website: www.ashfordct.org

Ashford Board of Education
440 Westford Rd. Ashford, CT 06278
860-429-1927 Phone 860-429-3651 Fax

November 26, 2026

The Ashford Board of Education is seeking to fill a membership vacancy on the Board. Listed below are the Ashford Board of Education's procedures and deadline dates to fill the current vacancy. The term of this board seat ends on 11/02/2027.
If there are any questions concerning the vacancy, or any questions about Board membership, please contact Chairperson Chonte' Fields by email at cfields@ashfordct.org

Ashford Board of Education

Vacancy Procedures

1) **Advertise**:
   - Send notice to all Ashford community via Parent Square and Town alert system.
   - Post on Ashford School and Town website & social media.

2) **Deadline/Process** (for nominations): December 10, 2026 at 12 noon
   - Nominees must send a 1-page letter of intent that addresses the following: 1) Why are you interested in becoming an Ashford BOE member; 2) Qualifications; and 3) Why are you the best candidate to fill this vacancy?
   - Nomination letters should be emailed to BOE Chair Chonte Fields, cfields@ashfordct.org or they can be mailed to or dropped off at Ashford School, c/o District Office, 440 Westford Road, Ashford, CT 06278.
   - ** If there are an abundance of nominees, the BOE will hold a Special Meeting (C.G.S. 1-225(a)) on December 15, 2026 at 7pm – for the purpose of selecting interview candidates.*

3) **Finalists** will be notified on December 14th for an interview on December 17, 2026.

4) **Interviews**: December 17, 2026 BOE Meeting: 7pm start time.
   - All finalists will be interviewed during public session.
   - *Executive Session* anticipated to discuss candidates and make selection.
   - BOE emerges from *Executive Session* and makes Motion to appoint new member.