individual students or student programs, the building Principal or responsible administrator shall consider the following factors:
  - a. the frequency of visits;
  - b. the duration of the visit;
  - c. the number of visitors involved;
  - d. the effect of the visit on a particular class or activity;
  - e. the age of the students;
  - f. the nature of the class or program;

- g. the potential for disclosure of confidential personally identifiable student information;
- h. whether the visitor/observer has a legitimate educational interest in visiting the school;
- i. whether the visitor/observer has professional ethical obligations not to disclose any personally identifiable student information; **and**
- j. any safety risk to students and school staff; **and**

k. compliance with the Board's Guidelines for Independent Educational Evaluations, if applicable.

**5.6.** The building Principal or responsible administrator has the discretion to limit, or refuse, requests for visits and/or observations of student programs in light of the above criteria. When a requested observation is refused, the building Principal or responsible administrator will provide the parent/guardian with the reason for the decision and will work to develop alternative ways for the parent/guardian to obtain the information the parent/guardian seeks.

**6.7.** If a building Principal or responsible administrator approves a request to visit a school building and/or observe a student program, arrangements must be made in advance to ensure that the visit will not disrupt educational programs. The length and scope of any visit shall be determined by the building Principal or responsible administrator in accordance with these regulations and accompanying Board policy. The building Principal or responsible administrator shall determine a reasonable amount of time for observations of individual students or student programs.

**7.8.** Upon arrival, all visitors must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors' reception area of the school office, prominently displaying visitors' badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors have authorized access, and complying with directives of school officials at all times.

**9.** The district has an obligation to maintain the confidentiality of personally identifiable student information. All visitors and observers must restrict their visits and observations to the purpose identified in the request to visit or observe and are strictly prohibited from observing or collecting information on other students within the school. If the visitor/observer views, accesses or otherwise obtains personally identifiable student information concerning another student, the visitor/observer must notify the building Principal or responsible administrator as soon as possible.

- ~~8-10.~~ A refusal to comply with any of the Board's policy provisions and/or ~~regulation~~regulations concerning visitors shall constitute grounds for denial of the visitor's privileges, as determined appropriate by the building Principal or designee. Such refusal may also result in a referral to law enforcement personnel, as determined appropriate by the building Principal or designee.

Legal References:

"Guidelines Regarding Independent Educational Evaluations at Public Expense and In-School Observations," Connecticut State Department of Education (Mar. 28, 2018).

ADOPTED:

REVISED:

~~July 2013~~

8/12/18

**Ashford School Capital Projects Notes**  
**October 18, 2018**  
**Superintendent's Recommended Capital Projects Priority List**  
**Four-Year Plan**

The following recommendations are based upon the impact each project would have upon instruction.

**Immediately**

Use our remaining 1% funds to put sound insulation and hung ceilings in the media center. This would assist us in the renovation and updating of the center now that it will have a staff member dedicated to it.

**Year One - 2019**

1. Renovation/repurposing of the "Tech Space" - Called CORR
2. Upgrade Financial Software
3. Two Vehicles:
  - a. Standard full size bus
  - b. Van

**Year Two - 2020**

1. Library Media Center Drop Ceiling
2. Drop ceilings in Remaining Primary Wing Classrooms
3. Standard Bus

**Year Three - 2021**

1. Portico
2. Media Center upgrade
  - a. Furnishings
  - b. Catalog system
3. Standard Bus and Van

**Year Four - 2022**

1. Standard Bus
2. Participation in Major renovation project and Bonding issue.
  - a. Window replacement
  - b. Plumbing and heating Upgrade
  - c. HVAC Balance and Upgrade
  - d. Electrical System Upgrade
  - e. Sprinklers
  - f. Roof
  - g. Replacement of Underground Fuel Tank
  - h. Grade and Pave Front Parking Lot.

Town of Ashford  
10 Year C.I.P.



TRADE/DIVISION	TASK	PRIORITY	ESTIMATED PROJECT COST	STATE REIMBURSEMENT	STATE REIMBURSEMENT RATE	APPLIED SPACE STANDARDS WAIVER RATE	PROJECT COST	COST TO ASHFORD	PROJECT COST	COST TO ASHFORD	PROJECT COST	COST TO ASHFORD
Architectural	Roof Replacement	1	2019 YES	63.57%	42.59%		2019 \$ 1,125,772.05	\$ 57.41%	2021 \$ 646,305.78	57.41%	2025 \$ 57,411	57.41%
	Window Replacement	1	2019 YES	63.57%	42.59%		\$ 101,542.18		\$ 58,295.37			
	Wood & Metal Trim Replacement	1	2019 NO	0%	0%		\$ 15,120.00		\$ 15,120.00			
	Water Damaged Ceiling Systems	1	2021 NO	0%	0%		\$ 616,435.20		\$ 616,435.20			
	Exterior Doors	2	2021 NO	0%	0%		\$ 44,100.88		\$ 44,100.88			
	Brick Veneer	2	2021 NO	0%	0%		\$ 275,000.00		\$ 275,000.00			
	Repair/Replacement	2	2021 NO	0%	0%							
Structural	None at this time	N/A										
Electrical	Panel Replacement	3	2023 NO	0%	0%							
	Additional Receptacles	3	2023 NO	0%	0%							
	Emergency Lighting	3	2023 YES	63.57%	42.59%				\$ 28,048.00	\$ 28,048.00		
	Fire Alarm Rework	3	2023 YES	63.57%	42.59%				\$ 4,927.80	\$ 4,927.80		
	Emergency Generator	3	2023 YES	63.57%	42.59%				\$ 22,842.00	\$ 22,842.00		
Mechanical	Exhaust Fan Replacement	1	2019 YES	63.57%	42.59%				\$ 75,609.82	\$ 75,609.82		
	Fuel Oil Tank Replacement	3	2023 YES	63.57%	42.59%		\$ 28,324.00		\$ 259,233.77	\$ 148,992.60		
	T Room Cooling	3	2023 NO	0%	0%				\$ 4,323.00	\$ 4,323.00		
	Boiler Replacement	1	2019 YES	63.57%	42.59%		\$ 68,170.60					
	Pump Replacement	1	2019 YES	63.57%	42.59%		\$ 10,389.04					
	Heat Pipe Insulation	1	2019 YES	63.57%	42.59%		\$ 11,060.00					
	Complete Cooling System	3	2023 NO	0%	0%				\$ 683,178.08	\$ 683,178.08		
	Install Clay Traps	2	2021 YES	63.57%	42.59%		\$ 117,943.64	\$ 67,711.44				
	Drinking Fountain Rework	2	2021 YES	63.57%	42.59%				\$ 5,828.00			
	Call for Aid Station Rework	2	2021 YES	63.57%	42.59%				\$ 6,123.84			
Plumbing	Faucet Replacement	2	2021 YES	63.57%	42.59%				\$ 20,000.00			
									\$ 2,566.00			
									\$ 34,517.84	\$ 19,816.69		
Fire Protection	RP Backflow Installation	1	2019 YES	63.57%	42.59%							
	Existing Fire Protection System Rework	1	2019 YES	63.57%	42.59%							
	Complete Sprinkler System	1	2019 YES	63.57%	42.59%							
	Storage Tank/Pump House	1	2019 YES	63.57%	42.59%		\$ 766,371.00	\$ 439,973.59				
IBC	Means of Egress/AOR	6	2023 YES	63.57%	42.59%							
	Update Handrails	6	2023 YES	63.57%	42.59%				\$ 16,803.60			
	Upgrade Exiting	6	2023 YES	63.57%	42.59%				\$ 9,517.20			
	Rework Ramp	6	2023 YES	63.57%	42.59%				\$ 4,136.95			
	Means of Egress Marking	6	2023 YES	63.57%	42.59%				\$ 30,457.75	\$ 17,485.79		

Town of Ashford  
10 Year C.I.P.



TRADE/DIVISION	TASK	PRIORITY	ESTIMATED PROJECT COST	STATE REIMBURSEMENT	STATE REIMBURSEMENT RATE	APPLIED SPACE STANDARDS	WAVIER RATE	PROJECT COST	COST TO ASHFORD	PROJECT COST	COST TO ASHFORD	PROJECT COST	COST TO ASHFORD
ADA	Site Arrival Points	4	2025	YES	63.57%	42.59%							
	Accessible Parking	4	2025	YES	63.57%	42.59%						\$ 21,645.50	
	Curb Ramps	4	2025	YES	63.57%	42.59%						\$ 15,000.00	
	Signage	4	2025	YES	63.57%	42.59%						\$ 21,645.50	
	Accessible Routes	4	2025	YES	63.57%	42.59%						\$ 1,818.00	
	Elevator	4	2025	YES	63.57%	42.59%						\$ 40,000.00	
	Toilet Rooms	2	2021	YES	63.57%	42.59%						\$ 95,586.58	
								\$ 140,016.14	\$ 80,383.27	\$ 168,240.00	\$ 95,586.58		
												\$ 100,109.00	\$ 57,472.58
Site	Bituminous Curbs	4	2025	NO	0%	0%						\$ 5,600.00	
	Erosion Control (plantings)	4	2025	NO	0%	0%						\$ 20,013.00	
	Bituminous Walkways	4	2025	NO	0%	0%						\$ 8,000.00	
	Striping	4	2025	NO	0%	0%						\$ 173,164.80	
	Bituminous Parking Lot	4	2025	NO	0%	0%						\$ 472,500.00	
	Demolition	4	2025	NO	0%	0%						\$ 230,300.00	
												\$ 909,577.80	\$ 909,577.80
												\$ 1,026,949.45	\$ 967,050.38
								\$ 419,300.84					
ESTIMATED PROJECT COST			\$ 7,898,734.73										